

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – AUGUST 18, 2021**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, August 18, 2021 at 7:00 P.M. held remotely via a Zoom meeting platform.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Mr. John Fralinger
Mr. Edward Harris
Ms. Kelly Joseph
Ms. Danielle Fagan
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Ms. Anne Krajewski and Mr. Glenn Goldsborough were absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Kate Meehan, Solicitor; Mr. Martin Heiskell, Director of Finance; Dr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Facilities; Ms. Rachel Lambert, Director of Student Services; Mr. Ryan Snyder, Supervisor of Special Education; Dr. Valerie Eckman; Director of Curriculum & Instruction; Dr. Mark Avitabile, Director of STEM and Professional Development; Mr. Eric Paterson, Supervisor of K-12 Literacy; Mr. Robert Sonet, Director of Technology; Dr. David Webner, Medical Consultant. Approximately 35 attendees.

Board Comment

COMMENTS FROM PERSONS IN ATTENDANCE –

Amy Ferris, Prospect Park, PA

- Thanked the Board and expressed appreciation for all that was being done during COVID.
- Masking
- Requested Board Meetings to revert to in-person

Sarah Schoenhart, Glenolden, PA

- Masking precautions

Danielle Duffy, Glenolden, PA

- Masking for children under 12 and vaccinations

Michael Daino, Prospect Park, PA

- Masking mandates and COVID contraction rates

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on July 21, 2021 be approved.*

VOTE

*All members present voted 'aye' - motion carried 7-0
(Agenda Item 3.1 – 8/18/2021)*

SOLICITOR'S REPORT

1) Litigation Matters, 2) Tax Assessment Appeals

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending July 31, 2021, be approved.*

VOTE

*All members present voted 'aye' – motion carried 7-0.
(Agenda Item 5.1 – 8/18/2021)*

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, to ratify and approve All Fund Disbursements in the amount of \$5,328,745.78.

VOTE

*All members present voted 'aye' - motion carried 7-0
(Agenda Item 5.2 – 8/18/2021)*

CORRESPONDENCE –

NONE

MOTION

Personnel

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School approve the following personnel actions:

Appointments

*Name: Shannon Staley
Position: PreK-8th Grade Behavior Manager
Location: Administration
Rate of pay: \$55,157.00 annually
Effective: August 19, 2021
Replacing: Regina LaPenta (resigned)*

*Name: Mary Holowis
Position: Elementary Teacher
Location: Kindergarten/Early Learning Academy
Rate of pay: \$54,418.00 annually
Effective: August 1, 2021
Replacing: Tara Doherty (transfer)*

*Name: Kathryn Houser
Position: Elementary Teacher
Location: Glenolden
Rate of pay: \$50,424.00 annually
Effective: August 19, 2021
Replacing: Christopher Ofalt (transfer)*

*Name: Megan Westerfer
Position: STEM Teacher
Location: Norwood
Rate of pay: \$48,242.00 annually
Effective: August 30, 2021
Replacing: Christopher Goldberg (retired)*

*Name: Casey Reader
Position: Art Teacher
Location: Norwood
Rate of pay: \$48,242.00 annually
Effective: August 19, 2021
Replacing: Alexandra Waite (transfer)*

*Name: Judith Weis
Position: Special Education Teacher
Location: Tinicum
Rate of pay: \$52,727.00 annually
Effective: August 19, 2021
Replacing: Elizabeth Melfi (resigned)*

<i>Name:</i>	<i>Sarah Bevilacqua</i>
<i>Position:</i>	<i>Chemistry Teacher</i>
<i>Location:</i>	<i>High School</i>
<i>Rate of pay:</i>	<i>\$57,720.00 annually</i>
<i>Effective:</i>	<i>August 1, 2021</i>
<i>Replacing:</i>	<i>Anastasia Preciado (resigned)</i>
<i>Name:</i>	<i>Kelsey Hansen</i>
<i>Position:</i>	<i>Special Education Teacher</i>
<i>Location:</i>	<i>High School</i>
<i>Rate of pay:</i>	<i>\$48,242.00 annually</i>
<i>Effective:</i>	<i>August 19, 2021</i>
<i>Replacing:</i>	<i>Katie Hill (transfer)</i>
<i>Name:</i>	<i>Ashley Lennon</i>
<i>Position:</i>	<i>Long Term Substitute Teacher</i>
<i>Location:</i>	<i>Norwood</i>
<i>Rate of pay:</i>	<i>\$200.00 daily</i>
<i>Effective:</i>	<i>August 19, 2021</i>
<i>Replacing:</i>	<i>Jenna Johnson (FMLA)</i>
<i>Name:</i>	<i>Lauren Oaster</i>
<i>Position:</i>	<i>Long Term Substitute English Teacher</i>
<i>Location:</i>	<i>Glenolden</i>
<i>Rate of pay:</i>	<i>\$200.00 daily</i>
<i>Effective:</i>	<i>August 19, 2021</i>
<i>Replacing:</i>	<i>Amy Tricome (FMLA)</i>
<i>Name:</i>	<i>Carly Brisach</i>
<i>Position:</i>	<i>Personal Care Assistant</i>
<i>Location:</i>	<i>Prospect Park</i>
<i>Rate of pay:</i>	<i>\$12.15 per hour</i>
<i>Effective:</i>	<i>August 19, 2021</i>
<i>Replacing:</i>	<i>n/a</i>
<i>Name:</i>	<i>Joann Ashbridge</i>
<i>Position:</i>	<i>Personal Care Assistant</i>
<i>Location:</i>	<i>Prospect Park</i>
<i>Rate of pay:</i>	<i>\$12.23 per hour</i>
<i>Effective:</i>	<i>August 19, 2021</i>
<i>Replacing:</i>	<i>new</i>
<i>Name:</i>	<i>Carol Marsden</i>
<i>Position:</i>	<i>Title I Instructional Assistant</i>
<i>Location:</i>	<i>Prospect Park</i>
<i>Rate of pay:</i>	<i>\$11.11 per hour</i>
<i>Effective:</i>	<i>August 19, 2021</i>
<i>Replacing:</i>	<i>n/a</i>
<i>Name:</i>	<i>Daniela Jarquin</i>
<i>Position:</i>	<i>Van Driver</i>
<i>Location:</i>	<i>Transportation</i>
<i>Rate of pay:</i>	<i>\$18.94 per hour</i>
<i>Effective:</i>	<i>August 10, 2021</i>
<i>Replacing:</i>	<i>as needed</i>

Name: Ricardo Lugardo
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: August 10, 2021
Replacing: as needed

Name: Robert Tucker
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: August 10, 2021
Replacing: as needed

Name: Jennifer Bocco
Position: Van Driver
Location: Transportation
Rate of pay: \$18.94 per hour
Effective: August 10, 2021
Replacing: as needed

Name: Laura Magness
Position: Bus Monitor
Location: Transportation
Rate of pay: \$15.17 per hour
Effective: August 10, 2021
Replacing: as needed

Name: Jayne Powers
Position: Substitute RN/LPN
Location: Districtwide
Rate of pay: \$17.30 per hour
Effective: August 19, 2021
Replacing: as needed

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Appointments

Please approve the Athletic Supplemental Contracts for the 2021-2022 school year.

Please reclassify the following people:

Edna Bartholomew
From: Bus Driver – Transportation
Rate of Pay: \$24.14 per hour
To: Van Driver – Transportation
Rate of Pay: \$18.94 per hour
Effective: July 1, 2021

*Holly Ladigoski
From: Personal Care Assistant - Tinicum
Rate of Pay: \$9.70 per hour
To: Instructional Assistant - Tinicum
Rate of Pay: \$12.74 per hour
Effective: August 19, 2021*

Please approve the following IEA Reclassifications effective September 1, 2021:

Tina Moore, Brittany Hume, Megan Richardson, Christopher Long, Emily Catanese, William Senatore, Joseph Barrett

Please approve the following person for a Leave of Absence:

Deborah Laffey, Bus Driver with Transportation, be approved for an Unpaid Leave of Absence effective August 23, 2021 through December 31, 2021.

Heidi Lerro, First Grade Teacher at Prospect Park School, be approved for a Childbearing/Rearing Leave of Absence effective November 12, 2021 through January 28, 2022. The first twelve (12) weeks of this leave were granted under the guidelines and regulations of FMLA.

Ashlee White, Bus Driver with Transportation, be approved to extend her Unpaid Leave of Absence through November 7, 2021.

Please remove the following individuals from the 2021-2022 Professional/Homebound Substitute List:

Deborah Gruhler, Marie Furey, Rebecca Slate, Michael Hagan, Suzanne Mitchell, Adele Holmes

Please accept the following Resignations:

*Dominique Brooks – Title I Instructional Assistant – Norwood
Effective Date – June 11, 2021*

*Jaclyn Frazier – Personal Care Assistant – Tinicum
Effective Date – July 19, 2021*

*Joseph Sirianni – Special Education Teacher - Glenolden
Effective Date – July 29, 2021*

*Polly Castagliuolo – Personal Care Assistant - Norwood
Effective Date – August 3, 2021*

*Dena Kilian – Music Teacher – Kindergarten/Early Learning Academy
Effective Date – August 5, 2021*

*Michael MacMillan – Instructional Assistant – Tinicum
Effective Date – August 6, 2021*

*Shirena Outlaw – Instructional Assistant – Prospect Park
Effective Date – August 11, 2021*

*Elizabeth Melfi – Special Education Teacher – Tinicum
Effective Date – August 20, 2021*

Board Comment

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #7 – 8/18/2021)*

MOTION

Retirement

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret, that the following Retirement be accepted:

Beth Feller, Spanish Teacher at the High School with Twenty-two (22) years of service to the District, be approved for Retirement effective September 2, 2021.

Board Comment

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #8 –8/18/2021)*

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Independent Contractor's Agreement for Christopher Seifert who will provide training for High School student mentors. Contract not to exceed \$1,000 to be paid from Continuity of Education Grants for A-TSI Schools funds.

That the Board of School Directors approve the following professional staff for summer curriculum writing in the area of Media Literacy to be paid at their extra rate of pay from District funds (not to exceed 15 hours):

Matt Larsen, Lisa Salus

That the Board of School Directors approve Dena Kilian to receive a stipend in amount of \$550 to be paid from District funds for facilitating virtual community school band rehearsals during the 2020-2021 school year.

That the Board of School Directors approve the following professional staff for participation in the Effective Digital Instruction presented by Edvative as part of New Teacher Induction on August 26, 2021 to be paid at their extra rate of pay from District funds:

Sarah Bevilacqua, Haley Byrne, Diana Chartier, Carolyn Cuesta, Jami Ellison, Julia Fox, Madison Gray, Garrett Hall, Kelsey Hansen, Carlee Herrin, Mary Holowis, Katy Houser, Christopher Long, Jenna MacDonald, Casey Reader, Judith Weis, Megan Westerfer

That the Board of School Directors approve the cost proposal from IXL Learning to facilitate a professional development session entitled "IXL Foundations II: Strategies for Data-Driven Classrooms" on August 4, 2021 at a cost not to exceed \$995.00 to be paid from Elementary and Secondary School Emergency Relief funds (ESSER II).

That the Board of School Directors approve Mark Foltz to participate in the Advanced Placement Summer Institute for English Language and Composition presented virtually through the University of San Diego on July 26 – July 30, 2021 at a cost not to exceed \$645 to be paid from District funds.

That the Board of School Directors approve the following professional staff for participation in the Orton Gillingham Comprehensive Training on the noted dates to be paid at their extra rate of pay from Elementary and Secondary Schools Emergency Relief Fund (ARP – ESSER) funds:

- *July 12- July 16, 2021: Connie Allison and Patricia Phillips (not to exceed 21 hours)*
- *July 23 – August 29, 2021 (one session/week): Maria Steere (not to exceed 35 hours)*
- *August 9 - August 13, 2021: Sarah DiSalvo and Samantha Skulski (not to exceed 21 hours)*
- *August 16 through August 20, 2021: Diana Chartier and Haley Byrne (not to exceed 35 hours)*
- *August 16 through August 20, 2021: Jennifer Keenan (not to exceed 21 hours) Heidi Lerro and Caitlyn Johnson (not to exceed 35 hours)*

That the Board of School Directors approve the following professional staff to attend IMSE Comprehensive Orton Gillingham Virtual Training from August 9 – 13, 2021 at a cost not to exceed \$1,275 to be paid from 20-21 Title I grant funds:

Sarah DiSalvo

That the Board of School Directors approve the following professional staff to attend IMSE Comprehensive Orton Gillingham Virtual Training from August 9 – 13, 2021 at a cost not to exceed \$1,275 to be paid from 21-22 Title I grant funds:

Samantha Skulski

That the Board of School Directors approve the following professional staff to attend IMSE Comprehensive Orton Gillingham Virtual Training from August 16 – 20, 2021 at a cost not to exceed \$1,275 to be paid from 21-22 Title I grant funds:

Caitlyn Johnson, Diana Chartier, Jennifer Keenan, Heidi Lerro, Haley Byrne

That the Board of School Directors approve Lisaann Brennan, Yasmin Dixon, and Nancy Smith to be paid their hourly rate of pay, not to exceed twelve (12) hours, for participation in CLASS/Environmental Rating Scale professional development from August 23 – August 26, 2021 to be funded by the PreK Counts grant.

That the Board of School Directors approve Sheila Bliss, Cara Murray, and Robyn Redfern to be paid their extra rate of pay, not to exceed twelve (12) hours, for participation in CLASS/Environmental Rating Scale professional development from August 23 – August 26, 2021 to be funded by the PreK Counts grant.

That the Board of School Directors approve the revised cost proposal for 2-year licensing in the amount of \$15,304 for additional student licenses for Music First software for grades 4-8 by Music Sales Digital Services, LLC to be paid from to be paid from Elementary and Secondary Schools Emergency Relief Fund II (ESSER II).

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #9 – 8/18/2021)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement for Students B, C, D, and E to attend George Crothers Memorial School, at a cost of \$67,435.20 per student, as well as receive 1 on 1 services at a cost of \$39,072.60 per student, for the 2021-2022 school year, total cost not to exceed \$532,539.00 to be paid from District funds.

That the Board of School Directors approve the agreement and rate sheet with Delta-T to provide professional services for the 2021-2022 school year to be paid from District funds.

That the Board of School Directors approve the quote from IXL to provide a 90-minute virtual training to Special Education Teachers, total cost not to exceed \$495.00 to be paid from District funds.

That the Board of School Directors approve the independent contractor agreement for Janet Hamm, Zach Hamm, and Jeanna Clark to provide CPR instruction and re-certification as needed, at a rate of \$70.00 per hour for up to 50 hours of service, not to exceed \$3,500.00 to be paid from District funds.

That the Board of School Directors approve the agreement with Janice Thompson, Independent Contractor, to provide Physical Therapy to our Special Education students for the 2021-2022 school year at a cost not to exceed \$76,000 annually to be paid from District Funds pending final approval from solicitor.

That the Board of School Directors approve the Renewal of the Settlement Agreement and Release for Student A to attend Wediko School for the 2021-2022 school year in the amount of \$75,492.48 to be paid from District funds.

That the Board of School Directors approve the following employees to attend Safety Cares Training on August 3, 2021, and to be paid at their hourly rate of pay (Assistants/PCAs) and at the extra rate of pay (Teachers) for up to 5.5 hours total cost not to exceed \$2,100.00 to be paid from District funds:

Carly Brisach, Kathy Froio, Madison Gray, Carlee Herrin, Caitlyn Johnson, Kaitlin Kealey, Heather Keene, Renee Lundberg, Roberta Mayfield, Casey McGlade, Jean Nolan, Jean Pitone, Alexandra Waite, Patricia Walker, Nicholas Wood

That the Board of School Directors approve the invoice for Ryan Snyder to attend QBS, Inc. for Safety-Care Trainer Certification Training on September 13-15, 2021 at a cost of \$1,475.00 to be paid from District funds.

That the Board of School Directors approve the purchase of Septa Key Cards for Travel Training for the 2021-2022 school year total cost not to exceed \$800.00, to be paid from District funds

That the Board of School Directors approve the invoice for Student F to attend St. Katherine's Day School for the 2021-2022 school year in the amount of \$24,250.00 to be paid from District Funds.

That the Board of School Directors approve the agreements for Students H and I to attend Timothy School at a cost of \$82,500.00 per student for the 2021-2022 school year. Total cost not to exceed \$165,000.00 to be paid from District funds.

That the Board of School Directors approve the agreement for Student G to attend Y.A.L.E School for the 2021-2022 school year, at a rate of \$64,548.00 for tuition and \$41,400.00 for Extraordinary Services (1 on 1). Total cost not to exceed \$105,948.00 to be paid from District funds.

That the Board of School Directors approve the agreement for Peter's Place to provide professional development for grief counseling during the 2021-2022 school year, total cost not to exceed \$105.00 to be paid from District funds pending solicitor review.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #10 – 8/18/2021)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Additional Compliance engagement letter from CSM for consultation, compliance and filing of the Emergency Connectivity Fund (ECF) program. Total cost for the 2021-2022 School Year is not to exceed \$9,000.00 to be paid from District funds.

That the Board of School Directors approve the FreshWorks - two additional FreshService user licenses good until July 28, 2023. Total cost for the 2021-2022 School Year is \$1,653.62 to be paid from ESSER III funds.

That the Board of School Directors approve the PowerSchool Student Keys to Ownership Renewal. Total cost for the 2021-2022 School Year is \$4,200.00 to be paid from District funds.

That the Board of School Directors approve the Zoom Renewal. Total cost for the 2021-2022 School Year is \$20,800.00 to be paid from ESSER II funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #11 – 8/18/2021)*

MOTION
Office of Facilities

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the following:*

That the Board of School Directors approve the Proposal from Accredited Environmental Technologies, Inc (AET) to provide Hazmat/Regulated Design & Quality Assurance Monitoring for the Interboro School District property located at 200 South MacDade Boulevard in an amount not to exceed \$7,375.00 to be paid from 2020 Bond Funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #12 – 8/18/2021)*

MOTION
Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the following:*

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #31-00-01880-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #31-00-01881-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #31-00-01882-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #31-00-01883-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #31-00-00096-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #21-00-00890-00.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #13 – 8/18/2021)*

MOTION
Contractor -Webner

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the Independent Contractor's Agreement between Interboro School District and Medical Consultant, Dr. David Webner effective July 1, 2021 to June 30, 2022 not to exceed \$11,500.00 to be paid from ACCESS and District funds.*

Board Comment

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #14 – 8/18/2021)*

MOTION
STS Agreement

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the agreement and associated costs between Substitute Teacher Services (STS) and Interboro School District effective August 1, 2021 through June 30, 2022.*

Board Comment

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #15 – 8/18/2021)*

MOTION

21/22 Rapid Antigen testing

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the Memorandum of Agreement between the Delaware County Intermediate Unit and Interboro School District to participate in the Rapid Antigen Testing (RAT) for COVID-19 waived program and under the DCIU the Clinical laboratory Improvement Amendments (CLIA) certificate.*

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #16 – 8/18/2021)*

MOTION

2021/2022 Emergency
Instructional Time Template

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the proposed Emergency Instructional Time Template for the 2021 – 2022 school year in accordance with Section 520.1 of the School Code.*

Roll Call**VOTE**

Mr. Fralinger, Mr. Harris, Ms. Joseph, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' - *motion carried 7-0
(Agenda Item 17 – 8/18/2021)*

MOTION

2021/2022 Health/Safety Plan

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the revisions to the 2021-2022 Health & Safety Plan.*

Roll Call**VOTE**

Mr. Fralinger, Mr. Harris, Ms. Joseph, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' - *motion carried 7-0
(Agenda Item 18 – 8/18/2021)*

OLD BUSINESS –

None

NEW BUSINESS –

None

**Superintendent Comments
Board Comments**

There will be no Finance/GBO Committee Meetings in September.

The next Work Session of the Interboro Board of School Directors will be held on Monday, September 13, 2021 at 7:00 P.M location To Be Determined based on COVID mitigation strategies.

The next regular monthly public meeting of the Interboro Board of School Directors will be held on Wednesday, September 15, 2021 at 7:00 P.M. location To Be Determined based on COVID mitigation strategies.

MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:41 P.M.

VOTE

All members present voted 'aye' - motion carried 7-0.



Mr. Jack Evans, Board Secretary