

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – SEPTEMBER 15, 2021**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, September 15, 2021 at 7:00 P.M. held remotely via a Zoom meeting platform.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Mr. John Fralinger
Ms. Anne Krajewski
Mr. Edward Harris
Ms. Kelly Joseph
Ms. Danielle Fagan
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Mr. Glenn Goldsborough was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Michael Puppio, Solicitor; Mr. Martin Heiskell, Director of Finance; Dr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Facilities; Ms. Rachel Lambert, Director of Student Services; Mr. Ryan Snyder, Supervisor of Special Education; Dr. Valerie Eckman; Director of Curriculum & Instruction; Dr. Mark Avitabile, Director of STEM and Professional Development; Mr. Eric Paterson, Supervisor of K-12 Literacy; Mr. Robert Sonet, Director of Technology; Principals, Mr. Daniel Mills and Ms. Miesja Cubito. Approximately 35 attendees.

COMMENTS FROM PERSONS IN ATTENDANCE –

Amy Ferris, Prospect Park, PA

- Requested Board Meetings to revert to in-person.

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on August 18, 2021 be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 3.1 – 9/15/2021)*

SOLICITOR'S REPORT

1) COVID mitigation measures with Administration and Board Members

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending August 31, 2021, be approved.*

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item 5.1 – 9/15/2021)*

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$11,115,221.28.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 5.2 – 9/15/2021)*

CORRESPONDENCE –

NONE

COMMITTEE UPDATES

Capital Improvement Committee – Mr. Jack Evans - Tuesday, September 7, 2021

- The Board met with three (3) architectural firms who presented conceptual drawings and plans for the Interboro High School.
- In attendance were Mr. Evans, Mr. Shivone, Mr. Harris, Mr. Heiskell, Mr. Galloway, Mrs. Reiley and representative from D'Huy Engineering.
 - Presentations were given by The Breslin Group, The Schrader Group and KCBA Architects.
- The team present at the meeting, all agreed that KCBA Architects and their lead Michael Kelly, were best suited to our community and its stakeholders based on their conceptual drawings and plans. Also reviewed were conceptual budgets and proposed renovations.
- The sub-committee is recommending that KCBA Architects be selected as the Architects of Record. The committee is recommending the larger infrastructure plan and improvements along with the first five (5) items on the conceptual plans for renovations to the high school.

MOTION

Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

Name: Evelyn Kampmeyer
Position: Music Teacher
Location: Kindergarten/Early Learning Academy
Rate of pay: \$48,242.00 annually
Effective: August 25, 2021
Replacing: Dena Killian (resigned)

Name: Christa Tait
Position: .5 EL Teacher
Location: Districtwide (Glenolden Home Base)
Rate of pay: \$27,578.50 annually
Effective: September 7, 2021
Replacing: New

Name: Kelly Quinn
Position: Special Education Teacher
Location: Glenolden
Rate of pay: \$54,418.00 annually
Effective: To Be Determined
Replacing: n/a

Name: Sarah Hanna
Position: Special Education Teacher
Location: High School
Rate of pay: \$54,418.00 annually
Effective: To Be Determined
Replacing: Jennifer Rowe (resigned)

Name: Jessica Hinchey
Position: Athletics and Student Activities Secretary
Location: High School
Rate of pay: \$27,500.00 annually
Effective: September 16, 2021
Replacing: Laura Antes (resigned)

Name: Gabrielle Perry
Position: Long Term Substitute
Location: High School
Rate of pay: \$200.00 daily
Effective: August 30, 2021
Replacing: Sharon Books (On Leave)

Name: Paige Smith
Position: Long Term Substitute
Location: Kindergarten/Early Learning Academy
Rate of pay: \$200.00 daily
Effective: August 30, 2021
Replacing: Nicole Young

Name: Lisa Hedtke
Position: Long Term Substitute
Location: Glenolden
Rate of pay: \$200.00 daily
Effective: August 30, 2021
Replacing: Amanda Butler

Name: Jenna MacDonald
Position: Long term Substitute
Location: Glenolden
Rate of pay: \$200.00 daily
Effective: August 30, 2021
Replacing: Patricia Reidinger

Name: Sharon Shuter
Position: Long Term Substitute
Location: Norwood
Rate of pay: \$200.00 daily
Effective: August 30, 2021
Replacing: William Senatore (Leave)

Name: Kristen Wagner
Position: Special Education Resource
Location: Norwood
Rate of pay: \$11.11 per hour
Effective: September 7, 2021
Replacing: New

Name: Sheree Hightower
Position: Personal Care Assistant
Location: Glenolden
Rate of pay: \$12.23 per hour
Effective: September 7, 2021
Replacing: n/a

Name: Maliah Ernst
Position: Personal Care Assistant
Location: Districtwide
Rate of pay: \$12.23 per hour
Effective: September 7, 2021
Replacing: n/a

Name: Temetria Clark
Position: Personal Care Assistant
Location: Kindergarten/Early Learning Academy
Rate of pay: \$12.23 per hour
Effective: September 7, 2021
Replacing: n/a

Name: Alison Roman
Position: Personal Care Assistant
Location: Prospect Park
Rate of pay: \$12.23 per hour
Effective: September 7, 2021
Replacing: n/a

Name: Emma Billingsley
Position: Instructional Assistant
Location: High School
Rate of pay: \$11.11 per hour
Effective: September 7, 2021
Replacing: n/a

Name: Michelle Horst
Position: School Assistant
Location: Kindergarten/Early Learning Academy
Rate of pay: \$9.92 per hour
Effective: September 8, 2021
Replacing: n/a

Name: Abigail Mulholland
Position: School Assistant
Location: Tinicum
Rate of pay: \$9.92 per hour
Effective: September 8, 2021
Replacing: n/a

Name: Devon Lawrence
Position: School Assistant
Location: Tinicum
Rate of pay: \$9.92 per hour
Effective: September 8, 2021
Replacing: n/a

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Appointments

Please approve the Non-Athletic Supplemental Contracts for the 2021-2022 school year.

Name: Alexandra Fiorelli
Position: Assistant Coach Middle School Field Hockey – Districtwide
Rate of pay: \$1,850.00
Effective: August 24, 2021

Name: Jeffrey Webb
Position: Assistant Coach Middle School Basketball – Districtwide
Rate of pay: \$2,490.00
Effective: August 24, 2021

Name: Deanna Wilson
Position: Athletic Coordinator – Glenolden
Rate of pay: \$1,560.00
Effective: August 24, 2021

Name: John McLaughlin
Position: Athletic Coordinator – Norwood
Rate of pay: \$1,560.00
Effective: August 24, 2021

Name: Jillian Brennan
Position: Head Coach 7th/8th Grade Softball - Districtwide
Rate of pay: \$2,775.00
Effective: August 24, 2021

Please reclassify the following people:

Dennis O'Dell
From: Bus Driver - Transportation
Rate of Pay: \$23.32 per hour
To: Van Driver – Transportation
Rate of Pay: \$18.94 per hour
Effective Date: August 19-2021 – September 1, 2021

Dennis O'Dell
From: Van Driver - Transportation
Rate of Pay: \$18.94 per hour
To: Bus Driver – Transportation
Rate of Pay: \$23.32 per hour
Effective Date: September 2, 2021

Regina Urmson
From: Bus Monitor - Transportation
Rate of Pay: \$15.65 per hour
To: Van Driver – Transportation
Rate of Pay: \$18.94 per hour
Effective Date: August 30, 2021

Jennifer Venditti
From: Personal Care Assistant - Glenolden
Rate of Pay: \$14.44 per hour
To: Instructional Assistant, Special Education - Glenolden
Rate of Pay: \$12.74 per hour
Effective Date: To Be Determined

Please approve the following IEA Reclassifications effective September 1, 2021:

Maria Steere, Diana Chartier, John McLaughlin, Jennifer Pavlovitch

Recommendation for Professional Employee Status:

Kathryn Kramer, Kate Greenberg, Alexandra Waite, Robyn Redfern, Caitlyn Pitone, Georgeanna Dortone, Christine Dougherty, Chijioke Robinson, Samantha Skulski, Kirstyn Carey, Christina King, Joseph Barrett, Sheila Bliss

Please approve the following person for a Leave of Absence:

Theodore Sable, Bus Driver with Transportation, be approved for an Unpaid Leave of Absence effective August 30, 2021 through November 5, 2021.

Diane Lux, Instructional Assistant at Kindergarten/Early learning Academy, be approved for an Unpaid Leave of Absence effective September 7, 2021 through September 17, 2021.

Deborah Laffey, Bus Driver with Transportation, be approved for an Unpaid Leave of Absence effective September 7, 2021 through December 31, 2021.

Please remove the following individuals from the Homebound Teacher Substitute List:

Sandra Zehnder, Sally Vickers, Barbara Smeck, Ashley Chamberlain

Please add the following person to the 2021-2022 Classified Substitute List:

Dominique Brooks

Please accept the following Resignations:

*Erica Scott – Personal Care Assistant, Secondary – Norwood
Effective Date – August 31, 2021*

*Lindsay Parsons – Instructional Assistant – Kindergarten/Early learning Academy
Effective Date – September 2, 2021*

*Laura Weiss – Bus Monitor/Van Driver – Transportation
Effective Date – September 2, 2021*

*Jennifer Rowe – Special Education Teacher – High School
Effective Date – To Be Determined*

Board Comment

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #8 – 9/15/2021)*

VOTE

MOTION
Retirement

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret, that the following Retirement be accepted:

Barry J. Cunningham, Custodian at Tinicum School, with Thirty (30) years of service to the District, be approved for Retirement effective October 1, 2021.

Donna Stewart, Math Paraprofessional at Prospect Park School, with Thirteen (13) year of service to the District, be approved for Retirement effective September 3, 2021.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #9 –9/15/2021)*

MOTION
Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the cost proposal from SAVVAS for the 1-year renewal of student licenses for Magruder's American Government in the amount of \$4,807.25 to be paid from ESSER II funds.

That the Board of School Directors approve the following professional staff for curriculum writing to be paid at their extra rate of pay from District funds

- **Middle School Social Studies** – Jason Bowen, Daniel McGrath (not to exceed 15 hours)

That the Board of School Directors approve the following professional staff to be paid at their extra rate of pay for participation in the Orton Gillingham Comprehensive Training on the noted dates to be paid from ESSER III funds:

- August 9 through August 13, 2021 - Samantha Skulski (not to exceed 14 hours)

That the Board of School Directors approve the following professional staff for summer curriculum writing in the areas of Orton Gillingham and K-2 writing to be paid at their extra rate of pay from District funds (not to exceed 14 hours):

Crystal Wilchensky, Shelley Campbell

That the Board of School Directors approve the following professional staff for participation in the Effective Digital Instruction presented by Edvative as part of New Teacher Induction on August 26, 2021 to be paid at their extra rate of pay from District funds:

Sarah Better, Evelyn Kampmeyer, Kelly Quinn

That the Board of School Directors approve to increase the Independent Contractor Agreement between the Interboro School District and Francyne Wharton to deliver services and professional development in connection with the additional PreK Counts classroom. The increase of \$2,500 will be paid from PreK Counts grant funding. (originally approved July 21, 2021 for \$7,000).

That the Board of School Directors approve Mary Hollowis to attend IMSE Comprehensive Orton Gillingham Virtual Training during the week of September 20-24, 2021, at a cost not to exceed \$1,275 to be paid from 21-22 Title I grant funds.

That the Board of School Directors approve the cost proposal from Houghton Mifflin Harcourt for the 1-year renewal of student licenses for Advancemos and Bien Dit Online in the amount of \$7,682 to be paid from District funds.

That the Board of School Directors approve the cost proposal from Gimkit for four 1-year school-based licenses for Gimkit Pro for each community school in the amount of \$4,000 to be paid from ESSER II funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #10 – 9/15/2021)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Agreement and rate sheet (Schedule B) from CCRES to provide Services during the 2021-2022 school year to be paid from District funds.

That the Board of School Directors approve the agreement for Student J to receive Special Education services from Child Guidance Resource Centers at a rate of \$61,105.00 for the 2021-2022 school year to be paid from District funds.

That the Board of School Directors approve Student L to continue placement at DCIU New Pathways for the 2021-2022 school year at a cost not to exceed \$33,199.86 to be paid from District funds.

That the Board of School Directors approve the invoice for Holcomb Behavioral Health Systems to provide SAP training in October 2021 total cost not to exceed \$1,320.00 to be paid from Title IV funds.

That the Board of School Directors approve the quote from N2Y, LLC to provide unique learning system to Interboro students during the 2021-2022 school year total cost not to exceed \$454.63 to be paid from District funds.

That the Board of School Directors approve the agreements for student K to receive OT/PT services and PCA support at the Pennsylvania School for the Deaf during the 2021-2022 school year total cost not to exceed \$52,000.00 to be paid from District funds.

That the Board of School Directors approve the invoice for Alicia Brough to attend QBS, Inc. for Safety-Care Trainer Re-Certification Training on 10/7/2021 at a cost of \$475.00, to be paid from District funds.

That the Board of School Directors approve the following individuals at their extra rate of pay for an additional ten (10) hours to develop health and safety protocols for the 2021-2022 school year paid from District funds:

Carolyn Gardener, Brittany Garraty, Virginia Kambies, Veronica Youhouse

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #11 –9/15/2021)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Logisoft Adobe VIP Enterprise License Renewal. Total cost for the 2021-2022 School Year is \$2,450.00 to be paid from ESSER III funds.

That the Board of School Directors approve the PowerSchool Performance Matters Assessment Analytics Core+ Renewal. Total cost for the 2021-2022 School Year is \$13,783.30 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #12 –9/15/2021)*

MOTION

Office of Facilities

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of Directors approve the planned service contract with Johnson Controls for Basic Preventative Maintenance service. The contract is a three-year contract. The multiple year contract begins on July 1, 2021 with a payment amount of \$33,949.00 for the first year, \$34,967.00 for the second year and \$36,018.00 for the third year to be paid out of District funds, pending solicitor review.

That the Board of Directors approve the planned service contract with Johnson Controls to provide Metasys BMS Software subscription for the ADX server and all Network control engines over the next three years at a fixed cost. The multiple year contract begins on July 1, 2021 with a payment amount of \$18,870.00 for the first year, \$8,150.00 for the second year and the third year to be paid out of District funds, pending solicitor review.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #13 – 9/15/2021)*

MOTION

Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the rental agreement with Pitney Bowes for the SendPro C Auto mail machine. The rental agreement is for 60 months commencing October 1, 2021 and ending September 30, 2026. Payment will be made on a quarterly basis of \$464.40 per quarter for a total annual payment of \$1,857.60 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #14 – 9/15/2021)*

MOTION

Tax Appeals – year 2022

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors authorizes and directs the Solicitor to initiate and prosecute Tax Year 2022 real estate tax assessment appeals for undervalued real estate; the Board authorizes and directs the Solicitor and the District's real estate appraiser to determine the appropriate assessments to appeal, without consideration of the property type, in accordance with the District's standard methodologies that have been approved by the Executive Director of Operations [Business Administrator].

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #15 – 9/15/2021)*

MOTION

KCBA Architects

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve KCBA Architects as the architectural firm of record for the Interboro School District.

Board Comment

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #16 – 9/15/2021)*

OLD BUSINESS –

None

NEW BUSINESS –

None

**Superintendent Comments
Board Comments**

The Interboro School District will continue to hold all future meetings remotely until further notice. Please visit the Interboro School District website at www.interborosd.org for further information.

On Monday, October 4, 2021, a Finance Committee Meeting will be held at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held on Tuesday, October 19, 2021 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held on Wednesday, October 20, 2021 at 7:00 P.M.

MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:26 P.M.

VOTE

All members present voted 'aye' - motion carried 8-0.



Mr. Jack Evans, Board Secretary