

**INTERBORO SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MINUTES OF PUBLIC MEETING – JULY 19, 2023**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, July 19, 2023 at 7:00 P.M. held Virtually via the Zoom platform.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Jaime Wilkin  
Mr. Chas Willis  
Mr. Edward Harris  
Mr. Glenn Goldsborough  
Ms. Kelly Joseph  
Ms. Danielle Fagan  
Mr. William Phelps

Mr. Evans and Mr. Shivone were absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Kate Meehan, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. William Galloway Ms. Rachel Lambert, Director of Student Services; Dr. Valerie Eckman, Director of Curriculum; Mr. Jonathan Regino, Supervisor of Math; Mr. Robert Sonet, Director of Technology; Approximately 2 attendees.

**COMMENTS FROM PERSONS IN ATTENDANCE – None**

Mr. Willis performed the duties of reading the motions and tracking votes with the absence of Mr. Evans

**MOTION**

*Public Minutes*

Motion by Mr. Willis, seconded by Mr. Harris, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on June 21, 2023 be approved.*

**VOTE**

*All members present voted 'aye' - motion carried 7-0.  
(Agenda Item 3.1 – 7/19/2023)*

**MOTION**

*Treasurer's Report*

Motion by Mr. Willis, seconded by Mr. Harris *that the Treasurer's Report for the month ending June 30, 2023 be approved.*

**VOTE**

*All members present voted 'aye' – motion carried 7-0.  
(Agenda Item 4.1 –7/19/2023)*

**MOTION**

*Funds Disbursement*

Motion by Mr. Willis, seconded by Mr. Harris *to ratify and approve All Fund Disbursements in the amount of \$10,832,206.13.*

**VOTE**

*All members present voted 'aye' - motion carried 7-0  
(Agenda Item 4.2 –7/19/2023)*

**MOTION**

*Budget Transfers*

Motion by Mr. Willis, seconded by Mr. Harris *that the Budget Transfers for 2022-2023, be approved.*

**VOTE**

*All members present voted 'aye' - motion carried 7-0  
(Agenda Item 4.3 –7/19/2023)*

**CORRESPONDENCE –**

**NONE**

**MOTION**  
*Personnel*

Motion by Mr. Willis, seconded by Mr. Harris *that the Board of School approve the following personnel actions:*

**Appointments**

Name: Jessica Bell  
Position: Special Education Teacher – High School  
Rate of pay: \$65,688.00 annually  
Effective: August 24, 2023  
Replacing: Alicia Brough (resignation)

Name: Valerie Beatty  
Position: Speech/Language pathologist – Prospect Park  
Rate of pay: \$58,175.00 annually  
Effective: August 24, 2023  
Replacing: Victoria Wampler (resignation)

Name: Nikole Lutteroty  
Position: Literacy Coach - Districtwide  
Rate of pay: \$62,676.00 annually  
Effective: August 24, 2023  
Replacing: New

Name: Jaime Wheatcroft  
Position: Middle School Counselor - Glenolden  
Rate of pay: \$55,727.00 annually  
Effective: August 24, 2023  
Replacing: New

Name: Brian Cleary  
Position: Social Studies Teacher – Tinicum  
Rate of Pay: \$64,182.00 annually  
Effective: August 24, 2023  
Replacing: Jason Bowen (transfer)

Name: Joseph Kost  
Position: PE/Health Teacher – Glenolden/Prospect Park  
Rate of Pay: \$54,396.00 annually  
Effective: August 24, 2023  
Replacing: Jason Clayton (transfer)

Name: Dolores Mills-Burke  
Position: Bus Monitor – Transportation  
Rate of Pay: \$16.00 per hour  
Effective: June 22, 2023  
Replacing: As needed

Name: Eileen Casey  
Position: Bus Monitor – Transportation  
Rate of Pay: \$16.00 per hour  
Effective: June 22, 2023  
Replacing: As needed

Name: Jake Bollinger  
Position: Custodian - Norwood  
Rate of Pay: \$39,450.36 annually  
Effective: June 19, 2023  
Replacing: Open

Name: Brittany Cook  
Position: Van Driver – Transportation  
Rate of Pay: \$19.50 per hour  
Effective: June 22, 2023  
Replacing: As needed

Name: Katelin McDougald  
Position: Clerical Support – Superintendent/HR/Payroll  
Rate of Pay: \$15.50 per hour  
Effective: June 26, 2023  
Replacing: As needed

Name: John Blair, Jr.  
Position: Substitute Custodian - Districtwide  
Rate of Pay: \$13.50 per hour  
Effective: June 15, 2023  
Replacing: As needed

Name: Nicholas McBride  
Position: Substitute Custodian - Districtwide  
Rate of Pay: \$13.50 per hour  
Effective: June 19, 2023  
Replacing: As needed

**Please approve the following Reclassifications:**

Stacy Foreacre  
From: Special Education Teacher – Prospect Park  
Rate of Pay: \$63,876.00 annually  
To: Math Interventionalist - Districtwide  
Rate of Pay: \$63,876.00 annually  
Effective Date: August 24, 2023

Shannon Oden  
From: Special Education Teacher – High School  
Rate of Pay: \$91,823.00 annually  
To: Math Interventionalist- Districtwide  
Rate of Pay: \$91,823.00 annually  
Effective Date: August 24, 2023

Jason Clayton  
From: Physical Education/Health Teacher – Glenolden/Prospect Park  
Rate of Pay: \$69,743.00 annually  
To: Physical Education/Health Teacher – Glenolden  
Rate of Pay: \$69,743.00 annually  
Effective: August 24, 2023

Hailey Miller  
From: LTS Teacher – Norwood School  
Rate of Pay: \$268.28 daily  
To: Special Education Teacher – Norwood  
Rate of Pay: \$52, 293.00 annually  
Effective: August 24, 2023

Haley Berk  
From: LTS Middle School Teacher – Tinicum  
Rate of Pay: \$268.28 daily  
To: LTS First Grade Teacher – Tinicum  
Rate of Pay: \$268.28 daily  
Effective Date: August 24, 2023

*Tiffany Donnelly*  
*From: LTS Science Teacher – Norwood*  
*Rate of Pay: \$268.28 daily*  
*To: LTS Elementary Teacher – Norwood*  
*Rate of Pay: \$268.28 daily*  
*Effective Date: August 24, 2023*

*Lisa Sheridan*  
*From: LTS Elementary Teacher – Prospect Park*  
*Rate of Pay: \$268.28 daily*  
*To: LTS Elementary Teacher – Prospect Park*  
*Rate of Pay: \$268.28 daily*  
*Effective: August 24, 2023*

*Helene Kilroy*  
*From: Van Driver - Transportation*  
*Rate of Pay: \$19.50 hourly*  
*To: Bus Monitor - Transportation*  
*Rate of Pay: \$16.00 hourly*  
*Effective: June 19, 2023*

**Please approve the following people for the 2022-2023 Extended School Year Program:**

**Special Education Teachers – Prospect Park effective July 10, 2023:**

*Name: Krista Scarpato*  
*Rate of pay: \$37.00 per hour*

*Name: Robert Hamilton*  
*Rate of pay: \$37.00 per hour*

**Instructional Assistants – Prospect Park effective July 10, 2023:**

*Name: Carolyn Barnes*  
*Rate of pay: \$16.00 per hour*

*Name: Fiona Cutting*  
*Rate of pay: \$16.00 per hour*

*Name: Finn Weiss*  
*Rate of pay: \$16.00 per hour*

*Name: Katerina Innaurato*  
*Rate of pay: \$16.00 per hour*

**Please approve the following people as a Part-Time Summer Student Workers at a rate of \$11.00 per hour contingent upon all paperwork being received:**

*Colton Moran, Jayden O'Connor*

**Please approve the following people for a Leave of Absence:**

*Sharon Shuter, Teacher at Glenolden School, be approved for a Childbearing/Rearing Leave of Absence from August 28, 2023 through March 2, 2024 with an expected return date of March 5, 2024 under the guidelines and regulations of FMLA.*

Steven Langendorf, Custodian at Tinicum School, be approved for an Unpaid Medical Leave of Absence from June 15, 2023 through July 27, 2023 with an expected return date of July 28, 2023.

Nicole Young, Teacher at the Kindergarten/Early Learning Academy, be approved for a Sabbatical Leave of Absence for the 2023-2024 school year.

Maura Grozinski, Teacher at Prospect Park School, be approved to extend her Childbearing/Rearing Leave of Absence through November 15, 2023 with an expected return date of November 16, 2023 under the guidelines and regulations of FMLA.

**Please accept the following Resignations:**

Joseph Urzillo – Music Teacher – Glenolden School  
Effective Date: July 3, 2023

Mekenna Balawejder – Personal Care Assistant – Tinicum School  
Effective Date: June 14, 2023

**Please approve the termination of Employee A effective July 5, 2023.**

**VOTE**

All members present voted 'aye' – motion carried 7 -0  
(Agenda Item 6 – 7/19/2023)

**MOTION**

Office of Curriculum & Instruction

**Motion by Mr. Willis, seconded by Mr. Harris that the Board of School Directors approve the following:**

That the Board of School Directors approve the cost proposal from Math Learning Center (Bridges Math) for yearly consumable materials in the amount of \$25,913.12 to be paid from District funds.

That the Board of School Directors approve the renewal from DeltaMath Solutions Inc. for the 2023-2024 school year of Interboro's Integral District License 9-12 in the amount of \$2,000 to be paid from District funds.

That the Board of School Directors approve the cost proposal from Cengage (Big Ideas Math) for Geometry Consumable Workbooks in the amount of \$4,807.00 to be paid from District funds.

That the Board of School Directors approve the pilot cost proposal from Derivita and the Math Learning Center for a one-year MLC Bridges in Mathematics-Digital license for Grades 3 to 5 in the amount of \$720 to be paid from District funds.

That the Board of School Directors approve the no cost pilot proposal from Age of Learning and WestEd for a one-year My Reading Academy and My Math Academy license for grades K-2.

That the Board of School Directors approve the renewal of Reading Eggs by Edmentum for the 2023-2024 school year at a cost not to exceed \$5,510 to be paid from District funds.

That the Board of School Directors approve the pilot cost proposal from Sourcewell for the SpringMath license for grades 3-5 for the 2023-2024 school year in the amount of \$4,532.50 to be paid from ARP ESSER III grant funds.



*That the Board of School Directors approve the cost proposal from IXL Learning to provide IXL Live: School Edition (4.5-hour on-site workshop plus 1.5 hours of guided teacher planning time) at a cost not to exceed \$3,500 to be paid from District funds.*

*That the Board of School Directors approve the cost proposal from Benchmark Education to provide professional development sessions on the following topics: Benchmark Advance Introductory Training and Supporting Reading Mini-Lessons and Collaborative Conversations (3-hour virtual sessions each) at a cost not to exceed \$2,400 to be paid from District funds.*

*That the Board of School Directors approve the cost proposal from Eric Armin Inc. (EAI) Education for the purchase of 400 TI-30XIIS Calculators in the amount of \$4,496 to be paid from District funds.*

*That the Board of School Directors approve Colleen Crothers for High School English Language Arts curriculum writing to be paid at her extra rate of pay from District funds, not to exceed twenty (20) hours.*

*That the Board of School Directors approve the following individuals to complete the Morphology-Plus Virtual Training through the Institute for Multi-Sensory Education summer virtual professional development to be paid at their extra rate of pay, not to exceed 32.5 hours, from District funds. Virtual, 30-hour live webinars will be scheduled between June 19 – August 25, 2023: (amended motion 11.12 BA 6-21-2023)*

*Eva Botta, Suzanne Boyer, Kate Eicholtz, Ray'Ven Gordon, Jennifer Hayn, Gail Hassel, Jenna Johnson, Lisa Madormo, Lisa Marusco, Joseph McDevitt, Alissa McGrath, William Senatore, Judith Tilles*

*That the Board of School Directors approve the following individuals to complete the Morphology-Plus Virtual Training through the Institute for Multi-Sensory Education summer virtual professional development to be paid at their extra rate of pay, not to exceed 32.5 hours, from Title I grant funds. Virtual, 30-hour live webinars will be scheduled between June 19 – August 25, 2023: (amended motion 11.13 BA 6-21-2023)*

*Jennifer Ashleigh, Diana Chartier, Tara Doherty, Dawn Gardener-Marshall, Angela Gentilini, Kaitlyn Godfrey, Wendy King, Brett McLaughlin, Kathryn Newlon, Maria Steere, Crystal Wilchensky, Andrea Wilson*

*That the Board of School Directors approve the cost proposal from Nearpod for a 3-year District license for Nearpod Plus Premium and Flocabulary at a cost not to exceed \$131,250.80 to be paid from ARP ESSER III Grant funds.*

*That the Board of School Directors approve the purchase of Turnitin Feedback Studio with Turnitin Originality at a cost not to exceed \$6,310 to be paid from District funds.*

*That the Board of School Directors approve the Norwood School TSI plan for the 2023-2024 school year.*

## **VOTE**

*All members present voted 'aye' – motion carried 7-0  
(Agenda Item #7 – 7/19/2023)*

**MOTION**  
*Office of Special Education*

**Motion by Mr. Willis, seconded by Mr. Harris that the Board of School Directors approve the following:**

*That the Board of School Directors approve the Settlement and Release for Student A, in the amount not to exceed \$16,600.00 and lawyer fees in the amount of \$15,900.00 to be paid from District funds.*

*That the Board of School Directors approve the Compensation/Reimbursement for Services Addendum from Austill's for the 2023-2024 School Year.*

*That the Board of School Directors approve the 2023-2024 Independent Contractor Agreement with Dr. John Fanning, to review IEPs for ACCESS billing at a cost of \$18.75 per IEP to be paid from ACCESS funds*

*That the Board of School Directors approve the 2023-2024 Independent Contractor Agreement with Bethany Lengel, CRNP to provide medical review of student IEPs for the ACCESS program at a rate of \$8.50 per IEP to be paid from ACCESS funds.*

*That the Board of School Directors approve the 2022-2023 ESY Tuition Agreement for Student B to attend The Vanguard School in the amount not to exceed \$7,800.00 to be paid from District funds.*

**VOTE**

*All members present voted 'aye' – motion carried 7-0  
(Agenda Item #8 – 7/19/2023)*

**MOTION**  
*Office of Technology*

**Motion by Mr. Willis, seconded by Mr. Harris that the Board of School Directors approve the following:**

*That the Board of School Directors approve the SmartPass Agreement. Total cost for the 2023-2024 school year is \$4,127.06 to be paid from District funds.*

*That the Board of School Directors approve the Level Data Connection Validation Software. Total cost for the 2023-2024 school year is \$3,960.00 to be paid from District funds.*

*That the Board of School Directors approve the PowerSchool KTO eSchool Training Hours. Total cost for the 2023-2024 school year is \$4,800.00 to be paid from District funds.*

**VOTE**

*All members present voted 'aye' – motion carried 7-0  
(Agenda Item #9 – 7/19/2023)*

**MOTION**  
*Transportation - Blackburn*

**Motion by Mr. Willis, seconded by Mr. Harris that the Board of School Directors approve the Independent Contractor's Agreement between Interboro School District and Transportation Consultant, Burchard Blackburn effective July 1, 2023 to June 30, 2024 not to exceed \$1,500.00 to be paid from District funds**

**VOTE**

*All members present voted 'aye' – motion carried 7-0  
(Agenda Item #10 –7/19/2023)*

**MOTION**

*2<sup>nd</sup> Reading - Policies*

Motion by Mr. Willis, seconded by Mr. Harris that the Board of School Directors approve the 2<sup>nd</sup> Reading of the following policy in the category of Programs:

100      Programs – 1<sup>st</sup> Reading  
126      Class Size

**VOTE**

***All members present voted 'aye' – motion carried 7-0  
(Agenda Item #11 –7/19/2023)***

**OLD BUSINESS –**

None

**NEW BUSINESS –**

None

*Please visit the Interboro School District website at [www.interborosd.org](http://www.interborosd.org) for further information on the meetings listed below.*

*The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, August 14, 2023 at 7:00 P.M.*

*The next public meeting of the Interboro Board of School Directors will be held at the Administration Building on Wednesday, August 16, 2023 at 7:00 P.M.*

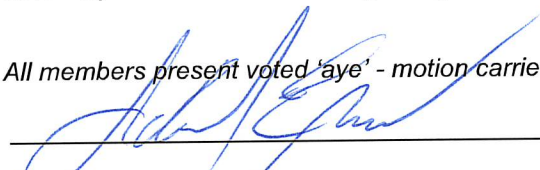
**MOTION**

*Adjournment*

Mr. Phelps called for the meeting to adjourn at 7:15 P.M.

**VOTE**

*All members present voted 'aye' - motion carried 7-0.*

  
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Mr. Jack Evans, Board Secretary