

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – APRIL 19, 2023**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, April 19, 2023 at 7:00 P.M. held in the Board Room of the Administration Building, 900 Washington Avenue, Prospect Park, PA 19076.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Jaime Wilkin
Mr. Chas Willis
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Kelly Joseph
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Ms. Danielle Fagan was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Michael Puppio, Solicitor; Mr. Robert Kelly, Acting Director of Human Resources; Mr. William Galloway, Director of Facilities; Ms. Rachel Lambert, Director of Student Services; Dr. Valerie Eckman, Director of Curriculum & Instruction; Dr. Mark Avitabile, Director of STEM and Professional Development; Mr. Robert Sonet, Director of Technology; Principals, Dr. Miesja Cubito, Dr. Jeffrey Esposito, Mrs. Kimberly Boswell, Mr. Brian Lytz; Assistant Principals, Ms. Lisa Ford and Dr. Heather Daniels. Approximately 40 attendees.

RECOGNITION: **30 Years of Service**
Robert DeMichele

Board Comment

COMMENTS FROM PERSONS IN ATTENDANCE – None

MOTION Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on March 22, 2023 be approved.*
Public Minutes

VOTE *All members present voted 'aye' - motion carried 8-0.*
(Agenda Item 5.1 –4/19/2023)

SOLICITOR'S REPORT 1) Special Education matters, 2) Policy matters, 3) Bond matters

MOTION Motion by Mr. Evans, seconded by Mr. Shivone *that the Treasurer's Report for the month ending March 31, 2023 be approved.*
Treasurer's Report

VOTE *All members present voted 'aye' – motion carried 8-0.*
(Agenda Item 7.1 –4/19/2023)

MOTION Motion by Mr. Evans, seconded by Mr. Shivone *to ratify and approve All Fund Disbursements in the amount of \$8,428,642.85.*
Funds Disbursement

VOTE *All members present voted 'aye' - motion carried 8-0*
(Agenda Item 7.2 – 4/19/2023)

CORRESPONDENCE – None

COMMITTEE UPDATES

Finance Committee – Justin Shivone – Tuesday, April 11, 2023

- For the 2023-2024 General Fund Budget was presented and discussed. There is a deficit of \$202,510 at a tax increase of 2.35%. Preliminary increases and decreases to various budget line items were presented and discussed, comparing the 2023-2024 preliminary budget from the March 6, 2023 committee meeting to the updated 2023-2024 budget for the April 11th committee meeting.
- Highlights were presented regarding the proposed 2023-2024 PA state budget.
- There were departmental budget presentations from Curriculum & Instruction and the Technology Department.
- The preliminary financial statements for the period ending March 31, 2023 were presented.

Legislative Committee – Chas Willis- Wednesday, April 12, 2023

- **Shirlee Howe, Children First, Education Coordinator, Montgomery, and Delaware Counties**, spoke on the Fair Funding ruling and noted that the defendants would not appeal the decision.
- **Kevin Busher, PSBA Managing Director**, talked about Shapiro's educational funding plan but still unclear on what the Governor's administration wants to do regarding public education funding.
- **Public Education Funding**: Sen. Aument's proposal to establish a commission on what public education funding can look like with future funding mechanisms in place.
- **PlanCon**: First time in many years about conversations around PlanCon. He believes that any PlanCon funding will go to supporting the rehabilitation and remediation of schools and facilities, not new construction. He talked about possible grant proposals that may include solar for schools. A bill is being introduced that would create a grant program that would expand the use of solar energy at school facilities across PA.
- There has been an uptick of ransomware attacks on school districts and there are bills currently circulating to prevent schools from using public monies to resolve cyber security scams.
- **Teacher shortage**: –Additional pipelines to education, including middle school certificates and provisions. PA is one of just a few states that does not compensate student teachers. Gov. Shapiro is proposing tax credits of up to \$2,500 for new teachers.
- **Brian Pawling, Business Administrator, Radnor Township School District**
 - Extending the Annual School District Budget Deadline, Still doesn't guarantee that the state budget is passed by July 31
 - Many schools don't conduct board business in July making this disruptive to local board calendars
 - Many existing contracts dictate July 1 start dates now, with payments due in 30 days. Those payments could not be made without a budget in place, and all of those would have to be delayed.
 - Possible supply chain issues.
- **Charter Reform Efforts Update** – Larry Feinberg stated that Rep. Ciresi hopes to have a bill dropped in the next few weeks. Also noted that with the increasing number of newly elected officials who were former school board members, charter reform may gain the momentum it needs to cross the finish line.
- **PA House District 163**- Democrat Heather Boyd (**former Teacher and School Board Member**) and Republican Katie Ford (**Army veteran and special education therapist**) are running to replace former State Rep. Mike Zabel, who resigned this month
- **Legislative Breakfast** - May 19th, 2023
- 2023 PA School Board Workshop: Two-Part Series for Candidates is being held **on** Wednesday, May 3, and Thursday, May 4 **from** 7:00 PM **to** 9:00 PM via Zoom.
- April-18 - [Advocacy Day](#) – Registration has closed. But if you would like to participate in Advocacy Day, please contact Jamie Zuvich at jamie.zuvich@psba.org.
- I am registered for the meeting with the Senators and waiting for Representative Delloso to commit to a time.
- The next Legislative Council Meeting – May 10, 2023

Delaware County Community College – Glenn Goldsborough, Tuesday, April 18, 2023

- Received a Budget presentation for the 2023-2024 school year
 - 4% increase on school tuition per credit hour
 - 1% increase for sponsoring school districts. Overall sponsor appropriations account for 9.65% of the revenue budget.
 - Benefit of being a sponsoring school district is that your community can attend at the lowest tuition rate (\$135/credit hour)
 - Non sponsoring districts pay double (\$270/credit hour); out of State pay triple (\$405/credit hour)
- Groundbreaking Ceremony to be held May 6, 2023 at the new Southeast Campus
 - Updates were given on construction plans
- Interboro currently has 270 students enrolled with a total of 2,224 credit hours and for Dual Enrollment a total of 9 students with 52 credit hours
- May 30th, Dr. Joy Gates Black will be retiring. Dr. Marta Year Cronin will officially begin July 1st as President.

Delaware County Intermediate Unit – Edward Harris – April 5, 2023

- Approved a contract with Springfield School District for DCIU to provide professional development training coaching, and consultation to the elementary Autistic
- Approval for the Department of Teaching and Learning to offer STEM summer camps at DCIU Morton for elementary students in Delaware Count
- Approval for four adults and approximately 20 students to attend the Health Occupations Students of America (HOSA) International Leadership Conference in Dallas, TX
- Approval for six adults and approximately 20 students to attend the SkillsUSA National Leadership Conference in Atlanta, GA.
- Next meeting will be held on May 3, 2023. At 6:45pm.

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

Name: Aileen Ojeda
Position: payroll Supervisor – Administration
Rate of pay: \$75,000.00 annually
Effective: May 1, 2023
Replacing: Valerie Graf (resigned)

Name: Phyllis McShane
Position: Head Day Custodian - Norwood
Rate of pay: \$49,847.06 annually
Effective: April 11, 2023
Replacing: Steven Kennedy (resigned)

Name: Julia Sullender
Position: Personal Care Assistant – Prospect Park
Rate of pay: \$16.50 per hour
Effective: April 11, 2023
Replacing: New

Name: Haley Jackson
Position: Instructional Assistant, Special Ed – Norwood
Rate of pay: \$15.50 per hour
Effective: March 20, 2023
Replacing: New

Name: Shantel Hunter
Position: Instructional Assistant, Special Ed – Tinicum
Rate of pay: \$15.50 per hour
Effective: April 11, 2023
Replacing: Gina Jackson (reclass)

Name: Megan Anderson
Position: Instructional Assistant, Special Ed – Glenolden
Rate of pay: \$15.50 per hour
Effective: April 12, 2023
Replacing: Catherine Alfeche (reclass)

Name: Nicole Miller
Position: Title I Assistant – Norwood
Rate of pay: \$15.50 per hour
Effective: April 12, 2023
Replacing: Morgan Lister

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Supplemental Appointments

Name: Samantha DiMarco
Position: Assistant Coach Middle School Softball– Districtwide
Rate of pay: \$2,220.00 season
Effective: March 21, 2023
Replacing: Amanda Butler (reclass)

Name: Megan Cassidy
Position: .3 Reading Olympics Coach - Tinicum
Rate of pay: \$185.00 year
Effective: April 20, 2023
Replacing: Carol Scheppman (Leave of Absence)

Name: Jennifer Schneider
Position: .3 Reading Olympics Coach - Tinicum
Rate of pay: \$185.00 year
Effective: April 20, 2023
Replacing: Carol Scheppman (Leave of Absence)

Please approve the following Reclassification:

Catherine Alfeche
From: Instructional Assistant, Special Education – Glenolden
Rate of Pay: \$15.50 hourly
To: Title I Instructional Assistant – Glenolden
Rate of Pay: \$15.50 hourly
Effective: April 11, 2023
Replacing: Devyn Roccio (resigned)

Please approve the following people for a Leave of Absence:

Regina Urmson, Van Driver with Transportation, be approved to extend her Unpaid Leave of Absence through April 11, 2023.

Ann McBreen, Bus Driver with Transportation, be approved to extend her Unpaid Leave of Absence through May 11, 2023.

Brooke Foster, a Psychologist at the High School, be approved to extend her Unpaid Childbearing/Rearing Leave of Absence for the 2023-2024 school year.

Mark Foltz, Teacher at the High School, be approved to extend his Medical Leave of Absence through April 28, 2023 with an expected return date of May 1, 2023 under the guidelines and regulations of FMLA.

Carol Scheppman, Teacher at Tinicum School, be approved to extend her Medical Leave of Absence through May 11, 2023 with an expected return date of May 10, 2023 under the guidelines and regulations of FMLA.

Please accept the following Resignation:

*Mark Avitabile – Director of STEM & Professional Development - Administration
Effective: To be Determined*

Please approve Employee N to be suspended without pay effective March 16, 17 and 20, 2023.

VOTE

*All members present voted 'aye' – motion carried 8 -0
(Agenda Item #10 – 4/19/2023)*

MOTION

Retirement

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret, that the following Retirement be accepted:

Robert DeMichele, Social Studies Teacher at Norwood School, with Thirty (30) years of service to the District, be approved for Retirement effective June 14, 2023.

Gretchen Shaffert, Elementary Teacher at Norwood School, with Seventeen (17) years of service to the District, be approved for Retirement effective June 14, 2023.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #11 –4/19/2023)*

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the following professional staff to participate in the April 20, 2023 Math Family Night District Event to be paid at their contractual rate of pay from District funds not to exceed four (4) hours:

Elizabeth Webber, Jamie Kovatch, Victoria Domingo, Stephanie D'Alonzo, Kerri Urzillo

That the Board of School Directors approve the following professional staff to participate in Reimagining Access to Mathematical Pathways (RAMP) High School professional development to be paid at their contractual rate of pay from District funds not to exceed twelve (12) hours:

Penny Joines, Patricia Pullin, Dan Meli, Dean Beckett, Jeffrey Webb

That the Board of School Directors approve the following teachers to facilitate the After-School Math Tutoring during the 2022-2023 school year at their extra rate of pay to be funded through ARP ESSER After-School Set Aside funds:

Victoria Devaney, Paul Pavlovitch

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #12 –4/19/2023)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Agreement of Financial Responsibility for Student FF to receive School Age Travel Training, during the 2022-2023 school year, at a rate of \$185.00 per hour total cost not to exceed \$2,775.00 to be paid from District funds.

That the Board of School Directors approve the Action Plan for a Brain STEPS referral from the DCIU for Student GG, at a rate of \$191.00 per hour for up to 8 hours, not to exceed \$968.00 to be paid from District funds.

That the Board of School Directors approve the Special Education Services Agreement and Contracted Cost sheet from Buck County Intermediate Unit for Student L to attend Samuel-Everitt School during the 2023-2024 school year, total cost not to exceed \$85,051.00 to be paid from District funds

That the Board of School Directors approve the price quote for the 2-year Second Step social/emotional learning program licenses for middle school students from Committee for Children, at a cost not to exceed \$9,315.84 to be paid from ESSER III funds.

That the Board of School Directors approve the Service Proposal from the DCIU for Teaching and Learning Services (Autistic Support) during the 2022-2023 school year, total cost not to exceed \$1,400.00 to be paid from District Funds.

That the Board of School Directors approve the invoice for *Shannon Staley* to attend QBS, Inc. Safety-Care: Advanced Skills Recertification on May 5, 2023; Safety-Care Trainer Recertification June 22, 2023; Safety-Care: School Age Children Recertification June 23, 2023, total cost not to exceed \$1,800.00, to be paid at her extra rate of pay for up to ten (10) hours to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #13 –4/19/2023)*

MOTION*Office of Technology***Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:**

That the Board of School Directors approve the Statement of Work (SOW) for ISD Security Cameras Installation for the 2022-2023 school year at a cost not to exceed \$35,514.00 to be paid from the PCCD Mental Health/School Safety Grant, pending solicitor review.

That the Board of School Directors approve the Schoology Rollover Technical Service for the 2022-2023 school year at a cost not to exceed \$1,205.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #14 – 4/19/2023)*

MOTION*Office of Finance***Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:**

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #45-00-00504-06.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #45-00-01305-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #45-00-01304-00.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #15 – 4/19/2023)*

MOTION*Capital Improvement***Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:**

That the Board of School Directors approve the vendor contract and associated cost for the Additions and Renovations of Interboro High School and awarding contracts and costs as follows:

Geotechnical Services: Earth Engineering	\$	25,000
Construction testing & Special Inspection Services:		
Earth Engineering	\$	100,000

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #16 – 4/19/2023)*

MOTION*STS Agreement*

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the agreement and associated costs between Substitute Teacher Services (STS) and Interboro School District effective July 1, 2023 through June 30, 2025.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #17 – 4/19/2023)*

MOTION*Athletic Trainers*

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the First Amendment to the Athletic Trainer Agreement (B.A 6/16/2022), between Interboro School District and the Prospect CCMC, LLC, amendment effective July 1, 2023 to June 30, 2025 to provide for 2 FTE's at a cost of \$64,000 per year to be paid from District funds, pending solicitor review.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #18 – 4/19/2023)*

MOTION
DCCC Board of Trustees

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors *approve the reappointment of Elizabeth A. Shepard Rabadam to the Board of the Trustees for Delaware County Community College with a term ending June 30, 2029.*

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #19 – 4/19/2023)*

MOTION
DCCC 2023/2024 GOB

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors *approve the General Operating Budget of the Delaware County Community College for the fiscal year July 1, 2023 through June 30, 2024 in the amount of \$90,641,675. Interboro School District's share is \$485,447.*

Roll Call

VOTE

*Ms. Wilkin, Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0
(Agenda Item #20 – 4/19/2023)*

MOTION
Director of Human Resources

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors *approve the contract to employ Mr. Robert Kelly as Director of Human Resources, effective March 17, 2023 through June 30, 2027, and to establish the salary and benefits therein.*

Roll Call

VOTE

*Ms. Wilkin, Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0
(Agenda Item #21 – 4/19/2023)*

MOTION
32BJ MOA – Summer Workers

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors *approve the Memorandum of Agreement between Service Employees International Union Local 32BJ and Interboro School District regarding student workers as it applies to the current Collective Bargaining Agreement 2021-2026.*

Roll Call

VOTE

*Ms. Wilkin, Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0
(Agenda Item #22 – 4/19/2023)*

MOTION
Bond Series 2023

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the Resolution authorizing the incurrence of non-electoral debt through the issuance of tax-exempt bonds, which bonds shall provide funds to finance capital costs of the acquisition, construction, renovation, installation, furnishing, and equipping certain additions and improvements to facilities of the Interboro High School; (ii) purchasing capital equipment for use in or in connection with the facilities of the Interboro High School; (iii) various capital projects of the School District; (iv) all costs thereof or related thereto which are permitted to be financed under the Debt Act; and (v) paying the costs and expenses of issuing and insuring (if any) the Bonds (the "Capital Project"), and to accept a proposal for the purchase of the Bonds, appoint bond counsel, and approve all actions necessary to accomplish the foregoing.

VOTE

*Ms. Wilkin, Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0
(Agenda Item #23 – 4/19/2023)*

OLD BUSINESS –

None

NEW BUSINESS –

None

**Superintendent Comments
Board Comments**

Please visit the Interboro School District website at www.interborosd.org for further information on the meetings listed below.

On Monday, May 1, 2023, a Finance Committee Meeting with the GBO Meeting immediately following will be held virtually at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, May 15, 2023 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held at the Interboro High School on Wednesday, May 17, 2023, at 7:00 P.M.

MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:40 P.M.

VOTE

All members present voted 'aye' - motion carried 8-0.



Mr. Jack Evans, Board Secretary