

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – MAY 18, 2022**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, May 18, 2022 at 7:00 P.M. held in the Auditorium of the Interboro High School, 500 16th Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Mr. Chas Willis
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Kelly Joseph
Ms. Danielle Fagan
Mr. Jack Evans
Mr. William Phelps

Mr. Fralinger and Mr. Shivone were absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Kate Meehan, Solicitor; Dr. David Criscuolo, Director of Human Resources; Ms. Rachel Lambert, Director of Student Services; Dr. Valerie Eckman, Director of Curriculum & Instruction; Mr. Robert Sonet, Director of Technology; Approximately 60 attendees.

RECOGNITION –

Class of 2022 Senior Board Representative

Grace Hughes – West Chester University

Congratulations to elected Junior Board Representative for 2022-2023

Grace Receuver

30 Years of Service – Bernadette Reiley

*Holly Curran, Mark Peltz, Joseph Christie, Dawn Gardener-Marshall,
Bridie Scanlan, Patricia Gavin*

Class of 2022 Leadership

Student Council Executive Board - Andy Costanzo

President, Ethan Zardus

Vice President, Brianna Maddonni

Board Rep and Treasurer, Grace Hughes

Class Congress – Pat Hay

President, Emily Kurzenski ~ Vice President, Ava Royer

Secretary, Makenna Galanaugh ~ Treasurer, Sophia Cropper

Class Historian, Miranda Neill

Class of 2022 – Military Bound – Lisa Ford

Jeffrey Gaul – United States Marine Corps

Top 5% - Class of 2022 – Bernadette Reiley & Brian Lytz

*Matthew Atanasiu, Elaine Droxler, Makenna Galanaugh, Michelle Liang, Kennan Lu,
Emily Kurzenski, Jadelyn Miller, Miranda Neill, Joshua Pitts,
Victor Quintiliana, Nathaniel Shippey, Vicky Sun*

Thank you to the Interboro Alumni for their generous t-shirt gift to our Top 5%

Board Comments

COMMENTS FROM PERSONS IN ATTENDANCE – None

MOTION
Public Minutes Motion by Mr. Evans, seconded by Mr. Harris, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on April 20, 2022 be approved.*

VOTE
*All members present voted 'aye' - motion carried 7-0.
(Agenda Item 5.1 – 5/18/2022)*

SOLICITOR'S REPORT
1) Contract Review, 2) Litigation Matters

MOTION
Treasurer's Report Motion by Mr. Evans, seconded by Mr. Harris *that the Treasurer's Report for the month ending April 30, 2022 be approved.*

VOTE
*All members present voted 'aye' – motion carried 7-0.
(Agenda Item 7.1 – 5/18/2022)*

MOTION
Funds Disbursement Motion by Mr. Evans, seconded by Mr. Harris *to ratify and approve All Fund Disbursements in the amount of \$4,489,044.31.*

VOTE
*All members present voted 'aye' - motion carried 7-0
(Agenda Item 7.2 – 5/18/2022)*

MOTION
Budget Transfers Motion by Mr. Evans, seconded by Mr. Harris *to approve the 2021-2022 budget transfers.*

VOTE
*All members present voted 'aye' - motion carried 7-0
(Agenda Item 7.3 – 5/18/2022)*

CORRESPONDENCE – NONE

COMMITTEE UPDATES

Finance Committee – Mr. Justin Shivone - Monday, May 2, 2022

- The 2022-2023 General Fund Budget was presented and discussed. A preliminary look at the budget shows a surplus of \$459,091 at a tax increase of 2.6%. Preliminary increases and decreases to various budget line items were presented and discussed, comparing the 2021-2022 budget to the 2022-2023 budget. The net change from the Finance Committee meeting on 4-4-22 and the Finance Committee meeting on 5-2-22 was \$275,933, of which \$205,114 was due to a reduction in Early Intervention Services based on 2022-2023 enrollment numbers.
- The Pupil Services/Special Education 2022-2023 budgets were presented, including out of district tuition comparisons and charter school tuition and enrollment updates.
- The Community Eligibility Provision for the District's food service program was presented. The Interboro School District now qualifies for the CEP for 2022-2023. This would mean that all enrolled students in the District would be eligible to receive reimbursable meals for free (breakfast & lunch) for 2022-2023.
- The preliminary financial statements for the period ending April 30, 2022 were presented.

Delaware County Community College – Mr. Glenn Goldsborough

- Marple Southeast Campus visit scheduled for July 16, 2022 at 10am

Legislative Council – Mr. Chas Willis, Thursday, May 12, 2022

- Charter School Regulations – Late March, the House Education Committee passed a concurrent resolution on a 15-10 party-line vote to reject the rule changes that the Independent Regulatory Review Commission approved the week before the vote.
- PSBA's 2023 Legislative Platform is open for Proposals by School Boards. A Board may create new proposals, voice support for the continuation of specific items in the current platform, amend existing platform language, or suggest the deletion of a current statement. The window to submit platform proposals will be open May 20-July 22.
- May 20, 2022 Legislative breakfast (In person) at 7:30am at the DCIU.

Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, May 4, 2022

- Approved a contract with Widener Partnership Charter School for DCIU to provide speech and language therapy
- Approved a contract with Marple Newtown School District for managed security services
- Approved the submission of the Early Head Start Childcare Partnership baseline grant application for fiscal year September 1, 2022, to August 31, 2023.
- Approve contract with Delaware County Library System for DCIU to provide equipment monitoring and maintenance
- Permission for five (5) adults and approximately 26 students to attend the Health Occupations Students of America (HOSA) International Leadership Conference at the Gaylord Opryland Convention Center in Nashville, Tennessee from June 21, 2022, to June 26, 2022.
- Approved the change of status of Dr. Jill Vizza from Teaching and Learning Specialist to Supervisor of Government, Federal Programs, and Act 89, effective October 3, 2022.

MOTION *Personnel*

Motion by Mr. Evans, seconded by Mr. Harris *that the Board of School approve the following personnel actions:*

Appointments

Name: Brett McLaughlin
Position: LTS First Grade Teacher – Prospect Park
Rate of pay: \$200.00 daily
Effective: May 2, 2022
Replacing: Patricia O'Brien

Name: Brett McLaughlin
Position: First Grade Teacher – Prospect Park
Rate of pay: \$49,742.00 annually
Effective: May 16, 2022
Replacing: Patricia O'Brien

Name: Kaitlyn Baumann
Position: LTS Special Education Teacher –
Kindergarten/Early Learning Academy
Rate of pay: \$125 from Substitute Teacher Service (STS) /
\$75 from Interboro
Effective: March 21, 2022 through April 8, 2022
To: LTS Special Education Teacher –
Kindergarten/Early Learning Academy
Rate of Pay: \$200.00 daily
Effective: April 18, 2022
Replacing: Danielle Berardi (Leave of Absence)

Name: Victoria Ashbridge
Position: LTS Elementary Teacher – Tinicum
Rate of pay: \$200.00 daily
Effective: April 26, 2022
Replacing: Emily Grabias (Leave of Absence)

Name: Bernadette Sargent
Position: PreK Paraprofessional – Kindergarten/Early
Learning Academy
Rate of Pay: \$13.70 per hour
Effective: April 19, 2022
Replacing: New

Name: Amna Mahjoub Mamoghli
Position: Personal Care Assistant – Kindergarten/Early
Learning Academy
Rate of pay: \$12.23 per hour
Effective: May 18, 2022
Replacing: Alyssa (Xander) Killian

Name: Lauren Love
Position: Assistant Principal – Tinicum
Rate of pay: \$84,000.00 annually
Effective: June 13, 2022
Replacing: Stephanie Farmer

Please approve the following Reclassifications:

LisaAnn Brennan
From - LTS Pre-K - Kindergarten/Early Learning Academy
Rate of Pay - \$200 daily
To - PreK – Teacher- Kindergarten/Early Learning Academy
Rate of Pay - \$49,742 annually
Effective Date - May 19, 2022

Dana Kerr
From - Personal Care Assistant (Elem)- Norwood
Rate of Pay - \$12.97 hourly
To - PreK Paraprofessional - Kindergarten/Early Learning Academy
Rate of Pay - \$13.70 hourly
Effective Date - April 19, 2022

Taylor Berkheimer
From - Clerical/Classified Substitute – Districtwide
Rate of Pay - \$11.00/\$9.00 per hour
To - LTS Physical Education Teacher – Tinicum
Rate of Pay - \$200 per day
Effective Date - May 16, 2022

Bridget Zito
From - Administrative Assistant – Facilities/Transportation
Rate of Pay - \$29,304 Annually
To - Library Assistant - Kindergarten/Early Learning Academy
Rate of Pay - \$22,050 Annually
Effective Date - July 1, 2022

Robert Kelly
From – Principal – Prospect Park
Rate of Pay – \$120,081 annually
To – Acting Director of Human Resources – Administration
Rate of Pay - \$123,081 annually
Effective – July 1, 2022

Kimberly Boswell
From – Assistant Principal – Prospect Park
Rate of Pay – \$86,000 annually
To – Acting Principal – Prospect Park
Rate of Pay - \$104,000 annually
Effective – July 1, 2022

Brian Lytz
From – Acting Principal – High School
Rate of Pay - \$445 daily rate (per diem)
To – Principal – High School
Rate of Pay - \$135,000 annually
Effective – May 19, 2022

Please approve the following IEA Reclassification effective June 1, 2022:

Kate Greenberg

Please rescind the following request for a Professional Sabbatical:

Gretchen Shaffert, Teacher at the Kindergarten/Early Learning Academy, rescind her request for a Professional Sabbatical effective the 2022-2023 school term.

Please approve the following person for a Leave of Absence:

Wendy King, a 3rd Grade Teacher at Prospect Park School, be approved for a Medical Leave of Absence from May 2, 2022 through June 6, 2022 under the guidelines and regulations of FMLA.

Lorraine Lonergan, First/Second Grade Autistic and Learning Support Teacher at Glenolden School, be approved for a Medical Leave of Absence from May 2, 2022 through May 16, 2022 under the guidelines and regulations of FMLA.

Elaine Wasekanes, a Personal Care Assistant at Tinicum School be approved for an Unpaid Leave of Absence effective from April 8, 2022 through May 31, 2022.

Carmella McLaughlin, a Library Assistant at Tinicum School be approved for an Unpaid Leave of Absence from May 23, 2022 through June 20, 2022.

Christine Lenge, an English Teacher at the High School, be approved for an extension to her Medical Leave of Absence from May 1, 2022 through May 8, 2022 under the guidelines and regulations of FMLA.

Lori Amabile, a Special Education Instructional Assistant at Norwood School be approved for an extension to her Unpaid Leave of Absence through May 6, 2022.

Danielle Berardi, a Kindergarten Teacher at the Kindergarten/Early Learning Academy, be approved for an extension to her Medical Leave of Absence from May 21, 2022 through June 10, 2022 under the guidelines and regulations of FMLA.

Please add the following person to the Substitute Bus Driver List for 2022-2023 school year:

Donna Barlow

Please accept the following Resignations:

*Lauren Abshire - Personal Care Assistant - Prospect Park
Effective Date - April 20, 2022*

*Jennifer Bocco - Van Driver - Transportation
Effective Date - April 20, 2022*

*Timothy King – Personal Care Assistant – High School
Effective Date – May 11, 2022*

*Patricia Acker - Special Education Instructional Assistant - Tinicum
Effective Date - June 15, 2022*

*Sharon Beth Books - Special Education Teacher – High School
Effective Date - June 15, 2022*

*Mary Ellen Kane - Social Worker - Tinicum
Effective Date - June 15, 2022*

*Hannah Cross – Second Grade Teacher – Norwood
Effective Date – June 15, 2022*

*Hannah Knauss- Music Teacher - High School
Effective Date: June 15, 2022*

*Kelin Spina - Assistant Principal - High School
Effective Date - No later than June 21, 2022*

Please approve the separation of service for Employee G effective May 18, 2022.

Please terminate Employee H due to Job Abandonment effective April 10, 2022.

VOTE

*All members present voted 'aye' – motion carried 7 -0
(Agenda Item 10 – 5/18/2022)*

MOTION

Retirement

Motion by Mr. Evans, seconded by Mr. Harris that the Board of School Directors approve the following:

With regret, that the following Retirement be accepted:

Sandra De Marcantonio, Bus Driver with the Transportation Department, with Forty-four (44) years of service to the District be approved for Retirement effective June 18, 2022.

Michelle Convery, Third Grade Teacher at Glenolden School, with Thirty-seven (37) years of service to the District be approved for Retirement effective June 15, 2022.

Cheryl Boyd, a Bus Driver with Transportation with Twenty-four (24) years of service to the District be approved for Retirement effective June 1, 2022.

Joseph Sprague, Custodial Personnel, with Twenty-two (22) years of service to the District be approved for Retirement effective June 30, 2022 under the terms and conditions of the Early Retirement Incentive Plan (ERIP) for 32BJ.

Mark Floria, Custodial Personnel, with Fourteen (14) years of service to the District be approved for Retirement effective June 30, 2022 under the terms and conditions of the Early Retirement Incentive Plan (ERIP) for 32BJ.

Board Comments

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #11 – 5/18/2022)*

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Harris that the Board of School Directors approve the following:

That the Board of School Directors approve a stipend in the amount of \$1,000 for John Saddic for assisting the 5th – 8th grade Theatre program with sound and lighting during the Spring 2022 season to be paid from Title IV funds.

That the Board of School Directors approve a professional learning partnership with Penn State University to facilitate a year-long workshop series, "Classroom application of trauma-informed practices and effective instruction of difficult topics through inquiry," at a cost not to exceed \$37,500 to be paid from Title II funds.

That the Board of School Directors approve an Overnight/Foreign Travel Field Trip to Spain, France, and Italy from July 12, 2022 – July 21, 2022 for 18 students and three chaperones (group leader Brittany Hume, Thomas Barnett and Shannon Ladislaw). Total cost per pupil of \$4,600.00 to be paid by students.

That the Board of School Directors approve the Independent Contractor's Agreement for Howard Polykoff who will provide a magic show presentation to Title I students and families on June 8, 2022 at a cost not to exceed \$350 to be paid from Title I funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #12 – 5/18/2022)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Harris that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement with General Healthcare Resources to provide nursing and personal care services as needed (rates are included on School Staffing Fee Schedule), for the 2022-2023 school year.

That the Board of School Directors approve the agreement with Propio to provide translator and interpreter services as needed (rates are included on Attachment B) to be paid from District funds.

That the Board of School Directors approve Shannon Staley to conduct Safety Cares and Tier II PBIS training during the 2022 summer for up to thirty (30) hours total cost not to exceed \$1,200.00 to be paid from District funds.

That the Board of School Directors approve the quote from TriState to replace the AED machines across the District total cost not to exceed \$12,192.00 to be paid from ACCESS funds.

That the Board of School Directors approve the attached Transportation Authorization form with Chester County Intermediate Unit, to provide transportation for Student BB from Devereux to Elwyn for the 2021-2022 school year. Total cost not to exceed \$3,250.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #13 – 5/18/2022)*

MOTION
Office of Technology

Motion by Mr. Evans, seconded by Mr. Harris that the Board of School Directors approve the following:

That the Board of School Directors approve the Calendly renewal. Total cost for the 2021-2022 school year will not exceed \$1,935.00 to be paid from District funds.

That the Board of School Directors approve the DUO Multi-Factor Authentication Program. Total cost for the 2022-2023 school year will not exceed \$3,045.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #14 - 5/18/2022)*

MOTION
Office of Finance

Motion by Mr. Evans, seconded by Mr. Harris that the Board of School Directors approve the following:

That the Board of School Directors approve the food service management company contract with The Nutrition Group (containing the Community Eligibility Provision) for the term July 1, 2022 through June 30, 2023.

That the Board of School Directors approve that the 1% Real Estate Transfer Tax shall be reenacted pursuant to Act 777 of 1986 as amended, subject to change hereafter, that no tax shall be due in any Sheriff's sale instituted by mortgagee who instituted the sale.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #15 – 5/18/2022)*

MOTION
2022-2023 Proposed GOB

Motion by Mr. Evans, seconded by Harris that the Board of School Directors adopt the Proposed Final General Fund Budget for the fiscal year July 1, 2022 to June 30, 2023, with proposed expenditures of \$73,201,893 requiring an increase of .6372 mills over the current millage rate (adjusted for county reassessment), resulting in a tax increase of 2.6% for a new total millage rate of 25.1457 mills.

Roll Call

VOTE

*Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Ms. Fagan, Mr. Evans, Mr. Phelps voted 'aye' – motion carried 7-0
(Agenda Item #16 – 5/18/2022)*

MOTION
Transportation CBA
2022-2025

Motion by Mr. Evans, seconded by Mr. Harris that the Board of School Directors approve the Collective Bargaining Agreement between the Interboro School District and the Interboro Transportation Association effective July 1, 2022 through June 30, 2025.

Roll Call

VOTE

*Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Ms. Fagan, Mr. Evans, Mr. Phelps voted 'aye' – motion carried 7-0
(Agenda Item #17 – 5/18/2022)*

MOTION

School Board Treasurer

Election of Treasurer to serve for the period from July 1, 2022 until June 30, 2023. (Section 404, Pennsylvania School Code)

Mr. Phelps opened nominations.

Mr. Evans nominated Ms. Fagan.

Motion by Mr. Phelps to close nominations, seconded by Mr. Goldsborough.

Ms. Danielle Fagan was elected School Board Treasurer to serve for the period from July 1, 2022 until June 30, 2023

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #18– 5/18/2022)*

OLD BUSINESS –

None

NEW BUSINESS –

None

**Superintendent Comments
Board Comments**

Please visit the Interboro School District website at www.interborosd.org for further information on the meetings listed below.

On Monday, June 6, 2022, a Finance Committee Meeting with the GBO Meeting immediately following will be held virtually at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, June 13, 2022 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held in-person at the Administration Building on Thursday, June 16, 2022 at 7:00 P.M.

MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 8:26 P.M.

VOTE

All members present voted 'aye' - motion carried 7-0.



Mr. Jack Evans, Board Secretary

