## INTERBORO SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MINUTES OF PUBLIC MEETING – JULY 21, 2021

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, July 21, 2021 at 7:00 P.M. held remotely via a Zoom meeting platform.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Anne Krajewski Mr. Edward Harris Mr. Glenn Goldsborough

Ms. Danielle Fagan (arrived late)

Mr. Jack Evans Mr. Justin Shivone Mr. William Phelps

Ms. Danielle Fagan and Mr. John Fralinger were absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Ernie Angelos, Solicitor; Mr. Martin Heiskell, Director of Finance; Dr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Facilities; Ms. Rachel Lambert, Director of Student Services; Dr. Valerie Eckman; Director of Curriculum & Instruction; Dr. Mark Avitabile, Director of STEM and Professional Development; Mr. Robert Sonet, Director of Technology; Mr. Eric Paterson, Supervisor of K-12 Literacy; Mr. Ryan Snyder, Supervisor of Special Education. Approximately 15 attendees.

#### COMMENTS FROM PERSONS IN ATTENDANCE - None

Treasurer's Report

Funds Disbursement

MOTION Motion by Mr. Evans, seconded by Mr. Shivone, that the Minutes

Special Meeting Minutes of the Interboro Board of School Directors' special public meeting held on

July 12, 2021 be approved.

**VOTE**All members present voted 'aye' - motion carried 7-0

(Agenda Item 3.1 – 7/21/2021)

MOTION Motion by Mr. Evans, seconded by Mr. Shivone, that the Minutes

Public Minutes of the Interboro Board of School Directors' regular public meeting held on

June 16, 2021 be approved.

**VOTE**All members present voted 'aye' - motion carried 7-0

(Agenda Item 3.2 – 7/21/2021)

SOLICITOR'S REPORT 1) Special Education Matters, 2) Contract Review, 3) Tax Assessment

Appeals, 4) Legal law Updates

MOTION Motion by Mr. Evans, seconded by Mr. Shivone, that the

Treasurer's Report for the month ending June 30, 2021, be approved.

**VOTE**All members present voted 'aye' – motion carried 7-0.

(Agenda Item 5.1 – 7/21/2021)

MOTION Motion by Mr. Evans, seconded by Mr. Shivone, to ratify and

approve All Fund Disbursements in the amount of \$10,664,367.49.

**VOTE**All members present voted 'aye' - motion carried 7-0

(Agenda Item 5.2 - 7/21/2021)

MOTION

**Budget Transfers** 

Motion by Mr. Evans, seconded by Mr. Shivone, that the budget transfers

for 2021-2021, be approved...

VOTE

All members present voted 'aye' - motion carried 7-0

(Agenda Item 5.3 – 7/21/2021)

CORRESPONDENCE -

NONE

**MOTION** 

Personnel

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School approve the following personnel actions:

**Appointments** 

Name: Haley Byrne
Position: Teacher
Location: Kindergarten

Rate of pay: \$48,242.00 annually

Effective: July 1, 2021

Replacing: Lisa Madormo (transfer)

Name: Julia Fox

Position: Language Arts Teacher

Location: Norwood

Rate of pay: \$50,424.00 annually

Effective: July 1, 2021

Replacing: Jennifer Olivieri (transfer)

Name: Maria Steere
Position: Reading Specialist

Location: Tinicum

Rate of pay: \$54,418.00 annually

Effective: July 1, 2021

Replacing: Christina King (transfer)

Name: Carlee Herrin

Position: Middle School Emotional Support Teacher

Location: Tinicum

Rate of pay: \$48,242.00 annually

Effective: July 1, 2021

Replacing: Alexandra Demopoulos - Norwood for N. Dodge

Name: Garrett Hall
Position: STEM Teacher
Location: Prospect Park
Rate of pay: \$48,242.00 annually

Effective: July 1, 2021

Replacing: Susan Price (transfer)

Name: Jasmine Woodson

Position: Counselor Location: High School

Rate of pay: \$52,727.00 annually

Effective: July 1, 2021

Replacing: Michelle McEvoy (resigned)

Name: Andrew Rice
Position: Counselor
Location: High School

Rate of pay: \$54,418.00 annually Effective: July 22, 2021

Replacing: Brian Hines (resigned)

Name: Diana Chartier
Position: Reading Specialist

Location: Norwood

Rate of pay: \$52,727.00 annually Effective: July 22, 2021

Replacing: Kathleen Bakey (retired)

Name: Kelly Smith

Position: Speech Language Teacher

Location: Districtwide

Rate of pay: \$55,727.00 annually

Effective: July 22, 2021

Replacing: Mirna Metyas (resigned)

Name: Jami Ellison
Position: French Teacher
Location: High School

Rate of pay: \$55,157.00 annually Effective: August 1, 2021

Replacing: Mirna Metyas (resigned)

Name: Angela Allen-Carter

Position: Art Instructor

Location: Summer Enrichment
Rate of pay: \$37.00 per hour
Effective: July 6, 2021

Name: Allyson Whisler Position: Art Instructor

Location: Summer Enrichment
Rate of pay: \$37.00 per hour
Effective: July 6, 2021

Name: Karan Patel

Position: Summer Student Worker

Location: Technology
Rate of pay: \$8.00 per hour
Effective: July 1, 2021

Replacing: n/a

## Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

## **Appointments**

Name: Joseph Urzillo
Position: Choral Director
Location: Glenolden
Rate of pay: \$623.00

Effective: January 1, 2021

Name: Position: Location:

Rate of pay:

Effective:

Norwood \$623.00

Heather Egan Choral Director

January 1, 2021

Name: Position: Location: Rate of pay: Jessica Poulsen Choral Director Prospect Park \$623.00

of pay: \$623.0

Effective:

January 1, 2021

Name:
Position:
Location:
Rate of pay:
Effective:

Ralph Andrews Choral Director Tinicum

\$623.00 January 1, 2021

Name:
Position:
Location:
Rate of pay:
Effective:

Mark Peltz Band Director Glenolden \$623.00

January 1, 2021

Name:
Position:
Location:
Rate of pay:
Effective:

Carolyn Cuesta Band Director Norwood \$555.00

January 1, 2021

Name: Position: Location: Rate of pay: Effective: Louis Kugelman Band Director Prospect Park \$555.00

January 1, 2021

Position: Location: Rate of pay: Brittany Truscott Band Director

Tinicum \$623.00

Effective: January 1, 2021

Name: Position:

Name:

James Kennedy

Eighth Grade Memory Book Prospect Park

Location: Rate of pay: Effective:

\$385.00

June 16, 2021

Name: Position: Jeffrey Webb

Location: Rate of pay: Effective: Math Subject Area Coordinator High School

\$3,000.00 July 22, 2021

Name:

Shannon Oden

Position:

Special Education Subject Area Coordinator High School

Location: Rate of pay: Effective:

\$3,000.00 July 22, 2021

#### Please reclassify the following people:

Steven Messatzzia

From: Clerical/Classified Substitute - Administration

Rate of Pay: \$11.00/\$9.00 per hour
To: Technology Assistant – Administration

Rate of Pay: \$11.11 per hour Effective Date: July 22, 2021

Tristan Whitby

From: Clerical/Classified Substitute - Administration

Rate of Pay: \$11.00/\$9.00 per hour To: Technology Assistant – Administration

Rate of Pay: \$11.11 per hour Effective Date: July 22, 2021

Diane Lux

From: School Assistant – Kindergarten

Rate of Pay: \$9.70 per hour

To: Instructional Assistant - Kindergarten

Rate of Pay: \$11.52 per hour Effective Date: July 21, 2021

Please approve the following individual as a Personal Care Assistant – Out of District for the 2020-2021 Extended School Year Program effective July 12, 2021:

Name: Michael MacMillan Rate of pay: \$11.52 per hour

Please approve the following individuals as Personal Care Assistants for the 2020-2021 Compensatory Education / Special Education Program:

Name: Donna Schumacher Rate of pay: \$12.15 per hour

Name: Michael MacMillan (substitute)

Rate of pay: \$11.03 per hour

## Please approve the following person for a Leave of Absence:

Kelin Spina, District Administrator, be approved for a Childbearing/Rearing Leave of Absence effective July 6, 2021 through November 5, 2021. The first twelve (12) weeks of this leave were granted under the guidelines and regulations of FMLA.

Christopher Stubbe, Assistant Principal at Glenolden School, be approved for a Childbearing/Rearing Leave of Absence effective November 8, 2021 through December 22, 2021. The first twelve (12) weeks of this leave were granted under the guidelines and regulations of FMLA.

Please remove the following individuals from the 2021-2022 RN/LPN Substitute List:

Audrey Charlton, Lekeshia Dawkins, Lisa Keeney

#### Please accept the following Resignations:

Amelia Sanchez – Personal Care Assistant – Prospect Park Effective Date – June 11, 2021

Maria Schindler – Bus Monitor – Transportation Effective Date – June 14, 2021

Shawn Murphy – Bus Monitor – Transportation Effective Date – June 14, 2021

Regina LaPenta – Behavior Specialist – Districtwide Effective Date – August 15, 2021

All members present voted 'aye' – motion carried 7-0 (Agenda Item #7 – 7/21/2021)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret, that the following Retirement be accepted:

Joanne Cox, School Nurse at Norwood/Tinicum Schools with Twenty (20) years of service to the District, be approved for Retirement effective June 14, 2021.

All members present voted 'aye' – motion carried 7-0 (Agenda Item #8 –7/21/2021)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Independent

That the Board of School Directors approve the Independent Contractor's Agreement between Interboro School District and Anthony Costanzo, effective from July 1, 2021 to June 30, 2022, to perform certain services in connection with assisting the Interboro High School Administration in coordinating student activities and promoting strategies and programs that assist in creating a positive school climate, not to exceed \$10,500.00 paid from District funds.

That the Board of School Directors approve payment of the District Membership fee to join the 2021-2022 Delaware Valley Consortium for Excellence & Equity not to exceed \$12,000.00 to be paid from 2021-2022 Title II funds.

That the Board of School Directors approve the cost proposal from Edgenuity for Elementary Comprehensive Professional Development Package and Elementary student licenses and materials for Interboro's Virtual Academy at a cost not to exceed \$30,420 to be paid from Elementary and Secondary Schools Emergency Relief Fund (ARP – ESSER).

That the Board of School Directors approve the contract with Edvative to provide the following services:

- Pop Up Virtual Professional Learning (6 Sessions from 7/1/21 8/31/21) at a cost not to exceed \$6,000 to be paid from 2020-2021 Title II grant funds
- Effective Digital Instruction Training at a cost not to exceed \$45,000.00 (\$900 per participant - up to 50 participants) to be paid

## VOTE

## MOTION Retirement

#### **VOTE**

#### **MOTION**

Office of Curriculum & Instruction

- from Elementary and Secondary School Emergency Relief Fund II (ESSER II)
- RISE Platform Access and Course Creation for the development of a new teacher induction course at a cost not to exceed \$780.00 (\$26 per participant - up to 30 participants) to be paid from Elementary and Secondary School Emergency Relief Fund II (ESSER II)

That the Board of School Directors approve the purchase of Into Reading 1-year subscription of program materials in grades K-5 for the purpose of piloting the program through Houghton Mifflin Harcourt at the cost of \$21,271.25 to be paid from ESSER II funds.

That the Board of School Directors approve the purchase of Benchmark Advance 1-year subscription of program materials in grades K-5 for the purpose of piloting the program through Benchmark Education Company at the cost of \$26.827.50 to be paid from ESSER II funds.

That the Board of School Directors approve the Independent Contractor Agreement between the Interboro School District and Francyne Wharton to provide PreK Classroom environmental assessments, curriculum review, and related professional development for the 2021-2022 school year not to exceed \$7,000 to be paid from PreK Counts grant funding.

That the Board of School Directors approve the cost proposal for the renewal of Generation Genius, digital software for grades K-8 at a cost not to exceed \$3582 to be paid from ESSER II funds.

That the Board of School Directors approve Jennifer Fanning, Meghan Magee, Shannon Ladislaw, Andrew Rice, Chijioke Robinson, and Jasmine Woodson to be paid their contractual extra rate of pay, not to exceed twenty-four (24) hours, for the summer participation in K-12 Counseling Plan and departmental re-configuration professional development.

That the Board of School Directors approve to increase the Independent Contractor Agreement between the Interboro School District and Christina Herman to deliver services and professional development in connection with the High School Counseling Program not to exceed \$7,500. The increase of \$2,500 will be paid from ESSER II funding. (originally approved April 21, 2021 for \$5,000).

That the Board of School Directors approve the cost proposal for 2-year licensing in the amount of \$6,074.00 for Music First software for grades K-8 by Music Sales Digital Services, LLC to be paid from Elementary and Secondary Schools Emergency Relief Fund II (ESSER II).

That the Board of School Directors approve the sales order for Nearpod Premium Plus Ad-on (7/1/2021 – 06/20/2023) at a cost not to exceed \$8,500 to be paid from Elementary and Secondary Schools Emergency Relief Fund II (ESSER II).

That the Board of School Directors approve the customer agreement for NewsELA All Access Pilot (7/23/21 – 6/22/22) at a cost not to exceed \$10,000 to be paid from Elementary and Secondary Schools Emergency Relief Fund II (ESSER II).

That the Board of School Directors approve Connie Allison and Patricia Phillips to attend IMSE Comprehensive Orton Gillingham Virtual Training during the week of July 12-16, 2021, at a cost not to exceed \$2,550 to be paid from 20-21 Title I grant funds.

That the Board of School Directors approve Maria Steere to attend weekly IMSE Comprehensive Orton Gillingham Virtual Training every Wednesday from July 14 to August 11, 2021, at a cost not to exceed \$1,275 to be paid from 20-21 Title I grant funds.

That the Board of School Directors approve the cost proposal for the World of Difference Institute Workshop facilitated by the Anti-Defamation League on July 21 & July 22, 2022 for a cost not to exceed \$3400 to be paid from Title II funds.

That the Board of School Directors approve the cost proposal from Delta Math for a District license, grades 6-12, for the 2021-2022 school year at a cost not to exceed \$2000 to be paid from ESSER II funds.

That the Board of School Directors approve the following professional staff for summer curriculum writing to be paid at their contractual extra rate of pay from District funds (not to exceed 15 hours):

• Elementary Mathematics (Stephanie D'Alonzo, Lauren Harrell)

That the Board of School Directors approve Krista Cesarine, Emily Grentz, and Victoria Domingo for facilitating Kindergarten summer orientation to be paid their contractual extra rate of pay, not to exceed twelve (12) hours each, through District funds.

That the Board of School Directors approve the following teachers to teach Summer Enrichment sessions during July 2021 at their extra rate of pay to be funded through the ESSER III grant:

- Angela Allen-Carter "Art Instructor"
- Allyson Whisler "Art Instructor"
- Katie Haldeman "Hands on Science"

All members present voted 'aye' – motion carried 7-0 (Agenda Item #9 – 7/21/2021)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement for the 2021-2022 School year for Bethany Lengel CRNP to provide medical review of students IEP's that are eligible for the ACCESS program. At a rate of \$8.50 per IEP to be paid from District funds.

That the Board of School Directors approve the agreement from Bradbury-Sullivan to provide training to Health/PE staff on new Sexual Orientation and Gender Identity (SOGI) curriculum, total cost not to exceed \$1,500.00 to be paid from PCCD Grant funds.

That the Board of School Directors approve the updated costs and corresponding documents for the 2020-2021 Out of District Extended School Year Programs, total cost not to exceed \$184,700.52 to be paid from District funds.

## VOTE

#### **MOTION**

Office of Special Education

That the Board of School Directors approve the Agreement from Merakey Philadelphia to provide Registered Behavior Technician services during ESY 2021 as well as the 2021-2022 school year, at a cost of \$239.00 per day to be paid from District funds.

That the Board of School Directors approve the application for the joint PAPSA/NAPSA membership for Rachel Lambert at a total cost of \$330.00, to be paid from District funds.

That the Board of School Directors approve the invoice for Rachel Lambert to attend QBS, Inc. for Safety-Care Trainer Re-Certification Training on 8/20/2021 at a cost of \$425.00 to be paid from District funds.

That the Board of School Directors approve the invoice for Ryan Snyder to attend QBS, Inc. for Safety-Care Trainer Certification Training on 9/7/2021 at a cost of \$475.00 to be paid from District funds.

That the Board of School Directors approve Kate Greenburg to attend the Lindamood-Bell web training "Seeing Stars Program Symbol Imagery for Phonological and Orthographic Processing in Reading and Spelling" on August 24-27, 2021. Amount not to exceed \$1,150.00 for training and materials to be paid from ACCESS funds, and to be paid at her extra contractual rate of pay for up to thirteen (13) hours to be paid from District Funds.

That the Board of School Directors approve Shannon Ladislaw for twenty (20) hours at her extra rate of pay for registration of Interboro Summer School students funded through the ESSER III grant.

That the Board of School Directors approve the following individuals at their extra rate of pay not to exceed ten (10) hours to develop health and safety protocols for the 2021-2022 school year paid from District funds:

Carolyn Gardener, Brittany Garraty, Virginia Kambies, Veronica Youhouse

All members present voted 'aye' – motion carried 7-0 (Agenda Item #10 – 7/21/2021)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Cisco Smartnet Renewal. Total cost for the 2021-2022 School Year is \$17,188.24 to be paid from District funds.

That the Board of School Directors approve the Padlet Renewal. Total cost for the 2021-2022 School Year is \$5,000.00 to be paid from ESSER II funds.

That the Board of School Directors approve the SolarWinds Dameware Mini Remote-Control Renewal. Total cost for the 2021-2022 School Year is \$477.00 to be paid from District funds.

That the Board of School Directors approve the Transfinder Maintenance and Hosting Renewal. Total cost for the 2021-2022 School Year is \$5,550.00 to be paid from District fund

VOTE

MOTION
Office of Technology

#### VOTE

#### **MOTION**

Office of Finance

All members present voted 'aye' – motion carried 7-0 (Agenda Item #11 – 7/21/2021)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #45-00-01098-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #31-00-01039-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #33-00-01046-00.

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio #33-00-01043-00.

That the Board of School Directors approve the Municipal Lease-Purchase Agreement with Santander Bank for buses/vans to be supplied by Wolfington Body Company and delivered July 2021. The initial payment of \$179,500.00 is due August 25, 2021, the second payment of \$179,500.00 is due August 25, 2022, and the third payment of \$179,500.00 is due August 25, 2023. The fourth payment of \$717,364.00 due on August 25, 2023 will be paid by Wolfington Body Company. The Interboro School District reserves the right to make the fourth and final payment only if the District opts to keep the buses included in the above agreement.

All members present voted 'aye' – motion carried 7-0 (Agenda Item #12 – 7/21/2021)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the Independent Contractor's Agreement between Interboro School District and Residency Officer, Scott Dickson effective July 1, 2021 to June 30, 2022 not to exceed \$25,000.00 to be paid from District funds.

All members present voted 'aye' – motion carried 7-0 (Agenda Item #13 – 7/21/2021)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the Independent Contractor's Agreement between Interboro School District and Transportation Consultant, Burchard Blackburn effective July 1, 2021 to June 30, 2022 not to exceed \$1,500.00 to be paid from District funds.

All members present voted 'aye' – motion carried 7-0 (Agenda Item #14 – 7/21/2021)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the contract with Kid Stop Before and After School Program for the 2021-2022 school year.

#### Roll Call

Ms. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps *voted 'aye' - motion carried 7-0* (*Agenda Item 15 – 7/21/2021*)

## VOTE

# MOTION Contractor - Dickson

## VOTE

## MOTION

Contractor - Blackburn

#### **VOTE**

#### **MOTION**

21/22 Program of Studies

## **VOTE**

MOTION

2021/2027 Textbooks

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of

School Directors approve the cost proposal for the TCI Elementary (K-5) Social Studies Program (6 year digital/print bundle) at a cost of \$155,043 to be paid from Elementary and Secondary Schools Emergency Relief

Fund (ARP - ESSER).

Roll Call

VOTE

Ms. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr.

Shivone, Mr. Phelps voted 'aye' - motion carried 7-0

(Agenda Item 16 – 7/21/2021)

MOTION

2021/2022 Health/Safety Plan

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of

School Directors approve the Interboro School District 2021/2022 Health

and Safety Plan.

**Board Comment** 

Roll Call

**VOTE** 

Ms. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr.

Shivone, Mr. Phelps voted 'aye' - motion carried 7-0

(Agenda Item 17 – 7/21/2021)

**OLD BUSINESS –** 

None

**NEW BUSINESS -**

None

**Superintendent Comments** 

**Board Comments** 

The Interboro School District will continue to hold all future meetings remotely until further notice. Please visit the Interboro School District website at <a href="https://www.interborosd.org">www.interborosd.org</a> for further information.

The next Work Session of the Interboro Board of School Directors will be held on Monday, August 16, 2021 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held on Wednesday, August 18, 2021 at 7:00 P.M.

**MOTION** 

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:27 P.M.

VOTE

All members present voted 'aye' - motion carried 7-0.

Mr. Jack Evans, Board Secretary