

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – DECEMBER 21, 2022**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, December 21, 2022 at 7:00 P.M. held at 900 Washington Avenue, Prospect Park, PA 19076.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Mr. Chas Willis
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Kelly Joseph
Ms. Danielle Fagan
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Mr. Fralinger was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Kate Meehan, Solicitor; Mr. William Galloway, Director of Facilities; Ms. Rachel Lambert, Director of Student Services; Dr. Valerie Eckman, Director of Curriculum & Instruction; Dr. Mark Avitabile, Director of STEM & Professional Development; Mr. Robert Sonet; Director of Technology. Approximately 6 attendees.

RECOGNITION: None

Board Comment

COMMENTS FROM PERSONS IN ATTENDANCE –

Lakia Wilson, Prospect Park, PA

- Policy Review; Title IX, Discipline and Terroristic Threats

Nicole Smith, Prospect Park, PA

- Policy Review

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on November 17, 2022 be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 5.1 – 12/21/2022)*

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' reorganization meeting held on December 5, 2022 be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 5.2 – 12/21/2022)*

SOLICITOR'S REPORT

None

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone *that the Treasurer's Report for the month ending November 30, 2022 be approved.*

VOTE

All members present voted 'aye' – motion carried 8-0.

MOTION*Funds Disbursement*

Motion by Mr. Evans, seconded by Mr. Shivone *to ratify and approve All Fund Disbursements in the amount of \$6,467,419.29.*

VOTE

*All members present voted 'aye' - motion carried 7-0
(Agenda Item 7.2 – 12/21/2022)*

CORRESPONDENCE –**NONE****COMMITTEE UPDATES****Audit Committee Update – Mr. Justin Shivone – Monday, December 19, 2022 Virtual**

- The Auditors presented the June 30, 2022 Financial Report and as a whole the report was clean with no findings.
- ESSER and Title I funds were reviewed with no findings and commended us on our internal controls.
- Highlight of the Audit was an increase in our Fund Balance from \$6.1 million in 2021 to \$10.6 million for year ending June 30, 2022.

Committees:

- Finance: *Edward Harris, Jack Evans, Justin Shivone*
- GBO: *Glenn Goldsborough, Kelly Joseph*
- Capital Improvement: *Justin Shivone, Kelly Joseph, Ed Harris, Jack Evans*

Board Liaisons:

- DCIU: *Edward Harris*
- DCCC: *Glenn Goldsborough*
- Legislative: *Chas Willis*

In the event the meeting format or location is changed, it will be posted in accordance with law. Additional meeting information will be provided monthly in accordance with the law.

Please visit www.interborosd.org for information.

The Finance/GBO and Capital Improvement Meetings will be held as follows:

Finance/GBO Committee Dates Start time <u>7:00 P.M.</u>	Capital Improvement Committee Dates Start time <u>6:30 P.M</u>
January 9, 2023	January 24, 2023
February 6, 2023	February 28, 2023
March 6, 2023	March 28, 2023
April 11, 2023	April 25, 2023
May 1, 2023	May 23, 2023
June 5, 2023	TBD
No meeting	TBD
No meeting	August 22, 2023
September 11, 2023	September 26, 2023
October 2, 2023	October 24, 2023
November 6, 2023	November 21, 2023
Reorganization/ Dec 4, 2023	Winter Break

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

Name: Jodie Brennan
Position: Instructional Assistant, Special Ed - Glenolden
Rate of pay: \$11.22 per hour
Effective: November 14, 2022
Replacing: New

Name: Michelle Hews
Position: LTS – Norwood
Rate of pay: \$125.00 from STS/\$75.00 ISD
Effective: November 28, 2022 -December 22, 2022
Replacing: Lauren Harrell (resigned)

Name: Lyvette White
Position: Instructional Assistant, Spec Ed – Prospect Park
Rate of pay: \$11.22 per hour
Effective: December 1, 2022
Replacing: New

Name: Hanna Maier
Position: Personal Care Assistant – Kindergarten/Early Learning Academy
Rate of pay: \$12.35 per hour
Effective: December 7, 2022
Replacing: Lindsay Grady (resigned)

Name: Michael Clifford
Position: Instructional Assistant, Special Ed - Glenolden
Rate of pay: \$11.22 per hour
Effective: January 3, 2023
Replacing: New

Name: Victoria Devaney
Position: Elementary Education Teacher - Norwood
Rate of pay: \$62,517.00 annually
Effective: January 3, 2023
Replacing: Lauren Harrell (resigned)

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Supplemental Adjustment:

Nicole Werner – Indoor Girls Track Coach – High School
Original Rate of Pay: \$4,440.00 per season
New Rate of Pay: \$4,980.00 per season
Effective Date: October 20, 2022

Appointments

Name: Maurice Workman
Position: Asst Coach Varsity Boys Basketball – High School
Rate of pay: \$3,700.00 per season
Effective: November 18, 2022

Name: Anthony Meccariello
Position: Chess Club Coordinator – High School
Rate of pay: \$740.00 per year
Effective: December 22, 2022

Name: Gabrielle Perry
Position: Assistant Coach Middle School Girls Lacrosse - Districtwide
Rate of pay: \$2,220.00 per season
Effective: December 22, 2022

Nullify:

Diane Faison – Head Coach Girls Field Hockey – High School
Effective Date: November 11, 2022

Kristine Bomhoff – Environmental Club Advisor – High School
Effective Date: November 17, 2022

Maurice Workman – Asst. Varsity Coach Boys Basketball – High School
Effective Date: December 2, 2022

Please approve the following Reclassification:

Gina Jackson
From: Instructional Assistant, Special Education – Tinicum
Rate of Pay: \$12.87 per hour
To: Personal Care Assistant – Tinicum
Rate of Pay: \$14.58 per hour
Effective Date: November 14, 2022
Replacing:Carolynn Brown (transfer)

Please approve the following IEA Reclassifications effective December 1, 2022

Thomas Lucas, Gabrielle Capuano, Alexandra Waite, Marlena Prisco

Please approve the following teacher to be a Virtual Academy Academic Coach to be paid at her extra rate of pay for the 2022-2023 school year:

Joyce Faragasso

Please approve the following people to participate in the Workplace Safety Committee to be paid their hourly rate of pay for the 2022-2023 school year effective December 15, 2022:

Yvonne Blair, Stephen Tuttle, Michelle Horst, Nancy Smith, Robert Holcombe, Lauren Prentice

Please approve the following person to participate in the Workplace Safety Committee to be paid their extra rate of pay for the 2022-2023 school year effective December 15, 2022:

Catherine Gerakaris

Please approve the following people for a Leave of Absence:

Kaitlin Kealey, Speech/Language Pathologist at Prospect Park School, be approved for a Childbearing/Rearing Leave of Absence from March 18, 2023 through June 14, 2023. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.

Theodore Sable, Bus Driver with Transportation, be approved for an Unpaid Leave of Absence from December 8, 2022 through January 4, 2023 with an expected return date of January 5, 2023.

Samiyah Minor, Van Driver with Transportation, be approved for an Unpaid Medical Leave of Absence from December 5, 2022 through December 12, 2022, with an expected return date of December 13, 2022.

Jeanette Endebrock, Bus Monitor for Transportation, be approved from an Unpaid Leave of Absence starting November 28, 2022 through December 16, 2022 with an expected return date of December 19, 2022.

Colleen Glackin, Title I Reading Paraprofessional at Prospect Park School, be approved to extend her Unpaid Leave of Absence through November 27, 2022 with an expected return date of November 28, 2022.

Amber Brown, Head Day Custodian at Glenolden School, be approved to extend her Medical Leave of Absence through January 2, 2023 with an expected return date of January 3, 2023. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.

Jennifer Govannicci, Special Education Teacher at the Norwood School, be approved to extend her Medical Leave of Absence through January 11, 2023, with an expected return date of January 12, 2023. The first twelve (12) weeks of this leave were granted under the guidelines and regulations of FMLA.

William Bierman, Transportation Supervisor for the Transportation Department at the High School be approved for an extension to his Medical Leave of Absence from January 17, 2023 through February 28, 2023. The first twelve (12) weeks of this leave were granted under the guidelines and regulations of FMLA.

Bonnie Jorgensen, Bus Monitor for Transportation, be approved to extend her Unpaid Leave of Absence from November 6, 2022 through November 11, 2022 with an expected return date of November 12, 2022.

Brooke Foster, Psychologist at the High School, be approved to extend her Unpaid Medical Leave of Absence from December 1, 2022 through June 14, 2023.

Please accept the following Resignations:

*Christine Brogan – Title I Paraprofessional – Glenolden
Effective Date: September 8, 2022*

Devin Whelan – Custodian – High School
Effective Date: November 14, 2022

Sheree Hightower – Personal Care Assistant – High School
Effective Date: November 16, 2022

Yvonne Fulcher – Bus Driver – Transportation
Effective Date: November 30, 2022

Patricia Hamel – Personal Care Assistant – Prospect Park
Effective Date: November 30, 2022

Bernadette Roman – Personal Care Assistant – High School
Effective Date: December 22, 2022

Xander Killian – Personal Care Assistant – Tinicum
Effective Date: December 22, 2022

Victoria Wampler – Speech/Language Teacher – Norwood
Effective Date: December 22, 2022

Melissa Aglidian – Autistic Support Teacher – Prospect Park
Effective Date: January 27, 2023

VOTE

All members present voted 'aye' – motion carried 8 -0
(Agenda Item 10 – 12/21/2022)

MOTION

Retirement

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret that the following Retirement, be approved:

Robert Herkert, Bus Driver, with Twenty-three years (23) years of service to the District be approved for Retirement effective November 30, 2022.

William Bierman, Supervisor of Transportation, with Eighteen (18) years of service to the District be approved for Retirement effective February 28, 2023.

Margaret Razzi, School Nurse, with Sixteen (16) years of service to the District be approved for Retirement effective January 31, 2023.

Board Comment

VOTE

All members present voted 'aye' – motion carried 8 -0
(Agenda Item 11 –12/21/2022)

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Memorandum of Understanding between the Interboro School District and Rising Stride (Woodlyn) PreK Counts program to establish a partnership. Rising Stride's newly hired PreK Counts teachers will participate in the District's New Teacher Induction and Mentoring Program, pending solicitor review.

That the Board of School Directors approve the Memorandum of Understanding between the Interboro School District and Today's Child PreK Counts program to establish a partnership. Today's Child's newly hired PreK Counts teachers will participate in the District's New Teacher Induction and Mentoring Program, pending solicitor review.

That the Board of School Directors approve Valerie Eckman to receive a stipend of \$250.00 to coordinate the PreK Counts Partnership Induction Program according to the terms and conditions of the MOU with Today's Child and Rising Stride, respectively, and the Interboro School District.

That the Board of School Directors approve Andrea Ricevuto, Karen Lawler, and Kaitlyn Godfrey as a New Teacher Induction Mentors under the MOU between Today's Child and Interboro School District.

That the Board of School Directors approve Christine Bryan as a New Teacher Induction Mentor under the MOU between Rising Stride and Interboro School District.

That the Board of School Directors approve the cost proposal from IXL Learning to provide IXL Live: School Edition (4.5-hour on-site workshop plus 1.5 hours of guided teacher planning time) at a cost not to exceed \$3,500 to be paid from District funds.

That the Board of School Directors approve the Independent Contractor Agreement between the Interboro School District and Jonathan Regino to plan and coordinate professional development, research-based curriculum revisions, other activities as assigned for secondary mathematics in grades 6-8 during 2022- 2023 school year not to exceed \$15,000 to be paid from Ready to Learn grant funding.

That the Board of School Directors approve the Academic Affiliation Agreement between Temple University and the Interboro School District to define the rules and responsibilities of both institutions in the planning and implementations of field experiences, student teaching, and practicum.

That the Board of School Directors approve the Academic Affiliation Agreement between Villanova University and the Interboro School District to define the rules and responsibilities of both institutions in the planning and implementations of field experiences, student teaching, and practicum.

That the Board of School Directors approve the following professional staff to complete the PreK Counts grant-required training on virtual trauma-informed practices by January 6, 2023 at an amount not to exceed five (5) hours at their extra rate of pay:

Robyn Redfern, Cara Murray, Emily Harkness, LisaAnn Brennan.

That the Board of School Directors approve the following professional staff to complete the PreK Counts grant-required training on virtual trauma-informed practices by January 6, 2023 at an amount not to exceed five (5) hours at their hourly rate of pay:

Olivia Marigliano, Dana Kerr, Nancy Smith, Kristen Sanders, Nahketah Boone, Bernadette Sargent

That the Board of School Directors approve LisaAnn Brennan to complete the PreK Counts grant-required Core Series training entitled "Linking Standards, Curriculum Framework, and Assessment" at an amount not to exceed six (6) hours at her extra rate of pay.

That the Board of School Directors approve the cost proposal for professional development workshops to be facilitated by University of California of Irvine Science Project (UC Irvine) for NGSS-aligned in-person lesson study cycles in High School science classrooms and Building Administrator NGSS learning walks at a cost not to exceed \$22,000 to be paid through ESSER III grant funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #12 – 12/21/2022)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the service request for Student X to receive a SETT assessment from the DCIU during the 2022-2023 school year not to exceed \$1,400.00 to be paid from District funds.

That the Board of School Directors approve the agreement with Pennsylvania School for the Deaf to provide services to Student Y during the 2022-2023 school year cost not to exceed \$54,000.00 to be paid from District funds, pending solicitor review.

That the Board of School Directors approve Student AA to receive Special Education services from the DCIU Language Program during the 2022-2023 school year total cost not to exceed \$58,936.93, pending solicitor review.

That the Board of School Directors approve *Carlyn Berger* to provide Special Education Reading Services after school hours during the 2022-2023 school year not to exceed forty (40) hours at the extra rate of pay to be paid from District funds.

That the Board of School Directors approve *Kaitlin Kealey* to provide Special Education Services after school hours during the 2022-2023 school year not to exceed forty (40) hours each, at the extra rate of pay to be paid from District funds

That the Board of School Directors approve the agreement with Sunbelt Staffing to provide Professional Services during the 2022-2023 school year, pending solicitor review.

That the Board of School Directors approve the Affiliation Agreement between Interboro School District and East Stroudsburg University of Pennsylvania for individuals to complete speech & language pathologist internship experience during the 2022-2023 school year, pending solicitor review.

That the Board of School Directors approve the agreement with Soliant to provide a substitute Registered Behavior Technician, at a cost of \$60 per hour, total cost not to exceed \$45,000.00 to be paid from District funds, pending solicitor review.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #13 – 12/21/2022)*

MOTION
Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Fireplace – Smore one-year renewal for the 2022-2023 school year at a cost not to exceed \$1,799.00 to be paid from District funds.

That the Board of School Directors approve the PDQ Deployment Software renewal for the 2022-2023 school year at a cost not to exceed \$1,050.00 to be paid from District funds.

That the Board of School Directors approve the PowerSchool Special Programs renewal for the 2022-2023 school year at a cost not to exceed \$15,232.00 to be paid from District funds.

That the Board of School Directors approve the SpyGlass SpyCare one-year renewal for the 2022-2023 school year at a cost not to exceed \$1,799.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #14 – 12/21/2022)*

MOTION
Office of Facilities

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the proposal from Transfinder for transportation software upgrades and training for the 2022-2023 school year at a cost of \$11,000 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #15 – 12/21/2022)*

MOTION
Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the audited financial statements prepared by Barbacane, Thornton & Company, LLP for the school year ending June 30, 2022.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #16 – 12/21/2022)*

MOTION
Capital Improvement

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors amend the November 17, 2021 board approved cost of the 0 Knowles Avenue/Glenolden Admin Project, which includes construction contingency costs and soft costs, and a not to exceed amended cost of \$6,199,500 to be paid from General Obligation Bond Funds.

That the Board of School Directors approve the Resolution for the Additions and Renovations of Glenolden Church into Administrative Offices Project and awarding contracts and costs as follows:

General Construction: Bancroft Construction Company
\$2,549,000

Mechanical Construction: Moxie Mechanical, LLC
\$794,000

Electrical Construction: Yates Electric Service

\$885,000

Plumbing Construction: Myco Mechanical, Inc

\$224,000

Abatement Consulting/ Air Monitoring: AET, Inc

\$12,500

Construction Testing & Special Inspections: Earth Engineering, Inc
\$25,000

That the Board of School Directors approve the Amendment to the Fee and Scope of Project Management Services (D'Huy Retainer Agreement Board approved 11-18-2020/Glenolden Admin project Board approved 11/17/2021) for an additional cost of \$285,000 to be paid from General Obligation Bond Funds.

That the Board of School Directors approve, as presented, the execution of a Sewage Grinder Pump Operations and Maintenance Agreement with the Borough of Glenolden for purposes of establishing the School District's obligations to install, operate and maintain a sanitary sewage grinder pump necessary to connect the District's Administration Office to the Borough's sanitary sewer system.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #17 – 12/21/2022)*

OLD BUSINESS –

None

NEW BUSINESS –

None

Superintendent Comments Board Comments

Please visit the Interboro School District website at www.interborosd.org for further information on the meetings listed below.

On Monday, January 9, 2023, a Finance Committee Meeting with the GBO Meeting immediately following will be held virtually at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, January 16, 2023, at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held at the Administration Building on Wednesday, January 18, 2023, at 7:00 P.M.

On Tuesday, January 24, 2023, a Capital Improvement Committee Meeting will be held virtually at 6:30 P.M.

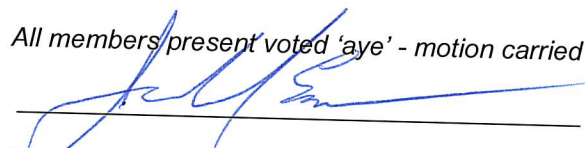
MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:26 P.M.

VOTE

All members present voted 'aye' - motion carried 8-0.



Mr. Jack Evans, Board Secretary