

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – NOVEMBER 17, 2021**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, November 17, 2021 at 7:00 P.M. held at the Administration Building, 900 Washington Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Anne Krajewski
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Kelly Joseph
Ms. Danielle Fagan
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Mr. John Fralinger was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Kate Meehan, Solicitor; Mr. Martin Heiskell, Director of Finance; Dr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Facilities; Ms. Rachel Lambert, Director of Student Services; Mr. Ryan Snyder, Supervisor of Special Education; Dr. Valerie Eckman; Director of Curriculum & Instruction; Dr. Mark Avitabile, Director of STEM and Professional Development; Mr. Eric Paterson, Supervisor of K-12 Literacy; Mr. Robert Sonet, Director of Technology. Approximately 25 attendees.

RECOGNITION –

COMMENTS FROM PERSONS IN ATTENDANCE –

Charles Monteith, Jr. Essington, PA

- Commented on mask concerns and his personal reaction to the mask mandate.
- Unfair treatment

Barbara Monteith, Essington, PA

- Commented on mask mandate and feels that wearing a mask should be a choice.
- Should not be punished for decision not to wear a mask.

Charles Monteith, Sr. Essington, PA

- Commented on masking concerns and his personal reaction to his child's treatment of mask mandate.
- Feels that the school district has the power to lift the mask mandate regardless of courts & state issuances.

Cynthia Webb, Prospect Park, PA

- Feels the mask mandate is ridiculous when no one wears a mask outside of school.
- Questioned the lack of homework and concern over loss of skill sets.
- Tests grades are unclear – when viewed online.

Jessica Necrelli, Prospect Park, PA

- Talked about the long-term effect of prolonged mask wearing and carbon dioxide levels.

Michael Daino, Essington, PA

- Apologized for a comment from previous meeting
- Commented on masking condition for his special needs child during a summer program
- Asks the Board to give parents and children the right to choose their masking preference.
- On Dec 4th parents are allowed to send to their kids to school with no masks.

Board Comment

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on October 20, 2021 be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 5.1 – 11/17/2021)*

SOLICITOR'S REPORT

1) Contracts, 2) Personnel issues

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending October 31, 2021, be approved.*

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item 7.1 – 11/17/2021)*

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$5,233,361.02.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 7.2 – 11/17/2021)*

CORRESPONDENCE –

NONE

COMMITTEE UPDATES

Finance Committee – Mr. Justin Shivone - Monday, November 1, 2021

- For the 2022-2023 Budget the District's Base Index is 3.4%, with an Adjusted Index of 4.6%. This is the percentage that the District can raise school taxes without going out for any exceptions to exceed the 4.6% Adjusted Index. It should be noted that the School Board has not gone out for exception in previous years. The increase for the last five years ranged from 2.6% to 3.2%.
- The timeline for the 2022 – 2023 General Fund Budget was reviewed. Some of the more important dates are:
 - January 27, 2022 – Deadline to adopt a resolution not to exceed the adjusted index of 4.6% or make a preliminary budget available to the public.
 - February 6, 2022 – Deadline to publish notice of intent to adopt a Preliminary Budget for 2022-2023 if resolution not to exceed the index is not adopted.
 - February 16, 2022 – Adopt a Preliminary Budget for 2022-2023, if needed.
 - May 18, 2022 – Make the Proposed Final Budget available for public inspection.
 - May 18, 2022 - Deadline to adopt 2022-2023 Proposed Final Budget.
 - June 5, 2022 – Offer public notice of the intent to adopt the Final Proposed Budget for 2022-2023.
 - June 15, 2022 – Deadline to adopt the Final Budget for 2022-2023.
 - June 30, 2022 – PDE deadline to adopt the Final Budget for 2022-2023, if not adopted on June 15th.
- Department and school building budget meetings will take place in February and March of 2022.
- Independent Audit timeline (subject to change):
 - October 25, 2021 thru November 4, 2021 – Conduct fieldwork (substantive tests of transactions & account balances and analytical review procedures).
 - November 15, 2021 – Deliver draft of the audited financial statements.

- November 30, 2021 – Deliver final audited financial statements for Audit Committee review.

Legislative Committee – Mr. Justin Shivone

- Federal Level – Congress discussing President Biden’s Build Back Better Plan and its impact on schools including offering a universal PreK program.
- School Funding Trial underway – William Penn School District is part of this trial. The state is being sued stating that they do not fund schools appropriately.
- New or reelected school board members. Required training is available through PSBA.

Delaware County Community College – Mr. Glenn Goldsborough – Thursday, October 21, 2021

- Update on the Southeast Campus
 - The college is making routine inspections on the buildings and completing all repairs deemed necessary to maintain the structures. They will begin preventative and routine maintenance as soon as possible and continue to collaborate with the local authorities and education partners, especially the staff at Upper Darby High School.
- Finance
 - 1% Increase for school year 2022-2023 from sponsoring districts. This is approx. \$86k in total over last year. The calculation is based on real estate market values published by the State Tax Equalization Board. Information to be sent out to districts.
- Vaccine Update
 - As of January 1, 2022, proof of vaccination or approved exemption required for all students, faculty and staff. The college will continue to require masks for all students, staff and faculty for the Spring 2022 semester.
- Enrollment Update – currently enrolled 353 students who reside in the Interboro School District area with 13 dual enrolled students.
- New Dual Enrollment Career Pathway - Introduction to Refrigeration and HVAC

Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, November 3, 2021

- Approved a contract with the Southeast Delco School District for DCIU to provide threat assessment training and consultation services
- Approved a contract with the Penn-Delco School District for DCIU to provide Wilson reading program support
- Approved a contract renewal with Brainpop for DCIU to provide group subscription rates to Delaware County schools
- Approved a contract with Widener Partnership Charter School for DCIU to provide speech-language therapy at Widener Partnership Charter School
- Approved a contract with the Marple Newtown School District for DCIU to provide ACCESS data input and record keeping/monitoring services
- Approved a contract with the Penn-Delco School District for DCIU to provide up to twenty (20) hours of autistic support classroom coaching
- Approved a contract with the Rose Tree Media School District for DCIU to provide K-8 mathematics programming consultation, coaching, and professional development training
- Approved a contract with the Marple Newtown School District for DCIU to provide STEM teacher trainings
- Approved a contract with the Rose Tree Media School District for DCIU to provide up to 40 hours of behavior consultation support
- Approved a Dual Enrollment Agreement between Delaware County Community College and DCTS, to provide Automotive Technology students with college credits while attending DCTS.
- Approved a Dual Enrollment Agreement between Eastern University and Delaware County Technical High School, to provide Early Childhood Education students with college credits while attending DCTS.
- Approval to convert the position of Assistant Executive Director to Assistant Director of Teaching and Learning.

Capital Improvement Committee – Mr. Jack Evans - Tuesday, October 26, 2021

- Discussion revolved around improvements at the Church Property adjacent to Glenolden School.
- Further discussions were held at Work Session regarding milling and resurfacing, replacement of the Glenolden School playground and additional parking.
- A motion is on the agenda this evening for the funding of this project to move it forward.

MOTION *Personnel*

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

Name: Victoria Ashbridge
Position: LTS Teacher
Location: Kindergarten/Early Learning Academy
Rate of pay: \$200.00 daily
Effective: September 22, 2021 through October 13, 2021 (STS/ISD)

Effective: October 18, 2021 (ISD)

Replacing: Victoria Domingo

Name: Christine Brogan

Position: Title I Reading Paraprofessional

Location: Glenolden

Rate of pay: \$13.70 per hour

Effective: October 18, 2021

Replacing: Skylar Keys

Name: DeShawn Lawrence

Position: School Assistant

Location: Kindergarten/Early Learning Academy

Rate of pay: \$9.92 per hour

Effective: October 18, 2021

Replacing: n/a

Name: Robert Whiteman

Position: LTS Teacher

Location: High School

Rate of pay: \$200.00 daily

Effective Date : October 18, 2021 through October 31, 2021

Effective Date: November 1, 2021 through current date at Prospect Park School

Replacing: Brian Cullen (Leave of Absence)

Name: Danette Boyer-Fernandez

Position: Instructional Assistant, Special Education

Location: Norwood

Rate of pay: \$11.11 per hour

Effective: October 25, 2021

Replacing: Roberta Mayfield (transfer)

Name: Kamiyah Christian

Position: Personal Care Assistant

Location: Glenolden

Rate of pay: \$12.23 per hour

Effective: October 25, 2021

Replacing: Jennifer Vendetti (transfer)

Name: Amanda Dreyer
Position: Long Term Substitute
Location: Prospect Park
Rate of pay: \$200.00 daily
Effective: November 1 2021
Replacing: Heidi Lerro

Name: Diane Humes-Green
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: November 1, 2021
Replacing: As needed

Name: Joseph Urzillo
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: November 1, 2021
Replacing: As needed

Name: Kelly Fox
Position: LTS PreK Teacher
Location: Kindergarten/Early Learning Academy
Rate of Pay: \$200 daily
Effective: November 8, 2021
Replacing: Cara Murray (Leave of Absence)

Name: Michael A Thompson
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: November 4, 2021
Replacing: As needed

Name: Rasheena Paul
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: November 18, 2021
Replacing: As needed

Name: Alan Augunas
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: November 15, 2021
Replacing: As needed

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Nullify

Nicole Werner- Assistant Coach Boys/Girls Track (Spring) - High School
Effective Date - November 1, 2021

*Jennifer Schneider - 24 Club -Tinicum School
Effective Date - October 14, 2021*

Reclassification

*Lisa Madormo
From: .5 PBIS Coordinator: iCyber - Districtwide
Rate of Pay: \$462.50 a year
To: PBIS Coordinator: iCyber - Districtwide
Rate of Pay: \$925 a year
Effective Date - November 18, 2021*

Appointments

*Name: Tara Vaughn
Position: Fit Club Sponsor - Norwood
Rate of pay: \$1,110.00 yearly
Effective: November 18, 2021*

*Name: Christine Amadio
Position: Middle School Extended Day - Glenolden
Rate of pay: \$370.00 yearly
Effective: November 18, 2021*

*Name: Megan Westerfer
Position: STEM Club - Norwood
Rate of pay: \$710.00 yearly
Effective: November 18, 2021*

*Name: Patricia Reidinger
Position: STEM Sponsor - Glenolden
Rate of pay: \$740.00 yearly
Effective: November 18, 2021*

*Name: Mary Ellen Kane
Position: Yearbook Advisor - Tinicum
Rate of pay: \$740.00 yearly
Effective: October 13, 2021*

*Name: Tracy Ticknor
Position: Art Service Club - Norwood
Rate of pay: \$740.00 yearly
Effective: October 13, 2021*

Please reclassify the following person:

*Laura Light
From: Special Education, Instructional Assistant - High School
Rate of Pay: \$12.74 per hour
To: Personal Care Assistant - High School
Rate of Pay: \$14.44
Effective Date - November 15, 2021*

Please approve the following person for a Leave of Absence:

Jamie Criscuolo, Special Education Teacher at Tinicum School, be approved for Intermittent Family Medical Leave of Absence from September 22, 2021 through June 30, 2022 under the guidelines and regulations of FMLA.

Cara Murray, Pre-K Teacher at the Kindergarten Academy, be approved for a Medical Leave of Absence from October 14, 2021 through January 3, 2022 under the guidelines and regulations of FMLA.

Danielle Sharp, Special Education Teacher at Glenolden School, be approved for a Medical Leave of Absence from October 15, 2021 through October 27, 2021 under the guidelines and regulations of FMLA.

Noelle Hokanson, Library/Media Teacher at the Kindergarten Academy, be approved for a Medical Leave of Absence from October 18, 2021 through November 05, 2021 under the guidelines and regulations of FMLA.

Kathleen Barnes, a Learning Support Teacher at Prospect Park School, be approved for a Medical Leave of Absence from October 29, 2021 through February 3, 2022 under the guidelines and regulations of FMLA.

George Webber, Technology Technician at the Administrative Building, be approved for a Medical Leave of Absence from November 5, 2021 through December 20, 2021 under the guidelines and regulations of FMLA.

Warren Bittner, a 6th Grade Math Teacher at Glenolden School, be approved for a Childbearing/Rearing Leave of Absence January 3, 2022 through April 7, 2022 under the guidelines and regulations of FMLA.

Jessica Lennox, Kindergarten Teacher at the Kindergarten Academy, be approved for a Childbearing/Rearing Leave of Absence from February 25, 2022 through June 15, 2022 under the guidelines and regulations of FMLA.

Nancy Caulfield, Bus Monitor for Transportation, be approved for an Unpaid Leave of Absence effective October 27, 2021 through June 1, 2022.

Josephine Rumsey, Special Edu- Instructional Assistant at Prospect Park School, be approved for an Unpaid Leave of Absence effective November 5, 2021 through November 19, 2021.

Theodore Sable, a Bus Driver with the Transpiration Department, be approved for an extension to his Unpaid Leave of Absence from November 6, 2021 through December 31, 2021.

Cheryl Boyd, a Bus Driver with the Transpiration Department, be approved for an extension to her Unpaid Leave of Absence from November 10, 2021 through January 1, 2022.

Bernadette Roman, a Personal Care Assistant at the High School, be approved for an extension to her Unpaid Leave of Absence through January 19, 2022.

Please accept the following Resignations:

*Lauren Oaster - LTS Teacher - High School
Effective Date – October 13, 2021*

*Danielle Sharp - Special Education Teacher - Glenolden
Effective Date - October 27, 2021*

*Karen Jarrell-Robinson - Head Coach Girls Outdoor Track - High School
Effective Date – October 27, 2021*

*Amanda Demski - Instructional Asst, Special Ed. – Admin. Building
Effective Date – October 29, 2021*

*Tametria Miller-Clark - Personal Care Assistant – Kindergarten/Early
Learning Academy
Effective Date – October 29, 2021*

*Linda DiMatteo - Hall Monitor - High School
Effective Date – November 8, 2021*

*Brittany Garraty - School Nurse - Prospect Park
Effective Date - December 31, 2021*

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #10 – 11/17/2021)*

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve Lisa Madormo to be paid her extra rate of pay not to exceed twenty (20) hours for Edgenuity Curriculum Review, to be funded by the American Rescue Plan - Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER).

That the Board of School Directors approve IMSE (Institute for Multi-Sensory Education) to provide the Supervisor of Literacy and reading specialists with a two-hour session of virtual consultation related to current and future Orton Gillingham instructional procedures and practices on November 19, 2021, at a cost not to exceed \$500 to be paid from Title I funds.

That the Board of School Directors approve the agreement from IXL Learning to provide site licenses for students in grades 9 and 10 at a total cost not to exceed \$14,400 to be paid from ARP Elementary and Secondary School Relief Fund (ESSER III) A-TSI.

That the Board of School Directors approve the 2021-2022 Letter of Agreement between the Interboro School District and the Delaware County Intermediate Unit (DCIU) for the DCIU to provide nonpublic remedial student services and family engagement workshops in an amount not to exceed \$3,501 to be paid from Title I nonpublic funds.

That the Board of School Directors approve the invoice from SmartFutures.org – a K-12 career planning and portfolio customized for Future Ready PA- in the amount of \$9,500 to be paid from District funds.

That the Board of School Directors approve Learning Without Tears to provide "Get Set for School" professional development for PreK Counts teachers on November 19 and November 30, 2021, at a cost not to exceed \$1,200 to be paid from PreK Counts grant funds.

That the Board of School Directors approve payment to Happy Teacher Revolution who provided "Happy Teacher Revolution: Supporting the Mental Health and Wellness of Educators" keynote sessions on November 2, 2021 at a cost not to exceed \$5,000 to be paid from American Rescue Plan - Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER).

That the Board of School Directors approve the cost proposal from Nearpod for the Flocabulary site license for 3rd through 5th grade from 11/15/21 through 7/31/23 at a cost not to exceed \$8,450 to be paid from American Rescue Plan - Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER).

That the Board of School Directors approve the affiliation agreement between Neumann University and the Interboro School District to define the rules and responsibilities of both institutions in the planning and implementation of field placement and/or student teaching for the period of October 29, 2021 through October 28, 2024, pending final solicitor review.

That the Board of School Directors approve the following reading specialists and Supervisor of Literacy to attend the Keystone State Literacy Association (KSLA) Conference at the Hershey Lodge on November 29, 2021. Cost not to exceed \$1,925 to be paid from Title I funds:

Dawn Marshall, Shelley Campbell, Maria Steere, Diana Chartier, Tara Doherty, Eric Paterson, and Crystal Wilchensky

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #11 – 11/17/2021)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the service request for Student O to receive a SETT assessment from the DCIU, during the 2021-2022 school year, total cost not to exceed \$1,350.00, to be paid from 2021-2022 Special Education American Rescue Plan (ARP) funds.

That the Board of School Directors approve the Agreement of Financial Responsibility for Student M to receive Basic Skill Lessons in regards to Travel Training, during the 2021-2022 school year, at a rate of \$185.00 per hour, total cost not to exceed \$4,625.00 to be paid from 2021-2022 Special Education American Rescue Plan (ARP) funds.

That the Board of School Directors approve the Independent Contract Agreement with Dr. Idit Trope, to provide a Neurological Independent Education Evaluation, during the 2021-2022 school year, records review \$425.00 per hour and assessments \$4,500.00 total cost not to exceed \$6,625.00 to be paid from District funds.

That the Board of School Directors approve the following teachers to do extra IEP Writing during the 2021-2022 school year at their extra rate of pay not to exceed thirty (30) hours to be paid from District funds:

Susan Kramer, Ingrid Fiorelli, Frank Rodia

*That the Board of School Directors approve Kelly Smith to attend the Lindamood-Bell web training “**Visualizing and Verbalizing**” on December 14-17, 2021, amount not to exceed \$1,150.00 for training and materials to be paid from ACCESS funds.*

That the Board of School Directors approve the agreement to provide Specialized Education Services with Foundations Behavioral Health/Lifeworks School and the Appendix A daily rates for the 2021-2022 school year to be paid from District Funds.

That the Board of School Directors approve Student P to receive specialized educational services from Foundations LifeWorks School, at a cost of \$134 per half day, total cost not to exceed \$25,000.00, for the 2021-2022 school year, to be paid from District funds.

That the Board of School Directors approve the following teachers to attend “Check In Check Out Tier 2 PBIS” on November 30th and to be paid at their extra rate of pay not to exceed two (2) hours per teacher to be paid from ESSERS III funds 7%:

Shannon Staley, Christine Bryan, Meghan McCray, Kathryn Hill, Mary Ellen Kane, Natalie Bowen, Christine Amadio, Jonathan Vail, Jeffrey Allison, Kimberly Paulina, Suzanne Boyer

VOTE

*All members present voted ‘aye’ – motion carried 8-0
(Agenda Item #12 – 11/17/2021)*

MOTION

Office of Facilities

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors authorize D’Huy Engineering to begin the design for a Renovations and Additions Project at the building located on 0 Knowles Avenue, Glenolden, PA. The proposed project scope includes replacement of the HVAC system (including mechanical & construction upgrades), parking lot, administration offices/Board Room and exterior site work, including the Glenolden School property. The total cost of the proposed project, including construction contingency costs and soft costs, is not to exceed \$4,900,000 to be paid from future bond issuances.

That the Board of Directors approve the proposal from DWD Mechanical Contractor for the removal and installation of Boilers at Tinicum School and Norwood School in an amount not to exceed \$155,620.00, to be paid from the 2020 Bond Funds.

VOTE

*All members present voted ‘aye’ – motion carried 8-0
(Agenda Item #13 – 11/17/2021)*

MOTION

Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve Bernadette Reiley, Martin Heiskell, William Galloway, Lauren Weed and Tara Taylor to attend the annual PASBO conference and seminar in Hershey, PA from March 8-11, 2022 at a cost not to exceed \$4,850 to be paid with District funds.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #21-00-01468-00.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #14 – 11/17/2021)*

MOTION

2021-2022 Calendar Revision

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the revision to the 2021-2022 school year calendar.*

Roll Call

VOTE

*Mrs. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0
(Agenda Item #15 – 11/17/2021)*

MOTION

Virtual Academy MOU

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the Memorandum of Understanding between the Interboro School District and the Interboro Education Association regarding the 2021-2022 Virtual Academy (CBA 2020-2025).*

Roll Call

VOTE

*Mrs. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0
(Agenda Item #16 – 11/17/2021)*

OLD BUSINESS –

Announced that Executive Session was held for Personnel

NEW BUSINESS –

None

**Superintendent Comments
Board Comments**

On Monday, December 6, 2021, The Board Reorganization meeting will be held in-person at the Administration Building at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, December 13, 2021 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held in-person at the Administration Building on Wednesday, December 15, 2021 at 7:00 P.M.

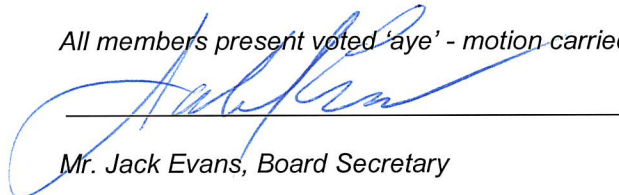
MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:58 P.M.

VOTE

All members present voted 'aye' - motion carried 8-0.



Mr. Jack Evans, Board Secretary