

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – NOVEMBER 15, 2023**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, November 15, 2023, at 7:00 P.M. held at 900 Washington Avenue, Prospect Park, PA 19076.

The meeting was called to order by Mr. Justin Shivone, Vice-President and roll call was taken. The following members were present:

Ms. Jaime Wilkin
Mr. Chas Willis
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Kelly Joseph
Ms. Danielle Fagan
Mr. Jack Evans
Mr. Justin Shivone

Mr. Phelps was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Michael Puppio, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. Robert Kelly, Director of Human Resources; Ms. Rachel Lambert, Director of Student Services; Mr. Kyle Willis, Supervisor of STEM; Mr. Robert Sonet, Director of Technology; Approximately 6 attendees.

COMMENTS FROM PERSONS IN ATTENDANCE –

Pat Quinn, Prospect Park, PA

- Thanked the Superintendent and School Board for their participation in the Borough Banners Program.
- Recognized the District and students for their participation in the Police Department Recognitions. Commented on the respect and behavior of the 8th grade students, everyone was very impressed.

BOARD AND SUPERINTENDENT COMMENT

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Goldsborough, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on October 18, 2023, be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 5.1 –11/15/2023)*

SOLICITORS REPORT

1) Special Education issues, 2) Construction finance related matters

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Goldsborough, *that the Treasurer's Report for the month ending October 31, 2023, be approved.*

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item 7.1 –11/15/2023)*

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Goldsborough, *to ratify and approve All Fund Disbursements in the amount of \$6,507,956.10.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 7.2 –11/15/2023)*

CORRESPONDENCE –

None

COMMITTEE UPDATE

Finance Update – Mr. Justin Shivone – November 6, 2023

- For the 2024-2025 Budget the District's Base Index is 5.3%, with an Adjusted Index of 7.2%. This is the percentage that the District can raise school taxes without going out for any exceptions that would exceed the 7.2% Adjusted Index. It should be noted that the School Board has not gone out for an exception in previous years. The increase for the last five years ranged from 1.50% to 2.90%.
- The timeline for the 2024 – 2025 General Fund Budget was reviewed. Some of the more important dates are:
 - December 13, 2023 – Deadline to adopt a resolution not to exceed the adjusted index of 7.2% or make a preliminary budget available to the public.
 - January 17, 2024 – Adopt a Preliminary Budget for 2024-2025, if needed.
 - May 31, 2024 - Deadline to adopt 2024-2025 Proposed Final Budget.
 - June 30, 2023 – Deadline to adopt the Final Budget for 2024-2025.
- Independent Audit timeline (subject to change):
 - October 9, 2023 through October 27, 2023 – Conduct fieldwork (substantive tests of transactions & account balances and analytical review procedures).
 - November 30, 2023 – Deliver draft of the audited financial statements.
 - December 11, 2023 – Deliver final audited financial statements for Audit Committee review.
 - December 13, 2023 – School Board members approve the final audited financial statements.
- There was an update on the parking lot tax compliance reviews being conducted by an independent CPA firm.
- Preliminary financial statements as of 10/31/23 were made available.

GBO Update – Mr. Glenn Goldsborough – November 6, 2023

- An Electric Bus presentation was given by Wolfington and the discussions are on-going.

Legislative Update – Mr. Chas Willis – November 8, 2023

- PA Senate Education Committee Advances Bill to let Parents Review Explicit Material in Schools. The state Senate Education committee on Oct. 19 voted to advance a bill that its sponsor, Sen. Ryan Aument (R-Lancaster) says would let parents have a say in whether their children can have access to “sexually explicit content” in schools. But Sen. Lindsey Williams, (D-Allegheny) called the bill “a book ban in violation of the First Amendment,” and said it was part of a larger GOP attack on public education. Senate Bill 7 would “make parents aware of the sexually explicit content in their child’s school and give them the ability to limit their own child’s access to such content,”
- **Putting an Armed Security Officer in Every School Gains PA Senate Panel’s Support.** Pennsylvania lawmakers are considering requiring every public-school building to have a trained armed security officer present during school hours. The Senate Education Committee on a party-line vote Tuesday, sent armed school police officer, school resource officer, or school security guard present at extracurricular activities would be up to the school’s discretion.
- **SB 84 - Protecting the First Amendment Right to Freedom of Religious Expression.** Repeals a section of the state’s school code from 1949 that penalized a teacher for wearing jewelry or clothing bearing a religious emblem or symbol while on the job. Such religious displays held the school board liable if they failed to enforce that mandate. The bill passed the Senate last January unanimously. The law would take effect in 60 days. **Signed in the Senate Nov. 1, 2023. Signed in the House Oct. 31, 2023. Presented to the Governor Nov. 1, 2023.**
- **SB 224 Argall, D. (R) - Presidential Primary Date Change.** Amends the Election Code, in dates of elections and primaries and special elections, further providing for general primary and candidates to be nominated and party officers to be selected. Moves the presidential primary date in 2024 from April 23 to April 16 to avoid a conflict with Passover. School districts would continue to use the fourth Tuesday in April to determine deadlines in sections 311 and 333 of the “Taxpayer Relief Act.” Effective in 60 days. **Third consideration and final passage, Sept. 20, 2023 (45-2). Third consideration and final passage in the House, Oct. 18, 2023 (104-99). In the Senate, it was referred to Rules and Executive Nominations, Oct. 23, 2023.**
- **SB 353 - Displaying the Preamble of the Constitution of Pennsylvania in Schools (former SB 934).** The Display of the Preamble of the Constitution of Pennsylvania Act requires the governing board of each school entity to display the Preamble of the Constitution of Pennsylvania at the entranceway of each school building. Provides the display shall take the form of, but is not limited to, a mounted plaque.

Further provides the display may include artwork as the result of a school contest, which may be prominently displayed in each school building. Effective in 90 days. **Third consideration and final passage in the Senate, Oct. 24, 2023 (42-8) In the House, it was referred to Education, Oct. 25, 2023**

- **SB 907 - Armed School Security.** This legislation would require all publicly funded schools to implement a security presence. The school entity would be required to have one armed school security member on duty during the school day at each school building. The school may also decide to have armed school security personnel on duty during extracurricular activities. School safety personnel would undergo background investigations, be required to maintain certification, and be annually certified in position-specific training. **Reported as amended from Senate Education, Oct. 24, 2023.**

Delaware County Community College – Mr. Glenn Goldsborough

- The School Board Appreciation Dinner was held on October 25th; Mr. Harris and I were in attendance.
- Following the dinner, we received an update on construction and offerings on classes that include skilled worker training at a lower cost than tuition.
- Teacher Education Program - The pilot program is a partnership between the County of Delaware and Delaware County Community College. The program offers Delaware County high school students in their junior year the opportunity to attend Delaware County Community College to pursue a degree in education. Students enrolled in the Teacher Education Program will attend classes at the Marple Campus of Delaware County Community College in their junior and senior years, at no cost to the students or their families. Students who complete the two-year program will earn thirty-eight college credits from Delaware County Community College. These credits can be transferred into an associate degree program at the College or used to transfer into a four-year institution such as West Chester University.

Delaware County Intermediate Unit – Mr. Edward Harris – November 1, 2023

- Approved a contract with Penncrest School District for managed security services from Dec 1, 2023, to June 30, 2024.
- Approved an agreement with St. Laurence School for IT Staffing and computer services.
- Approved a contract with Southeast Delco School District for DCIU to conduct the search for the next Superintendent of Schools.
- Permission for up to fifteen students and two staff members to attend the Family, Career, and Community Leaders of America (FCCLA) State Leadership Conference in Lancaster, PA.
- Permission for up to one hundred students and ten staff members to attend the HOSA Future Health Professionals Pennsylvania State Leadership Conference in Lancaster, PA.
- Next meeting to be held on November 6, 2023, at 6:45pm.

Capital Improvement Committee – Mr. Jack Evans – November 6, 2023

- Attended a construction meeting on October 26, 2023, with the contractors and engineers involved in the projects around the District.
 - Glenolden Administration update:
 - Potential move from the Prospect Park offices to Glenolden in December. Staff are packing and purging their offices.
 - Glenolden parking lot paving and striping are completed.
 - High School update:
 - Subgrade work completed in the rear for the cafeteria addition. Waiting for steel to be delivered. Once received, the steel erection should take about 1 to 2 weeks to erect.
 - Subgrade work starting on front of building.
 - Proposal for refit of the current Admin/KA Building
 - Landed on an interior proposal.
 - Still discussing a façade for entryways for district buildings to make them more identifiable as an Interboro building.
- KCBA and D'Huy contracts on the agenda for a vote this evening.

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Goldsborough, *that the Board of School approve the following personnel actions:*

Appointments

Name: Casey Fitzsimmons
Position: Special Education Teacher - Glenolden
Rate of Pay: \$59,801.00 annually
Effective: December 11, 2023
Replacing: Kelly Quinn (resignation)

Name: Lisa Sheridan
Position: LTS Elementary Teacher
Rate of Pay: \$268.28 daily
Effective: November 27, 2023
Replacing: Kaitlin Kalman (reclass - teacher on special assignment)

Name: Haley Berk
Position: LTS Elementary Teacher
Rate of Pay: \$268.28 daily
Effective: December 4, 2023
Replacing: Andrea Keeney (Leave)

Name: Lauren Lashley
Position: Instructional Assistant – Kindergarten/Ealy Learning Academy
Rate of pay: \$16.00 per hour
Effective: November 6, 2023
Replacing: New

Name: Francis Edwards
Position: Personal Care Assistant, Class 5 - Glenolden
Rate of pay: \$18.50 per hour
Effective: October 23, 2023
Replacing: New

Name: Crystal Barrientos
Position: Personal Care Assistant - Norwood
Rate of pay: \$17.00 per hour
Effective: October 30, 2023
Replacing: Samantha Bell (resignation)

Name: Shalaya Vargas
Position: Personal Care Assistant - Norwood
Rate of pay: \$17.00 per hour
Effective: November 8, 2023
Replacing: New

Name: Howard Cooper
Position: Van Driver – Transportation
Rate of pay: \$20.00 per hour
Effective: November 6, 2023
Replacing: As needed

Name: Howard Cooper
Position: Messenger/Food Delivery – Districtwide
Rate of pay: \$14.00 per hour
Effective: November 6, 2023
Replacing: Daniel McDougald (transfer)

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Supplemental Appointment:

Name: Kyleigh D'Agostino
Position: Head Coach Middle School Wrestling - Districtwide
Rate of Pay: \$2,887.50 per season
Effective: October 23, 2023

Name: Julia Fox
Position: Elementary Reading Olympics - Norwood
Rate of Pay: \$555.00 per year
Effective: November 16, 2023

Name: Anna McDevitt
Position: .5 Mentor Teacher - Prospect Park
Rate of Pay: \$555.00 per year
Effective: November 16, 2023

Name: Jennifer Keenan
Position: .75 Mentor Teacher - Glenolden
Rate of Pay: \$832.50 per year
Effective: November 16, 2023

Name: Jane Cepis
Position: .5 Mentor Teacher - Glenolden
Rate of Pay: \$555 per year
Effective: November 16, 2023

Name: Gail Hassel
Position: .75 Mentor Teacher - Glenolden
Rate of Pay: \$832.50 per year
Effective: November 16, 2023

Name: Mary Beth Barnes
Position: .5 Yearbook Coordinator - Glenolden
Rate of Pay: \$370.00 per year
Effective: November 16, 2023

Name: Tracy Rosario
Position: .5 Yearbook Coordinator - Glenolden
Rate of Pay: \$370.00 per year
Effective: November 16, 2023

Name: Edward Kloss
Position: Chess Club Coordinator - Glenolden
Rate of Pay: \$740.00 per year
Effective: November 16, 2023

Please modify the following Supplemental:

Stacy Foreacre
From: Mentor Teacher - Prospect Park
Rate of Pay: \$1,110.00 per year
To: .5 Mentor Teacher - Prospect Park
Rate of Pay: \$555.00 per year

Please approve the following IEA Reclassifications:

*Marguerite MacManus - Kindergarten/Early Learning Academy
Effective: September 1, 2023*

*Jennifer Schneider - Tinicum
Effective: December 1, 2023*

Please approve the following teacher for a Virtual Academy Academic Coach position at his extra rate of pay for the 2023-2024 school year effective October 30, 2023:

James Kennedy

Please approve the following teacher for Saturday Morning Detentions at the High School to be paid at her extra rate of pay for the 2023-2024 school year effective November 7, 2023:

Julia Fox

Please approve the following people as Extra Curricular Workers for the 2023-2024 school year at the rate of \$35.00 per game and \$45.00 for two (2) back-to-back games:

Dawn Kramer, Tiffany Donnelly, Lisa Sadsad, Michael Giorgio, Danielle Garrison

Please approve the following people for a Leave of Absence:

Andrea Keeney, Teacher at Glenolden School, be approved for Medical Leave of Absence from December 5, 2023 through January 30, 2024, with an expected return date of January 31, 2024 under the guidelines and regulations of FMLA.

Bridget Zito, Library Assistant at the Kindergarten/Early Learning Academy from October 11, 2023 through April 23, 2024, with an expected return date of April 24, 2024 under the guidelines and regulations of the FMLA.

Marguerite Merola, Instructional Assistant at Norwood School, be approved for an Unpaid Medical Leave of Absence from October 12, 2023 through February 12, 2024, with an expected return date of February 13, 2024, under the guidelines and regulations of the FMLA.

Shantel Hunter, Instructional Assistant at Tinicum School, be approved for an Unpaid Childbearing/Rearing from October 20, 2023 through April 25, 2024 with an expected return date of April 26, 2024.

Jennifer Fruchtl, Elementary Teacher at Prospect Park School, be approved to extend her Medical Leave of Absence through April 29, 2024, with an expected return date of April 30, 2024 based on the guidelines and regulations of FMLA.

Please accept the following Resignations:

*John DiFuria - Van Driver - Transportation
Effective: October 24, 2023*

*Helen Dalessio - Library Assistant - High School
Effective: November 3, 2023*

Please approve to suspend without pay, Employee E, on October 16-17, 2023.

Please approve the termination of Employee F due to Job Abandonment effective September 14, 2023.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item 10 – 11/15/2023)*

MOTION

*Office of Curriculum
& Instruction*

Motion by Mr. Evans, seconded by Mr. Goldsborough, that the Board of School Directors approve the following:

That the Board of School Directors approve Lisa Marusco to be the lead teacher for the After-School Reading Program for students in grades K-3 during the 2023-2024 school year at the extra rate of pay to be paid from ARP ESSER Learning Loss Set Aside funds.

That the Board of School Directors approve the following professional staff to teach the After-School Reading Program during the 2023-2024 school year at their extra rate of pay to be paid from ARP ESSER Learning Loss Set Aside funds:

Kelly Spiotta, Krista Cesarine, Danielle Berardi, Heidi Lerro, Karen Lawler, Lisa Carlucci, Dawn Marshall, Connie Allison, Kate Eicholtz, Victoria Domingo, Deanna Wilson, Jennifer Govannicci, Kathryn Newlon, Christina King

That the Board of School Directors approve Tammy Corcoran (IESP) to provide support to the After-School Reading Program during the 2023-2024 school year to be paid at her hourly rate of pay to be paid from ARP ESSER Learning Loss Set Aside funds.

That the Board of School Directors approve the following professional staff to facilitate the November 14, 2023 Math Night, not to exceed three (3) hours each at their extra rate of pay to be paid from District funds:

Elizabeth Webber, Joanne Mullen, Stacy Foreacre, Caitlyn Kane, Jennifer Pavlovitch, Shannon Oden, Thomas Lucas, Katie Hill, Kerri Urzillo, Stephanie D'Alonzo

That the Board of School Directors approve an additional four (4) hours for Nicole Werner to participate in the Biology Curriculum Search process throughout the 2023-2024 school year not to exceed ten (10) hours total at her extra rate of pay to be paid from District funds. (6 hours - BA 10/18/23)

That the Board of School Directors approve the following professional staff to participate in the New Teacher Induction professional learning cohort with Teaching, Learning, Succeeding, LLC (TLS) throughout the 2023-2024 school year not to exceed fifteen (15) hours each at their extra rate of pay to be paid from District funds:

Steven Talay, Melissa Lavery, Tiffany Donnelly

That the Board of School Directors approve the following professional staff to participate in the Community School Scheduling professional development facilitated by Michael Rettig throughout the 2023-2024 school year not to exceed fifteen (15) hours each at their extra rate of pay to be paid from District funds:

Christine Amadio, Carlyn Berger, Eva Botta, Emily Catanese, Jane Cepis, Cheri Cook, Brittany Cunningham, Stephanie D'Alonzo, Teresa Davis, Sarah DiSalvo, Heather Egan, Rebecca Eichinger, Stacy Foreacre, Angela Gentilini, Ray'Ven Gordon, Gail Hassel, Tiffany Holdeman, Ashley Jackson, Caitlyn Kane, Mark Kannengieszer, Christina King, Michele Lucks, Dawn Marshall, Lisa Marusco,

Judith McDevitt, Daniel McGrath, John McLaughlin, Shannon Oden, Paul Pavlovitch, Megan Richardson, Kerri Urzillo, Andrea Wilson, Nikole Lutteroty

That the Board of School Directors approve Paige Gambardella (IESP) to support ongoing evening early childhood family engagement events throughout the 2023-2024 school year at her hourly rate of pay not to exceed two (2) hours to be paid from District funds.

That the Board of School Directors approve IMSE (Institute for Multisensory Education) to provide two (2) hours of virtual consultation related to a Morphology refresher about instructional procedures and practices on November 7, 2023 at a cost not to exceed \$1,000.00 to be paid from District funds.

That the Board of School Directors approve Keys to Literacy to provide two (2) hours of virtual consultation related to early writing instructional routines and practices on November 6, 2023, at a cost not to exceed \$1,200.00 to be paid from District funds.

That the Board of School Directors approve an Overnight Field Trip request for the High School marching band to visit Orlando, Florida with a performance in Universal Studios from Thursday, April 18 - 22, 2024 funded by the students and the Music Boosters.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #11 – 11/15/2023)*

MOTION

*Office of
Special Education*

Motion by Mr. Evans, seconded by Mr. Goldsborough, that the Board of School Directors approve the following:

That the Board of School Directors approve Student X to receive a Neuropsychological Evaluation during the 2023-2024 school year. Total cost not to exceed \$5,500.00 to be paid from District funds.

That the Board of School Directors approve the Agreement for Student Y to attend Y.A.L.E. Philadelphia during the 2023-2024 school year. Total cost not to exceed \$60,188.40 to be paid from District funds, pending solicitor review.

That the Board of School Directors approve the following Speech Therapists to complete Compensatory Service hours for students receiving speech services during the 2023-2024 school year at their extra rate of pay not to exceed thirty (30) hours to be paid from District funds:

Erica McGurk, Sharon Matthews, Kaitlin Kealey, Marguerite MacManus, Kelly Purificato, Valerie Beatty

That the Board of School Directors approve the quote from the International Institute for Restorative Practices to provide Onsite Training and Materials during the 2023-2024/2024-2025 school years. Total cost not to exceed \$57,521.00 to be paid from ESSER Set Aside 7% funds. Training dates as follows:

- *June 17-18, 2024: Onsite Restorative Practices for Educators*
- *June 20-21, 2024: Onsite Restorative Justice Conferencing*
- *August 27-28, 2024: Onsite Restorative Practices for Educators*

VOTE

*All members present voted 'aye' – motion carried 8 -0
(Agenda Item #12 – 11/15/2023)*

MOTION

*Office of
Facilities*

Motion by Mr. Evans, seconded by Mr. Goldsborough, that the Board of School Directors approve the following:

That the Board of School Directors approve the Amendment and Fee Schedule to the Retainer Services Agreement (BA 11/18/2020) between Interboro School District and D'Huy Engineering for a period of three (3) years effective November 15, 2023.

That the Board of School Directors approve the Fee Acknowledgement Letter from D'Huy Engineering in connection with the Kindergarten/Early Learning Academy project to be paid from Bond funds.

That the Board of School Directors approve the Proposal with KCBA Architect's in connection with the Kindergarten/Early Learning Academy project to be paid from Bond funds.

That the Board of School Directors authorize D'Huy Engineering and KCBA Architects to begin the Kindergarten/Early Learning Academy project at the building located on 900 Washington Avenue, Prospect Park. The proposed project scope includes the conversion of the Administration Building to PreK classrooms, Gifted & Transition classrooms and instructional support staff offices. In addition, infill of the current Kindergarten Academy courtyards to provide office spaces and restroom facilities. The total cost of the proposed project, including construction contingency costs and soft costs, is not to exceed \$9,652,250.00 to be paid from current and future bond issuances.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #13 –11/15/2023)*

MOTION
*Office of
Finance*

Motion by Mr. Evans, seconded by Mr. Goldsborough, that the Board of School Directors approve the following:

That the Board of School Directors approve the purchase of two (2) new side-entry wheelchair vans at a cost of \$76,000 each and one (1) rear-entry wheelchair van at a cost of \$68,000 from Wolfington Body Company. Total cost of the new wheelchair vans to be \$220,000.00 plus tags and registration costs.

That the Board of School Directors approve Martin Heiskell, Lauren Weed, Tara Taylor, Michelle Horst, William Galloway, and Bernadette Reiley to attend the 2024 PASBO Annual Conference in Hershey, PA March 5 - 8, 2024 at a cost not to exceed \$6,065.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #14 –11/15/2023)*

MOTION
Policy Revision

Motion by Mr. Evans, seconded by Mr. Goldsborough, that the Board of School Directors approve the Revision of the following policy in the category of Operations:

800 Operations

810.2 Transportation – Video/Audio Recording

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #15 –11/15/2023)*

OLD BUSINESS –

None

NEW BUSINESS –

None

Please visit the Interboro School District website at www.interborosd.org for further information on the meetings listed below.

On Monday, December 4, 2023, a Board Reorganization will be held at the Administration Building at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, December 11, 2023, at 7:00 P.M.

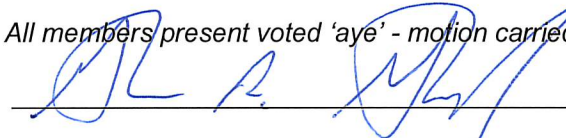
The next regular monthly public meeting of the Interboro Board of School Directors will be held at the Administration Building on Wednesday, December 13, 2023, at 7:00 P.M.

MOTION
Adjournment

Mr. Shivone *called for the meeting to adjourn at 7:40 P.M.*

VOTE

All members present voted 'aye' - motion carried 8-0.



Mr. Glenn Goldsborough, Board Secretary