

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – MAY 19, 2021**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, May 19, 2021 at 7:00 P.M. held remotely via a Zoom meeting platform.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Mr. John Fralinger
Ms. Anne Krajewski
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Kelly Joseph
Ms. Danielle Fagan (arrived 7:08pm)
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Ms. Kelly Joseph was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Kate Meehan, Solicitor; Mr. Martin Heiskell, Director of Finance; Dr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Operations; Ms. Rachel Lambert, Supervisor of Special Education/Pupil Services; Mr. Robert Sonet, Director of Technology; Principal, Ms. Miesja Cubito. Approximately 10 attendees (staff and community).

STUDENT REPORTS – Francesca Parker and Grace Hughes

Board Comment

RECOGNITION –

High School Home & School Poetry Contest Winners

*Kelly Connor (Teacher - Noelle Ackland)
Seseena Abraham (Teacher - Matt Larsen)
Brianna Maddonni (Teacher - Noelle Ackland)*

Top 5% - Class of 2021

Vivian Chen, Kelly Connor, Rachel Dambrowski, Khushi Desai, Alaina Harrell, Madison Kane, Carolyn Korneychuk, Miranda Pepper, Christina Ross, Allisandra Scalessa, Audrey Sheats, Logan Stewart, Kyla Valver, Lauren Ward

Board Comment

COMMENTS FROM PERSONS IN ATTENDANCE – None

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on April 21, 2021 be approved.*

VOTE

*All members present voted 'aye' - motion carried 7-0
Ms. Fagan had technical difficulty and was unable to vote.
(Agenda Item 5.1 – 5/19/2021)*

SOLICITOR'S REPORT

1) Contract Matters, 2) Special Education Matters, 3) Litigation Matters

MOTION
Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending April 30, 2021, be approved.*

VOTE

All members present voted 'aye' – motion carried 7-0.
Ms. Fagan had technical difficulty and was unable to vote.
(Agenda Item 7.1 – 5/19/2021)

MOTION
Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$3,831,535.68*

VOTE

All members present voted 'aye' - motion carried 7-0
Ms. Fagan had technical difficulty and was unable to vote.
(Agenda Item 7.2 – 5/19/2021)

MOTION
Budget Transfers

Motion by Mr. Evans, seconded by Mr. Shivone, *to approve the budget transfers for 2020-2021.*

VOTE

All members present voted 'aye' - motion carried 7-0
Ms. Fagan had technical difficulty and was unable to vote.
(Agenda Item 7.3 – 5/19/2021)

CORRESPONDENCE –

NONE

COMMITTEE UPDATES

Finance Committee – Mr. Justin Shivone - Monday, May 3, 2021

We had our monthly budget update, 2 food service items and reviewed preliminary financial statements.

In terms of the general budget:

- Overall revenues increased 730k → Mainly from receiving federal money known as ESSERS
 - We saw a few decreases in local and state revenues from assessment changes and a reduction in our Boeing Grant
- On the expenditure side → overall, we increased 291K but that is due to offsetting the federal money.
 - We decreased salary line item by about 266K from net decreases in retirements and resignations
 - And the special ed department saw a reduction of 93K because a family that was getting services moved out of the district.
- As of May 3rd - at 0% tax increase we have a deficit of 868K and at 3.5% we have a 604K surplus
- The impact of a 3.5% tax increase on an average assessed household of 156K is about **\$14 a month**
- Mr. Evans provided a quick highlight of the Capital improvement projects at the KA and the High School. Board members requested more detailed documents on the timelines and financial impacts that the administration is putting together for our next Capital Improvement meeting.
- We discussed replacing the Norwood School Cafeteria serving lines which is paid through the food service fund. This is an item on the agenda this evening.
- We also discussed the food service management contract renewal with Nutrition Inc.

GBO Committee – Mr. William Phelps/Mr. Glenn Goldsborough – Monday, May 3, 2021

- Dr. Mark Avitabile presented the new Math program that will be implemented for the 2021-2022 school year. The information will be made available on our district website for further information.
- Item # 2 - Rob Sonet presented the Technology departments proposed Technology Damage Fee to cover certain incidences of accidental damage to district-issued devices. The fee would only be assessed if the device is lost, stolen, damaged beyond repair or multiple cases of repairs to the device.

- Item # 3 - Eric Paterson presented information on an ELA Pilot for next school year and as our current core ELA program at the elementary level, Journeys, is being replaced, we are looking to pilot two potential replacements during the 2021-22 school year. The two programs of focus, Into Reading and Benchmark Advance were carefully vetted by a core team of Interboro teachers and administrators. Each program was selected based on perceived literacy advancements in areas such as writing and diversity of literature.

Legislative Committee – Mr. Justin Shivone – Wednesday, May 12, 2021

- Two bills that seems to be gain a lot of traction that could have a direct impact on us are SB 664 and SB 73
- SB 664 provides parents the option to have their child repeat a grade level during the 2021-22 school year due to COVID-19. The bill would only apply to the 2021-22 school year to address learning gaps related to the pandemic. Parents would have until July 15 to decide on whether their children should advance or be held back. This could impact our student numbers per grade. We are keeping an eye on this.
- Senate Bill 73 was passed out of the Education Committee. The bill would establish a program to allow public schools to apply to the Pennsylvania Department of Education (PDE) for a waiver of many, but not all, state-imposed mandates. This bill is could be a game changer in providing more flexibility to a lot of the unfunded mandates by the state
- Finally, PSBA and public-school leaders across the state are holding a Virtual Rally for Charter Reform on Tuesday, May 25 at 9:30 a.m. If any board member is interested, I have more information.

Delaware County Intermediate Unit – Mr. Edward Harris - Wednesday, May 5, 2021

- Approved a contract with Chichester School District for DCIU to provide Threat Assessment training and consultation services from May 12, 2021, to June 18, 2021.
- Approved the agreement for the STEM Lending Library for the 2021-2022 school year.
- Approved a contract with Chester Community Charter School for DCIU to provide training at their administrative retreat from June 29, 2021, to July 1, 2021.
- Approved a contract with Frontline for the 2021-2022 school year for Frontline to provide a professional learning management system to DCIU programs and member districts at a discounted, consortium rate.
- Approval to implement the Office of Workforce Development (OWD) year-round Youth Grant to employ 20 students from July 1, 2021, to June 30, 2022.
- Approval to implement the 2020-2021 Governor's Emergency Relief (GEER) Continuity of Education Equity Grant
- For more information please visit: www.dciu.org.
- The next meeting will be held in person on June 2, 2021 at 6:45PM, Morton, PA

Capital Improvement Committee – Mr. Jack Evans – Tuesday April 27, 2021

- Largely at this point we are still flushing out the details of the proposal as well as the funding.
 - PowerPoint presentation given by D'Huy Engineering of the proposed work at the Kindergarten Academy and the High School. The Kindergarten portion included the Abatement project that is taking place in the basement. This project has already been approved and funded to start this summer.
 - Included in the Kindergarten project would be the new office spaces as you enter the front doors in the vestibule. Also includes restroom, office and secure entry enhancements. This project ahs not been approved or funded yet.
 - The High School project included a considerable expansion of the building footprint. It also includes an addition for a new cafeteria and gym. The existing gym would then be an auxiliary gym. The auditorium would be redone and would allow an additional estimated 100 seats with a balcony. The existing cafeteria would be converted into Life Skills classrooms. On the 2nd floor, pie shaped classrooms would be squared off.
- A working group will be formed to include community members, staff, school board representation and the architectural firm (once hired).
- In reviewing the funding options with Mr. Heiskell and Audrey Bear, this would be a considerable investment with long term debt. The administration is putting together an Impact Statement for the community to show what the impact would be on the taxpayers. There are some Plan Con and grants that could be applied for to offset some of the cost of the proposed funding.

- Next steps would be for the Board to approve the proposed plans or alternative plans and secure funding.
- Next meeting is scheduled for Tuesday, May 25, 2021

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Appointment

Name: John Saddic
Position: Stage Manager (.25)
Rate of pay: \$518.75
Effective: September 1, 2020

Please approve the following IEA reclassifications effective June 1, 2021:

Danielle Berardi, Gabrielle Capuano

Please approve the following individuals for the 2020-2021 Compensatory Education / Special Education Program:

Margaret Razzi, Mary Beth Gorman, Amanda Demski, Lena Conrad, Pamela McCloskey, Erin Nilsson, Xander Killian, Dana Kerr, Jennifer Fanning, Ashley Schoenenberger, Thomas Lucas, Catherine Gerakaris, Kimberly Barnhart, Marguerite MacManus, Sharon Matthews, Kristin DiGregorio, Jamie Criscuolo

Please reclassify the following individual:

*Amy Hamilton
From: Personal Care Assistant – Glenolden
Rate of pay: \$13.62 To: Instructional Assistant – Glenolden
Rate of Pay: \$12.74
Effective Date: July 1, 2021*

Please approve the following individuals for the 2020-2021 Extended School Year Program:

Lead Teachers: *John McLaughlin, Pamela McCloskey, Kathryn Garvin, Ari Belicher-Nugent, Julia Fox, Alexandra Stewart, Lorraine Lonergan*

Instructional Assistants: *Mary Beth Gorman, Marissa Hews, Amy Little, Laura Light, Patricia Gavin, Lynn Chadwick, Roberta Mayfield, Mary Ann Bailey, Amanda Demski, Alisa Conmy, Lynn Mesure, Judith Harley, Carolann Hagarty, Victoria Stackhouse, Sharon Longale, Lena Conrad, Donna Stewart*

Personal Care Assistants: *Xander Killian, Shanice Brown, Kathleen Stachowicz, Cynethia Hamilton, Tina Butakis, Shawnae Wallace, Donna Schumacher, Joann Kelly, Patricia Overstreet, Julie Peterson, Dana Kerr, Jaclyn Frazier*

Special Education Teachers: Thomas Lucas, Danielle Berardi, Alexandra Demopoulos, Catherine Gerakaris, Victoria Domingo, Kimberly Barnhart, Caitlyn Johnson, Shannon Staley

Speech Therapists: Kristin DiGregorio, Marguerite MacManus, Sharon Matthews

Nurses: Margaret Razzi, Carolyn Gardener

Occupational Therapists: Erin Nilsson, Elise Sutton

School Counselor/Psychologist/Social Worker: Ashley Schoenenberger, Michelle McEvoy, Amanda Amidon, Kerri Barrar, Alexandra Friedman

Please approve the following individuals for a Leave of Absence:

Ashlee White, Bus Driver with Transportation, be approved for an Unpaid Leave of Absence effective February 26, 2021 through June 11, 2021.

Nia Davis, Personal Care Assistant at Norwood School, be approved for an Unpaid Leave of Absence effective April 22, 2021 through June 11, 2021.

Latanya Combs, Personal Care Assistant at the High School, be approved for an Unpaid Leave of Absence effective April 19, 2021 through June 14, 2021.

Amber Hudson, Instructional Assistant at the High School, be approved for an Unpaid Leave of Absence effective April 28, 2021 through June 11, 2021.

Please accept the following Resignations:

*Tracy DiDonato – School Assistant – High School
Effective Date – March 16, 2021*

*Katie Ciavarelli – Instructional Assistant, Special Ed – Kindergarten
Effective Date – May 5, 2021*

*Lynn Chadwick – Math Paraprofessional – Glenolden
Effective Date – May 14, 2021*

*Maryann Enders – Bus Driver – Transportation
Effective Date – May 21, 2021*

*John Rex – Instructional Assistant, Special Education – Glenolden
Effective Date – June 14, 2021*

*Mirna Metyas – French Teacher – High School
Effective Date – June 14, 2021*

Motion to suspend without pay, Employee E on May 25, 2021, May 27, 2021 and June 2, 2021. Five (5) sick days will also be removed employee accrual balance.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #10 – 5/19/2021)*

MOTION
Retirements

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the following:*

With regret, that the following Retirements be accepted:

Chris Goldberg, Computer/Media Arts Teacher at Norwood School with Twenty-three (23) years of service to the District, be approved for Retirement effective June 30, 2021.

Silvana Salerno, English Teacher at the High School with Twenty-three (23) years of service to the District, be approved for Retirement effective June 30, 2021.

Margaret Joan Urban, School Psychologist at the High School with Twenty-two (22) years of service to the District, be approved for Retirement effective June 14, 2021.

Pam Artese, Language Arts Teacher at Prospect Park School with Twenty-one (21) years of service to the District, be approved for Retirement effective June 14, 2021.

Board Comments

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #11 – 5/19/2021)*

MOTION
Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the following:*

That the Board of School Directors approve the Independent Contractor's Agreement for Christopher Seifert who will provide training for High School student mentors. Contract is not to exceed \$500 to be paid from District Funds.

That the Board of School Directors approve to increase the Independent Contractor Agreement between the Interboro School District and Alice Justice to deliver services and professional development in connection with the High School Counseling Program not to exceed \$7,500. The increase of \$2,500 will be paid from ESSER II funding. (originally approved March 17, 2021 for \$5,000).

That the Board of School Directors approve Dawn Marshall to attend the Institute for Multi-Sensory Education's virtual Phonological Awareness Training for \$550 on June 28th and 29th to be paid from District funds.

That the Board of School Directors approve Shelley Campbell to attend the Institute for Multi-Sensory Education's virtual Phonological Awareness Training for \$550 on June 7th and 8th to be paid from District funds.

That the Board of School Directors approve the purchase of Big Ideas Learning: Algebra 1 and Geometry 6-Year Resource Package for a total amount not to exceed \$70,000 to paid from ESSER II funds.

That the Board of School Directors approve the purchase of Big Ideas Math: Modeling Real Life Common Core (Grades 6-8) 6-Year Resource Package for a total amount not to exceed \$110,000 to paid from ESSER II funds.

That the Board of School Directors approve the purchase of Math Learning Center's Bridges (Grades prek-5) Resources for a total amount not to exceed \$185,000 to be paid from ESSER II and Boeing Grant funds.

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item #12 – 5/19/2021)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement for Student A to receive Special Education services from Child Guidance Resource Centers, at a rate of \$61,105.00 for the 2021-2022 School year to be paid from District funds.

That the Board of School Directors approve the agreement with Buxmont Academy to guarantee one (1) Special Education slot at a discounted rate of \$149.01, any undiscounted slots will be billed at \$165.57 for Special Education, for the 2021-2022 school year.

That the Board of School Directors approve the independent contractor agreement for Janet Hamm, Zach Hamm, and Jeanna Clark for CPR Instruction and Certification Training at a rate of \$70.00 per hour for up to 50 hours of service, not to exceed \$3,500.00 to be paid from District funds.

That the Board of School Directors approve CPR Certification Training on June 10, 2021 for nurses and health office assistants, at a rate of \$69.99 per person, total cost not to exceed \$1,049.85 to be paid from ACCESS funds.

That the Board of School Directors approve Regina LaPenta to be paid at her extra rate of pay for up to twenty (20) hours during the summer of 2021 to work on Safety Cares Training and PBIS to be paid from District funds.

That the Board of School Directors approve the following teachers to attend Threat Assessment Training on June 17, 2021 at their extra rate of pay for six (6) hours to be paid from the PCCD Safety and Security grant:

Amanda Amidon, Shannon Ladislaw, Rachel Flicker, Meghan Magee

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #13 – 5/19/2021)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Comcast Internet Service agreement for the South Ave. Sports Complex. Recurring monthly cost of \$278.40 with a one-time fee of \$99.95 for the 2020-2021 school year to be paid from District funds.

That the Board of School Directors approve the FreshWorks additional FreshService user license good until July 28, 2023. Total cost for the 2020-2021 School Year is \$1,935.46 to be paid from District funds.

That the Board of School Directors approve the PowerSchool eSchoolPlus SIS Career Plan Training. Total cost for the 2021-2022 school year is \$3,000.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #14 – 5/19/2021)*

MOTION
Office of Facilities

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Elevator Maintenance Agreement with Tri-State Elevator Company, to provide systematic elevator maintenance on a quarterly basis for a period of one year. At a cost of \$2,100.00 to be paid from District funds.

That the Board of School Directors award the bid for the Selective Demolition and Environmental Abatement project at the Kindergarten Academy/Administration building to Plymouth Environmental in the amount of \$425,650. This would include the base bid and alternate number 1, alternate number 2, and alternate number 3.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #15 –5/19/2021)*

MOTION
Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the food service management company contract with The Nutrition Group for the term July 1, 2021 through June 30, 2022.

That the Board of School Directors award the bid for the cafeteria serving lines at the Norwood School to Penn Jersey at a cost not to exceed \$74,518.22, paid through Food Service funds.

That the Board of School Directors approve that the 1% Real Estate Transfer Tax shall be reenacted pursuant to Act 777 of 1986 as amended, subject to change hereafter, that no tax shall be due in any Sheriff's sale instituted by mortgagee who instituted the sale.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #16 –5/19/2021)*

MOTION
2021-2023 Law Enforcement MOU

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the Memorandum of Understanding (MOU) between the local Police Departments from Glenolden, Norwood, Prospect Park and Tinicum Township for school years 2021-2022 and 2022-2023. The purpose of this Memorandum is to establish procedures to be followed when certain specific incidents occur on school property, at any school sponsored activity or on any public conveyance providing transportation to or from a school or school sponsored activity, including but not limited to a school bus.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #17 – 5/19/2021)*

MOTION
FID Application

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the Flexible Instructional Day Program (FID).

Roll Call

VOTE

*Mr. Fralinger, Ms. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0
(Agenda Item #18 – 5/19/2021)*

MOTION

ISD Proposed GOB 2021-2022

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors adopt the Proposed Final General Fund Budget for the fiscal year July 1, 2021 to June 30, 2022, with proposed expenditures of \$71,573,920 requiring an increase of .8375 mills over the current millage rate (adjusted for county reassessment), resulting in a tax increase of 3.5% for a new total millage rate of 24.7673 mills.*

Board Comment

Roll Call

VOTE

Mr. Fralinger, Ms. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0 (Agenda Item #19 – 5/19/2021)

MOTION

School Board Secretary

Election of Secretary to serve for the period from July 1, 2021 until June 30, 2025. (Section 404, Pennsylvania School Code)

Mr. Phelps opened nominations.

Mr. Shivone nominated Mr. Evans.

Motion by Mr. Phelps to close nominations, seconded by Mr. Shivone.

Mr. Jack Evans was elected School Board Secretary to serve for the period from July 1, 2021 until June 30, 2025

VOTE

All members present voted 'aye' – motion carried 8-0 (Agenda Item 20 – 5/19/2021)

MOTION

School Board Treasurer

Election of Treasurer to serve for the period from July 1, 2021 until June 30, 2022. (Section 404, Pennsylvania School Code)

Mr. Phelps opened nominations.

Mr. Shivone nominated Ms. Fagan.

Motion by Mr. Phelps to close nominations, seconded by Mr. Shivone.

Ms. Danielle Fagan was elected School Board Treasurer to serve for the period from July 1, 2021 until June 30, 2020

VOTE

All members present voted 'aye' – motion carried 8-0 (Agenda Item #21– 5/19/2021)

OLD BUSINESS –

None

NEW BUSINESS –

None

**Superintendent Comments
Board Comments**

On Tuesday, May 25, 2021 an Ad-Hoc Capital Improvement Committee Meeting will be held at 6:30 P.M.

On Tuesday, June 1, 2021 the Finance/GBO Committee meeting will be held at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held on Monday, June 14, 2021 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held on Wednesday, June 16, 2021 at 7:00 P.M.

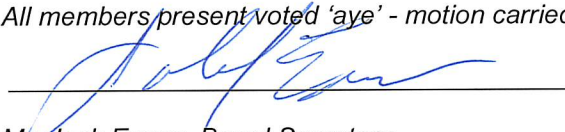
MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 8:05 P.M.

VOTE

All members present voted 'aye' - motion carried 8-0.



Mr. Jack Evans, Board Secretary.