

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – DECEMBER 15, 2021**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, December 15, 2021 at 7:00 P.M. held at the Administration Building, 900 Washington Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Mr. Chas Willis
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Danielle Fagan
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Mr. John Fralinger and Ms. Kelly Joseph were absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Michael Puppio, Solicitor; Mr. Martin Heiskell, Director of Finance; Dr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Facilities; Ms. Rachel Lambert, Director of Student Services; Mr. Ryan Snyder, Supervisor of Special Education; Dr. Valerie Eckman; Director of Curriculum & Instruction; Dr. Mark Avitabile, Director of STEM and Professional Development; Mr. Eric Paterson, Supervisor of K-12 Literacy; Mr. Robert Sonet, Director of Technology. Approximately 30 attendees.

RECOGNITION –

Interboro Educational Foundation – Mrs. Margie Evans

Logo Contest winner:

Vincent Lilly (11th grade High School)

2nd Place:

Sierra Mathews (8th gr. Glenolden) and Zoe Haas-Tome (12th gr. High School)

3rd Place:

Gianna Christopher (10th gr. High School)

Honorable Mentions:

*Calvin Moore, Leah Magee, Kathleen McBride (6th gr. Norwood) and
Anthony Paquin (11th gr. High School)*

COMMENTS FROM PERSONS IN ATTENDANCE –

April Stewart, Essington, PA

- Mask concerns
- Dress Code

Terri Lassiter, Norwood, PA

- Mask Concerns

Amy Ferris, Prospect Park

- Mask Concerns

Christopher Carminod, Glenolden, PA

- National School Board Association issues
- Civil Rights

Charles Monteith, Jr. Essington, PA

- Commented on mask concerns and his personal reaction to the mask mandate.
- Staffing
- Concussion Protocols

Frances Monteith, Essington, PA

- Staffing

Barbara Monteith, Essington, PA

- Access to School
- Staffing

Charles Monteith, Sr. Essington, PA

- Masking concerns
- Staffing

Michael Daino, Prospect Park, PA

- Health & Safety Plan
- Masking Concerns

Jessica Necrelli, Prospect Park, PA

- Masking Concerns

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on November 17, 2021 be approved.*

VOTE

*All members present voted 'aye' - motion carried 7-0
(Agenda Item 5.1 – 12/15/2021)*

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors reorganization meeting held on December 6, 2021 be approved.*

VOTE

*All members present voted 'aye' - motion carried 7-0
(Agenda Item 5.2 – 12/15/2021)*

SOLICITOR'S REPORT

1) Legal Issues regarding masking, 2) Health & Safety Plan

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending November 30, 2021, be approved.*

VOTE

*All members present voted 'aye' – motion carried 7-0.
(Agenda Item 7.1 – 12/15/2021)*

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$4,017,823.85.*

VOTE

*All members present voted 'aye' - motion carried 7-0
(Agenda Item 7.2 – 12/15/2021)*

CORRESPONDENCE –

NONE

COMMITTEE UPDATES

Finance Committee – Mr. Justin Shivone - Monday, December 13, 2021

- The auditors found **no findings** for our financial statements and federal programs. They also had no recommendations for improvements. This is considered a **clean audit opinion**. We reviewed the financial position of the district
- Our fund balance increased 2.9 million dollars to 6.1 million dollars. This puts our fund balance around 8% of our operation budget
 - This is a big moment for our district because over the last 4 years it has been a priority to increase our fund balance. The state recommends 5-8% and we had been as low as 3% a few years ago.
 - The reasons for the surplus
 - Federal money we received from ESSER and COVID Relief and our ability to offset expenditures
 - And Coming in under budget for various department budget.
 - Without the federal government funds we would have still add 1 million dollars to our fund balance
- We have 3.6 million in our capital improvement
- We have 167K in our food service fund, this is a net decrease of about 100K

Update on approved Board Meetings from the Reorganization meeting held on December 6, 2021:

- The June 2022 Public Meeting will be held on Thursday, June 16, 2022 and not June 22, 2022.

Committee Appointments:

- Finance: *Edward Harris, Jack Evans, Justin Shivone*
- GBO: *Glenn Goldsborough, Kelly Joseph, Open*
- Capital Improvement: *Jack Evans, Justin Shivone, Kelly Joseph (Ed Harris)*

Board Liaisons:

- DCIU: *Edward Harris*
- DCCC: *Glenn Goldsborough*
- Legislative: *Justin Shivone*
- Community Outreach: *n/a*

In the event the meeting format or location is changed, it will be posted in accordance with law. Additional meeting information will be provided monthly in accordance with the law.

Please visit www.interborosd.org for information.

The Finance/GBO and Capital Improvement Meetings will be held as follows:

Finance/GBO Committee Dates Start time <u>7:00 P.M.</u>	Capital Improvement Committee Dates Start time <u>6:30 P.M</u>
January 10, 2022	January 25, 2022
February 7, 2022	February 23, 2022
March 7, 2022	March 23, 2022
April 4, 2022	April 27, 2022
May 2, 2022	May 24, 2022
June 6, 2022	TBD
No meeting	TBD
No meeting	TBD
September 12, 2022	September 28, 2022
October 3, 2022	October 26, 2022
November 7, 2022	Thanksgiving Break
Reorganization/ Dec 5, 2022	Winter Break

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

Name: Jennifer Moppert
Position: Special Education Teacher
Location: Glenolden
Rate of pay: \$48,242.00 annually
Effective: November 29, 2021
Replacing: Danielle Sharp (Resignation)

Name: Paige Smith
Position: Elementary Teacher
Location: Norwood
Rate of pay: \$48,242.00 annually
Effective: December 16, 2021
Replacing: Kerri Urzillo (Transfer)

Name: Lisa Hedtke
Position: LTS Cyber Teacher (Grades 4 & 5)
Location: Virtual Learning Academy
Rate of pay: \$200.00 daily
Effective: December 1, 2021
Replacing: Jennifer Sylvester

Name: Sharon Shuter
Position: LTS 6th Grade Math/Elementary Teacher
Location: Glenolden
Rate of pay: \$200.00 daily
Effective Date : December 8, 2021
Replacing: Warren Bittner (Leave of Absence)

Name: Paige Gambarella
Position: Personal Care Assistant, PreK
Location: Kindergarten/Early Learning Academy
Rate of pay: \$12.23 per hour
Effective: November 11, 2021
Replacing: n/a

Name: Olivia Marigliano
Position: PreK Paraprofessional
Location: Kindergarten/Early Learning Academy
Rate of pay: \$13.70 per hour
Effective: December 2, 2021
Replacing: New

Name: Kristen Sanders
Position: PreK Paraprofessional
Location: Kindergarten/Early Learning Academy
Rate of pay: \$13.70 per hour
Effective: December 13, 2021
Replacing: New

Name: Lyes Bentahar
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: November 15, 2021
Replacing: As needed

Name: Taylor Hastings
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: December 16, 2021
Replacing: As needed

Name: Brooke Middleton
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: December 16, 2021
Replacing: As needed

Name: Mitchell Kresge
Position: Bus Driver
Location: Transportation
Rate of pay: \$23.32 per hour
Effective: December 13, 2021
Replacing: As needed

Name: Rasheena Paul
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: November 18, 2021
Replacing: As needed

Name: Alan Augunas
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: November 15, 2021
Replacing: As needed

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Appointments

Name: Marissa Hews
Position: Assistant Coach MS Girls Lacrosse -
Districtwide
Rate of pay: \$2,220.00 season
Effective: December 16, 2021

Name: Suzanne Boyer
Position: Elementary Extended Day - Glenolden
Rate of pay: \$185.00 yearly
Effective: December 16, 2021

Name: Nicole Werner
Position: Head Coach Girls Track – High School
Rate of pay: \$4,980.00 season
Effective: December 16, 2021

Name: Hannah Cross
Position: New Teacher Induction Mentor - Norwood
Rate of pay: \$1,110.00 yearly
Effective: December 16, 2021

Name: Dana Ferrise
Position: .5 New Teacher Induction Mentor - Glenolden
Rate of pay: \$555.00 yearly
Effective: December 16, 2021

Name: Kimberly Marcone
Position: .5 New Teacher Induction Mentor - Glenolden
Rate of pay: \$555.00 yearly
Effective: December 16, 2021

Please reclassify the following person:

Helene Kilroy
From: Position: Bus Driver-Transportation
Rate of Pay: \$24.14 per hour
To: Position: Bus Monitor -Transportation
Rate of Pay: \$15.65 per hour
Effective: November 11, 2021

Emma Billingsley
From: Instructional Assistant, Special Education – High School
Rate of Pay: \$11.11 per hour
To: Bus Monitor - High School
Rate of Pay: \$15.17 per hour
Effective Date: December 6, 2021

Christa Tait
From: .5 ELL Teacher - Glenolden
Rate of Pay: \$27,578.50 annually
To: .6 ELL Teacher - Glenolden
Rate of Pay: \$33,094.20 annually
Effective Date: January 3, 2022

Please approve the following IEA Reclassifications effective December 1, 2021:

Hannah Knauss, Marybeth Barnes, Emily Grentz

Recommendation for Professional Employee Status:

Thomas Barnett

Please approve the following IEA Members for the 2021-2022 Saturday Morning Detention List at the High School at their Extra Rate of Pay:

Christopher Long, Alicia Brough, Jennifer Fanning and Shannon Ladislaw

Please approve the following employee for the 2021-2022 Saturday Morning Detention List at his hourly rate of pay:

Timothy King

Please approve the following person for a Leave of Absence:

Jessica Poulsen, Music Teacher at Prospect Park School, be approved for a Childbearing/Rearing Leave of Absence from April 5, 2022 through June 15, 2022 under the guidelines and regulations of FMLA.

Sheila Bliss, Pre- K Teacher at Kindergarten Academy, be approved for a Medical Leave of Absence from November 18, 2021 through January 10, 2022 under the guidelines and regulations of FMLA.

Ingrid Fiorelli, Special Education Teacher at the High School, be approved for a Medical Leave of Absence from November 9, 2021 through November 12, 2021 under the guidelines and regulations of FMLA.

Donna Barlow, Bus Driver with the Transportation Department, be approved for an Unpaid Leave of Absence effective November 30, 2021 through February 28, 2022.

Nicole Young, a Kindergarten Teacher at the Kindergarten Academy, be approved for an extension to her Childbearing/Rearing Leave of Absence from January 17, 2022 through April 1, 2022.

William Senatore, a Fourth Grade Teacher at Norwood School, be approved for an extension to his Childbearing/Rearing Leave of Absence from December 1, 2021 through December 6, 2021. The first twelve (12) weeks of this leave were granted under the guidelines and regulations of FMLA.

Please accept the following Resignations:

*Carol Marsden- Title I Reading Instructional Assistant - Prospect Park
Effective Date - December 1, 2021*

*Ashley Wood-Major - Personal Care Assistant - Tinicum School
Effective Date - December 23, 2021*

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #10 – 12/15/2021)*

MOTION
Retirement

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret, that the following Retirement be accepted:

Carolann Kapuscinski, Instructional Assistant, Special Education at Glenolden School with Twenty-four (24) years of service to the District, be approved for Retirement effective December 22, 2021.

Board Comment

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #11 –12/15/2021)*

MOTION
Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the affiliation agreement between Widener University and the Interboro School District to define the rules and responsibilities of both institutions in the planning and implementation of field placement and/or student teaching.

That the Board of School Directors approve Andrea Ricevuto to attend the "Teach Better" Conference in Akron, Ohio on October 14 – 15, 2022 at a cost not to exceed \$250 for registration fees.

That the Board of School Directors approve Yasmin Dixon for classroom and curriculum preparation at her regular rate of pay from October 14 – November 13, 2021, not to exceed fifty (50) hours to be paid from the PreK Counts grant.

That the Board of School Directors approve the cost proposal from Explore Learning for the 2-year renewal of a site license for Gizmos at the Interboro High School in the amount of \$14,996.25 to be paid from American Recovery Plan ESSER Set Asides Consolidated – ATSI funds.

That the Board of School Directors approve the Mark Avitabile to attend the PDE SAS Institute from December 3-4, 2021 at a cost not to exceed \$350 to be paid from District funds.

That the Board of School Directors approve the following attendees for the DCIU Science Council on 12/7/21, 2/8/22, 4/4/22, and 6/6/22 at a cost not to exceed \$160 per attendee:

Kerri Urzillo, Joseph McDevitt, Keith Saroka , Nicole Werner, Mark Avitabile

That the Board of School Directors approve the cost proposal from the DCIU to provide two (2) full days of professional development focused on LGBTQ+ Best Practices on February 18th, 2022 and date to be determined at a cost to not exceed \$3,090 to be paid from Title IV funds.

That the Board of School Directors approve the following professional staff for completion of the Effective Digital Instruction presented by Edvative as part of New Teacher Induction to be paid at their extra rate of pay from District funds:

Sarah Better, Haley Byrne, Diana Chartier, Jami Ellison, Julia Fox, Madison Gray, Kelsey Hansen, Mary Holowis, Kathryn Houser, Evelyn Kampmeyer, Casey Reader, Judith Weis, Megan Westerfer

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #12 – 12/15/2021)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve Student R to attend Buxmont Academy during the 2021-2022 school year at a rate of \$144.51 per day total cost not to exceed \$18,208.26 to be paid from District funds.

That the Board of School Directors approve the Transportation Authorization form with Chester County Intermediate Unit to provide Transportation for Student Q to and from Devereux for the 2021-2022 school year total cost not to exceed \$23,400.00 to be paid from District funds.

That the Board of School Directors approve the agreement with Devereux to provide Transportation for Student Q to and from Devereux for the 2021-2022 school year at a cost of \$150.00 per day total cost not to exceed \$27,000.00 to be paid from District funds.

That the Board of School Directors approve the agreement for Dr. Tiffini Lanza to facilitate a psychoeducation group around healthy relationships and safety with elementary, middle, and high school students. Six(6) sessions for up to an hour each total cost not to exceed \$36,000.00 to be paid from American Recovery Plan ESSER 7% Set Asides Consolidated – Learning Loss Set Aside (Social and Emotional Learning).

That the Board of School Directors approve the following professional staff to do extra IEP Writing during the 2021-2022 school year at their extra rate of pay not to exceed thirty (30) hours, to be paid from District funds.

Stacey Foreacre, Kimberly Barnhart

That the Board of School Directors approve the training product license agreement and addendum from Lakeside Global Institute to provide products and training to Kathleen McCullen during the 2021-2021 school year at a cost not to exceed \$1,750.00 to be paid from District funds.

That the Board of School Directors approve Student O to attend Overbrook School for the Blind for the 2021-2022 school year pending acceptance, total cost not to exceed \$37,240.00 to be paid from District funds.

That the Board of School Directors approve the Settlement Agreement and Release for Student G in the amount not to exceed \$10,000.00 to be paid from District Funds.

That the Board of School Directors approve the Settlement Agreement and Release for Student S in the amount not to exceed \$ \$25,000.00 to be paid from District funds.

That the Board of School Directors approve the Settlement Agreement and Release for Student T in the amount not to exceed \$90,000.00 to be paid from District funds.

That the Board of School Directors approve the agreement with Enspire to conduct assessments to students within grades K-12, costs of assessments is \$1,600.00 and \$2,100.00, total cost not to exceed \$3,300.00, to be paid from 2021-2022 Special Education American Rescue Plan (ARP) funds.

That the Board of School Directors approve the agreement with Soliant to provide a substitute school nurse, at a cost of \$60 per hour, total cost not to exceed \$60,000.00 to be paid from District funds, pending solicitor review.

That the Board of School Directors approve the agreement for GAMUT Early Intervention Service, Inc to provide Behavior Consultant/Supervision, and Registered Behavior Technicians at a rate of \$125.00 per hour and \$32.00 per hour respectively for the 2021-2022 school year total cost not to exceed \$30,000.00 to be paid from District funds.

That the Board of School Directors approve the agreement and rate summary with BlueCloud Staffing (USA Staffing Services, LLC) to provided Staffing Services during the 2021-2022 school year at a cost of \$59.00 per hour for a Registered Nurse total cost not to exceed \$50,000.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #13 – 12/15/2021)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the ePlus Bulk Service Agreement. Total cost for the 2021-2022 school year will not exceed \$5,000.00 to be paid from District funds.

That the Board of School Directors approve the ePlus Meraki Cloud License Renewal. Total cost for the 2021-2022 school year is \$50,415.75 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #14 – 12/15/2021)*

MOTION
Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the audited financial statements prepared by Barbacane, Thornton & Company LLP for the school year ending June 30, 2021.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #15 – 12/15/2021)*

MOTION
PA REAP Renewal

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the PA REAP Technology Services Agreement with NSAN, INC for January 1, 2022 through December 31, 2022 in the amount of \$1,099.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #16 – 12/15/2021)*

MOTION
Widener Pool Usage 2021-2022

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the lease agreement between Widener University and Interboro High School Swim Team for use of the Schwartz Athletic Center Natatorium located in the City of Chester, Delaware County, Pennsylvania for the 2021-2022 school year, at a cost of \$3,100.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #17 – 12/15/2021)*

MOTION
2021/2022 Health & Safety Plan

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the revision to the 2021-2022 Health & Safety Plan.

Board Comment

Roll Call

VOTE

*Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 7-0
(Agenda Item #18 – 12/15/2021)*

MOTION
Issuance of Charges – Professional Employee

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the Resolution for Approval and Issuance of Charges against Professional Employee C.

Roll Call

VOTE

*Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 7-0
(Agenda Item #19 – 12/15/2021)*

MOTION
Policy Revisions

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the Revisions of the following policies in the category of Pupils:

200 Pupils

201 Admission of Students

208 Withdrawal from School

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #20 – 12/15/2021)*

MOTION

Policy 1st Reading

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the 1st Readings of the following policies in the category of Programs and Pupils:*

100 Programs

137 Home Education Programs

137.1 Extracurricular Participation by Home Education Students

200 Programs

236 Student Assistance Program

VOTE

All members present voted 'aye' – motion carried 7-0
(Agenda Item #10 – 12/15/2021)

OLD BUSINESS –

None

NEW BUSINESS –

None

**Superintendent Comments
Board Comments**

On Monday, January 10, 2022, a Finance Committee Meeting with the GBO Meeting immediately following will be held virtually at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, January 17, 2022 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held in-person at the Administration Building on Wednesday, January 19, 2022 at 7:00 P.M.

MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 8:10 P.M.

VOTE

All members present voted 'aye' - motion carried 7-0.



Mr. Jack Evans, Board Secretary