

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – FEBRUARY 22, 2024**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Thursday, February 22, 2024 at 7:00 P.M. held at the Administration Building, 900 Washington Avenue, Prospect Park, PA 19076.

The meeting was called to order by Mr. Justin Shivone, President and roll call was taken. The following members were present:

Ms. Jaime Wilkin
Mr. Chas Willis
Mr. Edward Harris
Ms. Kelly Joseph
Ms. Danielle Fagan
Mr. Jack Evans
Mr. Justin Shivone

Mr. Glenn Goldsborough was absent.

In attendance:

Administrators: Mrs. Bernadette C. Reiley, Superintendent; Mr. Robert Kelly, Director of Human Resources; Ms. Rachel Lambert, Director of Student Services; Mr. Robert Sonet; Director of Technology

Building Administrators: Dr. Miesja Cubito, Principal

Solicitor: Mr. Michael Puppio

Community members: approximately ten people

RECOGNITION: None

COMMENTS FROM PERSONS IN ATTENDANCE: None

MOTION
Board member Appointment

Motion by Mr. Shivone, seconded by Mr. Evans, that the Board of School Directors approve the appointment of Matthew Cleaver to represent Region 7, Precinct 1, 3 and 4 in the Borough of Prospect Park.

Swear in performed by Judge Hopper

Board Comment

VOTE

All members present voted 'aye' - motion carried 7-0.
(Agenda Item 5 – 2/22/2024)

MOTION
Secretary Pro Tempore

Motion by Mr. Shivone, seconded by Mr. Evans, that the Board of School Directors appoint Chas Willis to serve as secretary pro tempore for this meeting only. (Section 4-405, Pennsylvania School Code)

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 6 - 2/22/2024)

MOTION
Board Minutes

Motion by Mr. Willis seconded by Mr. Evans, that the following minutes of the regular meeting of the Interboro Board of School Directors held on January 17, 2024, be approved.

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 7 - 2/22/2024)

SOLICITOR'S REPORT

1) Thank you to Judge Hopper for performing the Swear in for Matthew Cleaver. Congratulated our new Board member, 2) Contract review, 3) Confidential Items, 4) Federal Court decision related to a lawsuit of a staffing agency employee working within a school district.

MOTION
Treasurer's Report

Motion by Mr. Willis seconded by Mr. Evans, that the Treasurer's Report for the month ending January 31, 2024, be approved.

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 9.1 - 2/22/2024)

MOTION
Fund Disbursement

Motion by Mr. Willis seconded by Mr. Evans, that fund disbursements in the amount of \$10,159,337.70, be approved.

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 9.2 - 2/22/2024)

MOTION
Budget Transfers

Motion by Mr. Willis seconded by Mr. Evans, that the Budget Transfers for 2023-2024, be approved.

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 9.3 - 2/22/2024)

CORRESPONDENCE

None

COMMITTEE REPORTS

Finance Committee, Justin Shivone, February 5, 2024

The first item was the General Fund Budget Presentation:

- Mr. Heiskell reviewed the preliminary budget with a deficit of 1.8 million at a 0% tax increase.
 - The biggest factors for the deficit include salary and benefit increases along with the ESSER money that was given from the federal government ending.
- There will be department meeting ongoing and presentations to the board as we try to minimize that deficit as much as possible.
- This also does not have any increases to state revenue based on the state budget.
- We are confident that we can reduce the deficit and have a minimal impact on taxpayers.

The next item on the agenda was the Facilities Department budget presentation.

- There were some increases to the operational budget for new lawn mowers, blacktop repairs, and gym floor refinishing.
- We also discussed summer projects that would be paid out of bond funds, not the general operating budget. •

Those projects include:

- Fire Alarm and Intrusion System replacement
- Improving each building electrical surge protection ◦
- Painting interior of Glenolden and Prospect Park
 - Tinicum and Norwood were painted last summer

The last item was a review of preliminary financial statements.

The meeting adjourned. Our next meeting will be on Monday March 4th at 7pm via Zoom.

GBO Committee, Chas Willis, February 5, 2024

- 2024/2025 Preliminary School year calendars present by Dr. Eckman
- Dark Fiber RFP presented by Robert Sonet

Legislative Update, Chas Willis, February 14, 2024

- Governor Shapiro and leaders of the general Assembly outlined goals for 2024:
 - Education funding was a main priority, with attention to the Commonwealth Court ruling that the current funding system is unconstitutional and recommendations on addressing the issue from the Basic Education Funding Commission report.
 - The report documented a \$5.4 million gap in funding that must be closed to bring the commonwealth into constitutional compliance.
- Republican State Rep. Joe Adams resigns from the 139th Legislative District. A special election will be held to fill the vacancy. Majority in the House for Democrats still holds.
- SB 801 Literacy Achievement for All Pennsylvanians. Designed to improve literacy capacity through a three- stage process for children across the Commonwealth.
- HB1519: Student Mental Health Days. This legislation would allow students to take three excused absences for mental health reasons without requiring a doctor's note.

- HB 1533: Suicide Hotline on Student Ids. This bill requires schools to include the suicide prevention hotline telephone number on student identification cards for students in grades 6-12.
- HB 1665: Increasing Student Success with More School Counselor Support. This legislation would create the School Counseling Services Act, which would require that schools develop a robust and comprehensive school counseling plan.

Delaware County Intermediate Unit, Edward Harris, February 8, 2024

- Approved a contract with the Garnet Valley School District for the DCIU to provide up to ten hours of threat assessment consultation.
- Accepted the June 30, 2023, final audit report for the Delaware County Intermediate Unit and Delaware County Technical Schools
- Authorized the Board Secretary to seek nominations for Intermediate Unit Board membership for the term July 1, 2024 to June 30, 2027 from the following Districts: Chichester, Penn-Delco, Rose Tree Media, Upper Darby, and Wallingford-Swarthmore.
- The next DCIU Board Meeting is March 6, 2024 at 6:45pm.

Capital Improvement Committee, Jack Evans, January 23, 2024

- High School:
 - Roofer has started to lay the roof deck on new North and South additions.
 - Mechanical forces are still working inside, building the framing protection on the 16th street side. Once done this they would move to the back and follow the same process.
 - Rear addition second floor should be poured Monday 2/26 and roof deck will follow.
 - New Boilers are assembled, water heaters are in place but not in service.
 - Steel frame chillers will be roof mounted. Frame is at the galvanizers.
 - Temporary partitions are to be erected in various hallways.
 - Have not heard any updates on the Traffic study request or the South Avenue Complex proposal.
- Kindergarten Academy:
 - Floor and wall treatments
 - Requested a separation of items that the District could self-perform to lower costs of the overall project.
 - Costs have already been reduced by \$700,000. The self-perform items will be listed in the RFPs as alternatives.

MOTION

Personnel Actions

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School approve the following personnel actions:

Appointments

Name: Kevin Williams
 Position: LTS Social Studies Teacher – High School
 Rate of pay: \$276.13 daily
 Effective: January 29, 2024
 Replacing: Anne Dampf (Reclass to LTS ELL Teacher - Norwood)

Name: Daniel Kucharik
 Position: LTS Music Teacher – Tinicum
 Rate of pay: \$276.13 daily
 Effective: January 29, 2024
 Replacing: Brittany Truscott (Leave of Absence)

Name: Margaret Gruerio
 Position: LTS Library Assistant – Norwood
 Rate of pay: \$14.00 per hour
 Effective: February 20, 2024
 Replacing: Lori Perillo (Leave of Absence)

Name: Jennifer Mansi
 Position: 12 Month Secretary – High School
 Rate of pay: \$30,500.00 annually
 Effective: February 26, 2024
 Replacing: Bridie Scanlan (Retirement)

Name: Nathan Eisenfelder
Position: Personal Care Assistant - Tinicum
Rate of pay: \$17.00 per hour
Effective: February 5, 2024
Replacing: New

Name: Malika Oliver
Position: Personal Care Assistant - Glenolden
Rate of pay: \$17.00 per hour
Effective: February 9, 2024
Replacing: Megan Anderson (Resignation)

Name: Novandeep Singh Chhina
Position: Van Driver – Transportation
Rate of pay: \$20.00 per hour
Effective: February 6, 2024
Replacing: As needed

Name: Lisa Sadsad
Position: Van Driver – Transportation
Rate of pay: \$20.00 per hour
Effective: January 29, 2024
Replacing: As needed

Name: Anthony Sharp
Position: Custodian- Tinicum
Rate of pay: \$40,436.22 annually
Effective: February 12, 2024
Replacing: Steven Verbitski (termination)

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Appointments

Name: Haley Cubler
Position: Assistant Coach Swim/Dive – High School
Rate of pay: \$2,775.00 season
Effective: November 1, 2023

Name: Andrea Wilson
Position: .5 Reading Olympics Coordinator, Elementary – Tinicum
Rate of pay: \$277.50 per year
Effective: February 23, 2024

Name: Tammy Corcoran
Position: .5 Reading Olympics Coordinator, Elementary - Tinicum
Rate of pay: \$277.50 per year
Effective: February 23, 2024

Name: Brett McLaughlin
Position: Head Coach Lacrosse – High School
Rate of pay: \$4,400.00 per season
Effective: February 23, 2024

Name: Samantha DiMarco
Position: Head Coach Middle School Softball – Districtwide
Rate of pay: \$2,775.00 per season
Effective: February 23, 2024

Please approve the following Reclassifications:

Shaun Bonner
From: Classified Substitute - Districtwide
Rate of Pay: \$14.00 per hour
To: Personal Care Assistant – Kindergarten/Early Learning
Academy Rate of Pay: \$17.00 per hour
Effective: January 29, 2024

Haley Berk
From: LTS Elementary Teacher Glenolden
Rate of Pay: \$268.28 daily
To: LTS Elementary Teacher – Norwood
Rate of Pay: \$276.13 daily
Effective: January 29, 2024

Katelin McDougald
From: Clerical Substitute - Human Resources/Business Office
Rate of Pay: \$16.00 per hour
To: 10 Month Secretary – High School
Rate of Pay: \$22,000.00 annually
Effective: February 5, 2024

Please approve the following IEA Reclassifications:

September 1, 2023: Samantha Skulski
March 1, 2024: Amanda Miller, Sarah Better, Brian Cleary, Thomas Lucas

Please approve the following recommendations for Professional Employee Status:

Jennifer Pavlovitch, Marc Arnone, Caitlyn Johnson, Thomas Lucas, Paige Smith, Garrett Hall

Please approve the following people as Extra Curricular Workers for the 2023-2024 school year at the rate of \$35.00 per game and \$45.00 for two (2) back-to-back games:

Carolyn Gardener, Tina Lock, James Kennedy, Christiana Laky

Please approve the following people for a Leave of Absence:

Michelle Fitzgerald, Teacher at Norwood School, be approved for an Intermittent Medical Leave of Absence from January 24, 2024 through March 5, 2024, with an expected return date of March 6, 2024 based on the guidelines and regulations of the FMLA.

Tracey Ticknor, Teacher at Norwood School, be approved for an Intermittent Medical Leave of Absence from January 25, 2024 through June 13, 2024 based on the guidelines and regulations of FMLA.

Joseph McDevitt, Teacher at Norwood School, be approved for a Medical Leave of Absence from January 29, 2024 through February 13, 2024, with an expected return date of February 14, 2024 based on the guidelines and regulations of FMLA.

Stephanie D'Alonzo, Teacher at Glenolden School, be approved for a Childbearing/Rearing Leave of Absence from March 22, 2024 through June 2, 2024, with an expected return date of June 3, 2024 based on the guidelines and regulations of the FMLA.

Lori Perillo, Library Assistant at Norwood School, be approved for a Medical Leave of Absence from February 12, 2024 through May 12, 2024 with an expected return date of May 13, 2024 based on the guidelines and regulations of FMLA.

Diana Conlin, Ten-Month Secretary at the Kindergarten/Early Learning Academy, be approved to extend her Unpaid Medical Leave of Absence through April 12, 2024.

Ann McBreen, a Bus Monitor with Transportation, be approved for an Unpaid Leave of Absence from March 4, 2024 through March 31, 2024 with an expected return date of April 4, 2024.

Please accept the following Resignations:

Daniela Jarquin – Van Driver - Transportation
Effective: January 12, 2024

Immanuel Divine – Van Driver -
Transportation Effective: January 12, 2024

Brooke Foster – School Psychologist -
Glenolden Effective: January 17, 2024

Jessica Lennox – Elementary Teacher - Kindergarten/Early Learning Academy
Effective: January 31, 2024

Rebecca Angley – PIMS Administrator/Child Accounting Coordinator -
Administration Effective: February 21, 2024

Emma Birney – PreK Paraprofessional - Kindergarten/Early Learning Academy
Effective: April 5, 2024

Please approve the termination for Employee J, effective February 15, 2024.

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 12 - 2/22/2024)

MOTION

Office of Curriculum & Instruction

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School Directors approve the following:

That the Board of School Directors approve the Independent Contractor Agreement between the Interboro School District and *Nicholas Renna*, to lead choreography for the Youth Theater production of Frozen Junior, in the amount not to exceed \$1,250.00 to be paid from District Youth Theater Activity funds.

That the Board of School Directors approve a stipend in the amount of \$800.00 each for *Jamie Kovatch* and *Rebecca Eichinger* for assisting the 5th – 8th grade Theatre program during the spring 2024 season to be paid from Title IV funds.

That the Board of School Directors approve *Annie Dampf* and *Dorinda Danz* to attend the workshop entitled "Become a Transformative Student Voice Facilitator" to be held at the Collingswood Community Center on February 27th and March 5th, 2024 at a cost not to exceed \$520.00 per person to be paid from District funds.

That the Board of School Directors approve *Brian Lytz*, *Shannon Ladislaw*, and *Meghan Magee* to attend the Pennsylvania Association of Career and Technical Administrators (PACTA) Annual Symposium entitled "2024 Pathways to Career Readiness: An Education and Workforce Development Symposium" to be held at the Hershey Lodge and Convention Center on February 8 – 9, 2024 at a cost not to exceed \$575.00 per person to be paid from District funds.

That the Board of School Directors approve *Christine Bryan* to support ongoing early childhood family engagement events throughout the 2023-2024 school year not to exceed fifteen (15) hours each at the extra rate of pay to be paid from PreK Counts grant funding.

That the Board of School Directors approve *Crystal Wilchensky* and *Shannon Oden* to participate in the Community School Scheduling professional development facilitated by Michael Rettig throughout the 2023-2024 school year not to exceed fifteen (15) hours each at their extra rate of pay to be paid from District funds.

That the Board of School Directors approve *Valerie Eckman* to attend the required PA PreK Counts Grantee Meeting to be held at the Pennsylvania Farm Show Complex & Expo Center in Harrisburg, PA on April 2 – 3, 2024 at a cost not to exceed \$380.00 to be paid from PreK Counts grant funds.

That the Board of School Directors approve *Jonathan Regino*, *Stephanie D'Alonzo*, *Kerri Urzillo*, *Stacy Foreacre*, and *Shannon Oden* to attend virtual Multisensory Math Training through the Atlantic Seaboard Dyslexia Education Center (ASDEC) from April 12 – June 30, 2024 at a cost of \$4,625.00 to be paid from Ready to Learn grant funds.

That the Board of School Directors approve *Lisa Ford* to attend the PA State Athletic Directors Association Convention (PASADA) in Hershey Pa from March 20-22, 2024 at a cost not to exceed \$1,200.00 to be paid from District funds.

That the Board of School Directors approve *Robert Sonet* to attend the 2024 PDE Data Summit from March 11-13, 2024 in Hershey, PA at a cost not to exceed \$1,120.00 to be paid from District funds.

That the Board of School Directors approve *Antoinette Mosloskie* (IESP) to support the Title I Winter Family Engagement event not to exceed five (5) hours at her hourly rate of pay to be paid from Title I funds.

That the Board of School Directors approve the Clinical and Practicum Experience Agreement between Lebanon Valley College and the Interboro School District to define the rights and responsibilities of both institutions in the planning and implementation of practicum experiences.

VOTE

All members present voted 'aye' - motion carried 8-0. (Agenda Item 13 - 2/22/2024)

MOTION

Office of Special Education

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School directors approve the following:

That the Board of School Directors approve the Independent Contractor Agreement with *Dr. Trope*, Psychologist, to complete Neuro Psychological Evaluations for Interboro Students during the 2023-2024 school year, at a rate of \$5,500.00 per evaluation, and \$500.00 per hour to complete NeuroPsychological Evaluations for consultation, to be paid from District funds.

That the Board of School Directors approve *Elizabeth Adams* and *Morgan Cariola* to be paid their extra rate of pay up to twenty-five (25) hours each to attend "Structured Teaching Level 1: Educating Professionals About Autism" at the Timothy School on June 25-28, 2024. Total cost not to exceed \$2,500.00 to be paid from District funds.

That the Board of School Directors approve *Elizabeth Adams* and *Morgan Cariola* to be paid their extra rate of pay up to twenty-five (25) hours each for their attendance at the "Structured Teaching Level 1: Educating Professionals About Autism" at the Timothy School on June 25-28, 2024, costs to be paid from District funds.

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 14 - 2/22/2024)

MOTION

Office of Technology

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School Directors approve the following:

That the Board of School Directors approve the cost increase for Internet Services from the DCIU's current agreement term 2020-2030 (BA 2-19-2020). Total cost for the 2024-2025 school year is \$4,560.00 to be paid from District funds.

That the Board of School Directors approve the Tech Talk Live 2024 conference for *Robert Sonet* and *Stephen Sidebothom* to attend May 6-8, 2024. Total cost for the 2023-2024 school year is \$740.00 to be paid from District funds.

That the Board of School Directors approve the Gaggie Safety Management. Total costs by year: 2023-2024 school year is \$6,753.00 and 2024-2025 school year is \$18,009.00 to be paid from PCCD grant funds.

That the Board of School Directors approve the Dark Fiber Maintenance and Installation Services by Astound/RCN. Total cost of \$36,000.00 (per year for 10 years) for which the FCC is responsible for 85% using E-Rate funding. Total cost for the 2024-2025 school year (and each year after for 10 years) is \$3,000.00 to be paid from District funds, pending solicitor review.

That the Board of School Directors approve the Kindergarten Academy and Tinicum Network Rewiring contract with IntegraOne . Total cost of \$117,552.00 for which the FCC is responsible for 85% using E-Rate funding. Total cost for the 2024-2025 school year is \$17,632.80 to be paid from District funds, pending solicitor review.

Board Comment**VOTE**

All members present voted 'aye' - motion carried 8-0. (Agenda Item 15 - 2/22/2024)

MOTION

Office of Finance

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School Directors approve the following:

That the Board of School Directors approve the following tax collectors be exonerated from collecting 2023 School Real Estate taxes in the amounts as indicated:

Donna Ruggiero	Glenolden	\$289,520.38
Joshua Caulder	Norwood	\$266,853.76
Jeffrey Park	Prospect Park	\$343,435.08
Paige Quigley	Tinicum	\$974,570.09

Board Comment**Solicitor Comment****VOTE**

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 16 - 2/22/2024)

MOTION

Capital Improvement

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School Directors approve the following:

That the Board of School Directors approve the revised cost for the Proposal with Additional Scope items with KCBA Architects in connection with the Kindergarten/Early Learning Academy project, revised cost is \$51,670.00 to be paid from Bond funds (BA 1-17-24).

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 17 - 2/22/2024)

MOTION
HR Bootcamp

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School Directors approve Robert Kelly to attend the Spring Workshop Series: HR Bootcamp in Collingswood, NJ on Feb 20th, Mar 19th, and April 1st, 2024 at a cost of \$389.00 to be paid from District funds.

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 18 - 2/22/2024)

MOTION
Health & Safety Plan

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School Directors acknowledge the mid-year review of the 2023-2024 Health and Safety Plan.

Board Comment

VOTE

All members present voted 'aye' - motion carried 8-0.
(Agenda Item 19 - 2/22/2024)

MOTION
2024-2025 Preliminary Calendars

Motion by Mr. Willis seconded by Mr. Evans, that the Board of School Directors approve the preliminary 2024-2025 school year calendars.

Roll Call

VOTE

Mr. Cleaver, Ms. Wilkin, Mr. Willis, Mr. Harris, Ms. Joseph, Ms. Fagan, Mr. Evans, Mr. Shivone voted 'aye' - motion carried 8-0.
(Agenda Item 20 - 2/22/2024)

OLD BUSINESS

None

NEW BUSINESS

None

Please visit the Interboro School District website at www.interborosd.org for further information on the meetings listed below.

On Monday, March 4, 2024, a Finance Committee Meeting with the GBO Meeting immediately following will be held at virtually 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, March 18, 2024 at 7:00 P.M.

The next public meeting of the Interboro Board of School Directors will be held at the Administration Building on Wednesday, March 20, 2024, at 7:00 P.M.

On Tuesday, March 26, 2024, a Capital Improvement Committee will be held virtually at 6:30 P.M.

MOTION

Mr. Shivone called for the meeting to adjourn at 7:29 P.M.

VOTE

All members present voted 'aye' - motion carried 8-0.


Mr. Glenn Goldsborough, Board Secretary