

**INTERBORO SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MINUTES OF PUBLIC MEETING – AUGUST 16, 2023**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, August 16, 2023 at 7:00 P.M. held Virtually via the Zoom platform.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Jaime Wilkin  
Mr. Chas Willis  
Mr. Edward Harris  
Mr. Glenn Goldsborough  
Ms. Kelly Joseph  
Mr. Evans  
Mr. Shivone  
Mr. William Phelps

Ms. Fagan was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Michael Puppio, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. Robert Kelly, Director of Human Resources; Ms. Rachel Lambert, Director of Student Services; Dr. Valerie Eckman, Director of Curriculum; Mr. Jonathan Regino, Supervisor of Math; Mr. Robert Sonet, Director of Technology; Approximately 4 attendees.

**COMMENTS FROM PERSONS IN ATTENDANCE – None**

**MOTION**

*Public Minutes*

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on July 19, 2023 be approved.*

**VOTE**

*All members present voted 'aye' - motion carried 8-0.  
(Agenda Item 3.1 – 8/16/2023)*

**SOLICITORS REPORT**

1) Assist with ongoing construction and land development

**MOTION**

*Treasurer's Report*

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending July 31, 2023 be approved.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0.  
(Agenda Item 5.1 –8/16/2023)*

**MOTION**

*Funds Disbursement*

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$10,207,470.93.*

**VOTE**

*All members present voted 'aye' - motion carried 8-0  
(Agenda Item 5.2 –8/16/2023)*

**CORRESPONDENCE –**

**NONE**

**MOTION**  
*Personnel*

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Board of School approve the following personnel actions:*

**Appointments**

Name: Jennifer Peszek  
Position: Supervisor of Special Education – Administration  
Rate of pay: \$112,000.00 annually  
Effective: August 21, 2023  
Replacing: Ryan Snyder (resignation)

Name: Kyle Willis  
Position: Supervisor of STEM – Administration  
Rate of pay: \$112,000.00 annually  
Effective: August 21, 2023  
Replacing: New

Name: Paul DiBendetto  
Position: Coordinator of Transportation  
Rate of pay: \$50,000.00 annually  
Effective: July 31, 2023  
Replacing: Kaitlin Scott-Bringhurst (resignation)

Name: Cassandra Rosenfeld  
Position: Music Teacher - Glenolden  
Rate of pay: \$52,293.00 annually  
Effective: August 21, 2023  
Replacing: Joseph Urzillo (resignation)

Name: Sarah Kokolowski  
Position: Middle School Counselor - Norwood  
Rate of pay: \$55,727.00 annually  
Effective: August 21, 2023  
Replacing: New

Name: Stephanie Eisenman  
Position: STEM Teacher - Norwood  
Rate of pay: \$64,136.00 annually  
Effective: August 21, 2023  
Replacing: Megan Westerfer (resignation)

Name: Rebekah Chirlin  
Position: School Counselor – Prospect Park  
Rate of pay: \$58,443.00 annually  
Effective: August 21, 2023  
Replacing: New

Name: Maura Quigley  
Position: Social Worker – Prospect Park  
Rate of pay: \$61,169.00 annually  
Effective: August 21, 2023  
Replacing: New

Name: Morgan Cariloa  
Position: Autistic Support Teacher – Prospect Park  
Rate of pay: \$55,874.00 annually  
Effective: To Be Determined  
Replacing: New

<i>Name:</i>	<i>Nicole Scibello</i>
<i>Position:</i>	<i>Special Education Teacher - Tinicum</i>
<i>Rate of pay:</i>	<i>\$51,242.00 annually</i>
<i>Effective:</i>	<i>August 21, 2023</i>
<i>Replacing:</i>	<i>New</i>
<i>Name:</i>	<i>Sara Bilyeu</i>
<i>Position:</i>	<i>School Psychologist - Tinicum</i>
<i>Rate of pay:</i>	<i>\$64,182.00 annually</i>
<i>Effective:</i>	<i>August 21, 2023</i>
<i>Replacing:</i>	<i>Jennifer Stout (resignation)</i>
<i>Name:</i>	<i>Steven Talay</i>
<i>Position:</i>	<i>Social Studies Teacher – High School</i>
<i>Rate of pay:</i>	<i>\$65,844.00 annually</i>
<i>Effective:</i>	<i>August 21, 2023</i>
<i>Replacing:</i>	<i>New</i>
<i>Name:</i>	<i>Kerri Morrisroe</i>
<i>Position:</i>	<i>LTS School Psychologist - Glenolden</i>
<i>Rate of pay:</i>	<i>\$263.28 daily</i>
<i>Effective:</i>	<i>August 21, 2023</i>
<i>Replacing:</i>	<i>Brooke Foster (Leave of Absence)</i>
<i>Name:</i>	<i>Taspia Aktar</i>
<i>Position:</i>	<i>LTS ELA Teacher - Glenolden</i>
<i>Rate of pay:</i>	<i>\$263.28 daily</i>
<i>Effective:</i>	<i>August 21, 2023</i>
<i>Replacing:</i>	<i>Sharon Shuter (Leave of Absence)</i>
<i>Name:</i>	<i>Kathleen Carpenter</i>
<i>Position:</i>	<i>LTS Music Teacher - Norwood</i>
<i>Rate of pay:</i>	<i>\$263.28 daily</i>
<i>Effective:</i>	<i>August 21, 2023</i>
<i>Replacing:</i>	<i>Sarah Knipp (Leave of Absence)</i>
<i>Name:</i>	<i>Victoria Hemmert</i>
<i>Position:</i>	<i>LTS Learning Support Teacher – Prospect Park</i>
<i>Rate of pay:</i>	<i>\$263.28 daily</i>
<i>Effective:</i>	<i>August 21, 2023</i>
<i>Replacing:</i>	<i>Brooke Foster (Leave of Absence)</i>
<i>Name:</i>	<i>Brooke Parker</i>
<i>Position:</i>	<i>LTS Teacher – Kindergarten/ELA</i>
<i>Rate of pay:</i>	<i>\$263.28 daily</i>
<i>Effective:</i>	<i>August 21, 2023</i>
<i>Replacing:</i>	<i>Brooke Foster (Leave of Absence)</i>
<i>Name:</i>	<i>Christy Dischert</i>
<i>Position:</i>	<i>Personal Care Assistant - Norwood</i>
<i>Rate of pay:</i>	<i>\$17.00 per hour</i>
<i>Effective:</i>	<i>September 5, 2023</i>
<i>Replacing:</i>	<i>New</i>
<i>Name:</i>	<i>Danielise Santiago</i>
<i>Position:</i>	<i>Personal Care Assistant – Prospect Park</i>
<i>Rate of pay:</i>	<i>\$17.00 per hour</i>
<i>Effective:</i>	<i>September 5, 2023</i>
<i>Replacing:</i>	<i>Douglas Till (resignation)</i>

Name: Mikhail Khilimov  
Position: Custodian - Norwood  
Rate of pay: \$40,463.62 annually  
Effective: August 14, 2023  
Replacing: Samantha Pasquarella (resignation)

**Please approve the revision of the effective start date from August 24, 2023 to August 21, 2023 for the following people:**

Erica McGurk, Ashley Jackson, Jessica Bell, Valerie Beatty, Nikole Lutteroty, Jaime Wheatcraft, Brian Cleary, Joseph Kost, Hailey Miller

**Please approve the following Supplementals:**

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

**Appointments:**

Please approve the Athletic Supplementals Contracts for the 2023-2024 school year.

**Please approve the following Reclassifications:**

John Blair, Jr  
From: Substitute Custodian – Districtwide  
Rate of Pay: 13.50 per hour  
To: Custodian – Norwood  
Rate of Pay: \$ 40,436.62 annually  
Effective: August 7, 2023

Cynethia Hamilton  
From: Personal Care Assistant – High School  
Rate of Pay: \$17.00 per hour  
To: Health Office Secretary – High School  
Rate of Pay: \$22,000.00 annually  
Effective: August 28, 2023

Susan Coates  
From: Clerical Substitute - Districtwide  
Rate of Pay: \$13.50 per hour  
To: Health Office Assistant – Norwood  
Rate of Pay: \$15.00 per hour  
Effective: September 5, 2023

Daniel McDougald  
From: School Assistant – Prospect Park School  
Rate of Pay: \$14.00 per hour  
To: Personal Care Assistant – Prospect Park  
Rate of Pay: \$17.00 per hour  
Effective: September 5, 2023

**Please approve the following people to be reassigned from the Interboro Education Support Professionals (IESP) Collective Bargaining Agreement to the Supervisors/Coordinators Compensation Plan effective July 1, 2023:**

Adrienne Showalter, Sean Moran



**Please approve the following Summer Explorer Teachers held at Prospect Park school with the following effective dates:**

*Anna Miles-Davis, effective July 10, 2023  
Taspia Aktar, effective July 19, 2023*

**Please approve the following IEA Reclassification effective September 1, 2023:**

*Kathryn Newlon, Maura Grozinski*

**Please approve the following Student Worker effective July 13, 2023 at a rate of \$11.00 per hour contingent upon all paperwork being received:**

*Chloe Booth*

**Please approve the following people for a Leave of Absence:**

*Jessica Lennox, Elementary Education Teacher at the Kindergarten/Early Learning Academy, be approved for a Childbearing/Rearing Medical Leave of Absence from October 11, 2023 through March 4, 2023 with an expected return date of March 5, 2023 under the guidelines and regulations of FMLA.*

*Kathleen Barnes, Special Education Teacher at Prospect Park School, be approved for an Unpaid Medical Leave of Absence for the 2023–2024 school year.*

**Please accept the following Resignations:**

*Douglas Till - Personal Care Assistant – Prospect Park  
Effective: June 14, 2023*

*Samantha Pasquarella - Custodian – Tinicum  
Effective: August 31, 2023*

*Alexander Harne – School Psychologist – High School  
Effective: September 29, 2023*

*Jennifer Stout – School Psychologist – Tinicum  
Effective: September 29, 2023*

**VOTE**

*Ms. Wilkin, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps 'aye' – motion carried 7 -0 with Mr. Willis abstaining due to 7.1 for conflict of interest.  
(Agenda Item 7 – 8/16/2023)*

**MOTION**

*Retirements*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:*

***MOTION, with regret that the following Retirements be approved:***

*William Day, Custodian at the High School, with ten (10) years of service to the District be approved for Retirement effective August 17, 2023.*

*Kenneth Pasquarella, Custodian at Tinicum School, with twenty-four (24) years of service to the District be approved for Retirement effective September 7, 2023.*

## VOTE

*All members present voted 'aye' – motion carried 8 -0  
(Agenda Item 8 – 8/16/2023)*

## MOTION

*Office of Curriculum & Instruction*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:*

*That the Board of School Directors approve the Independent Contractor's Agreement between Interboro School District and Anthony Costanzo, effective from July 1, 2023 to June 30, 2024, to perform certain services in connection with assisting the Interboro High School Administration in coordinating student activities and promoting strategies and programs that assist in creating a positive school climate, not to exceed \$10,500.00 paid from District funds.*

*That the Board of School Directors approve the Independent Contractor Agreement between Interboro School District and Francyne Wharton to provide PreK Classroom environmental assessments, curriculum review, and related professional development for the 2023-2024 school year not to exceed \$7,000 to be paid from PreK Counts grant funding.*

*That the Board of School Directors approve the Independent Contractor Agreement between Interboro School District and Noelle Hokanson to plan and coordinate professional development and activities around the PreK to Kindergarten transition, family engagement, classroom management practices and STEM in the PKC classroom for the 2023-2024 school year not to exceed \$7,500 to be paid from PreK Counts grant funding.*

*That the Board of School Directors approve the following staff to support ongoing evening early childhood family engagement events throughout the 2023-2024 school year not to exceed fifteen (15) hours each at their extra rate of pay to be paid from PreK Counts grant funding:*

*LisaAnn Brennan, Emily Harkness, Cara Murray, Robyn Redfern*

*That the Board of School Directors approve the following staff to support ongoing evening early childhood family engagement events throughout the 2023-2024 school year at their hourly rate of pay not to exceed fifteen (15) hours per person to be paid from PreK Counts grant funding:*

*Emma Birney, Dana Kerr, Olivia Marigliano, Kristen Sanders, Bernadette Sargent, Nancy Smith*

*That the Board of School Directors approve the agreement with Keyboarding without Tears (grades K-5) for a total amount not to exceed \$4,557.15 to be paid from Ready to Learn grant funds.*

*That the Board of School Directors approve the Memorandum of Understanding between the Delaware County Community College and the Interboro School District for the Pathway Programs: Pre-Nursing for the time period of July 1, 2023 – June 30, 2024, pending solicitor review.*

*That the Board of School Directors approve the cost proposal 3P Learning for a one-year renewal of Mathseeds District License K-1 in the amount of \$5,372.73 to be paid from District funds.*

*That the Board of School Directors approve the following professional staff for training provided by Derivita, Inc., to be paid at their extra rate of pay not to exceed two (2) hours each to be paid from District funds:*

*Jennifer Schneider, Megan Cassidy, Cynthia Rost-Frick, Kerri Urzillo, Stephanie D'Alonzo*

*That the Board of School Directors approve the following professional staff for training provided by Sourcewell for SpringMath to be paid at their extra rate of pay not to exceed two (2) hours each to be paid from District funds:*

*Christa Bresnahan, Brian Peltz, Sean Samar, Anna McDevitt, Shannon Oden, Stacy Foreacre, Kerri Urzillo, Stephanie D'Alonzo*

*That the Board of School Directors approve the following professional staff for mathematical curriculum planning and writing to be paid at their extra rate of pay not to exceed six (6) hours each to be paid from District funds:*

*Shannon Oden, Stacy Foreacre, Kerri Urzillo, Stephanie D'Alonzo Sean Samar, Paul Pavlovitch, Christine Amadio, Brian Peltz, Patricia Pullin, Michael Flynn, Greg Reichard, Thomas Torrence, Ingrid Fiorelli, Roseann McHale, Daniel Meli, Dean Beckett, Alyssa Chiampi, Jeffrey Webb, Charles Wosolek, Anthony DiNicola*

*That the Board of School Directors approve the following professional staff for summer curriculum work to update the PreK-12 School Counseling Plan not to exceed fifteen (15) hours each at their extra rate of pay to be paid from District funds:*

*Chijioke Booker, Christine Bryan, Holly Curran, Nicole Cronin, Jennifer Fanning, Rachel Flicker, Shannon Ladislaw, Meghan Magee, Caroline Paolino, Andrew Rice, Jasmine Woodson*

*That the Board of School Directors approve the following staff to support the organization of curriculum materials at an amount not to exceed thirty (30) hours each at their hourly rate of pay to be paid from District funds:*

*Heather Keene, Kathy Theuer, Colleen Glackin, Jessica Boyer, Marguerite Merola, Diane Reifer, Sheri Kilgore, Vandana Digadari, Judith Harley, Bridget Nestor*

*That the Board of School Directors approve the cost proposal from All Kiln Services LLC for the purchase and installation of 3 L&L E23T-3 Easy Fire Kilns, furniture kits, and ventilation in Glenolden, Norwood, and Prospect Park School art classrooms at a total amount not to exceed \$19,470 to be paid from Title IV grant funds.*

*That the Board of School Directors approve the cost proposals from ECA Educational Services, Inc for Mystery Science kits for grades K-5 in the amount of \$26,745 to be paid from Ready to Learn grant funds.*

*That the Board of School Directors approve the purchase of the Language of Composition, Essential Voices, Essential Skills for the AP Course 4<sup>th</sup> edition textbook from BFW Publishers, in the amount of \$5,966.73, to be paid from District funds.*

*That the Board of School Directors approve the proposal from Partnerships for Educational Equity and Research (PEER) Lab for the 2023-2024 school year at a cost not to exceed \$28,816.00 to be paid from Title IV funds.*



*That the Board of School Directors approve the 2023-2024 Proposal between the Interboro School District and the Delaware County Intermediate Unit (DCIU) for the DCIU to provide nonpublic remedial student services and family engagement workshops to be paid from Title I nonpublic funds.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #9 – 8/16/2023)*

**MOTION**

*Office of Special Education*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:*

*That the Board of School Directors approve the agreement for Student C to attend Child Guidance Resource Centers during the 2023-2024 school year, total cost not to exceed \$108,580.00 to be paid from District funds.*

*That the Board of School Directors approve the agreements for Students D, E, F, and G to attend George Crothers Memorial School during the 2023-2024 school year total cost not to exceed \$411,932.40 to be paid from District funds.*

*That the Board of School Directors approve Student H, I, and K to attend Delaware County Intermediate Unit programs during the 2023-2024 school year, all costs to be paid from District funds, pending DCIU Cost Report.*

*That the Board of School Directors approve the agreement for Student J to attend The Timothy School during the 2023-2024 school year, total cost not to exceed \$96,000.00 to be paid from District funds, pending solicitor review.*

*That the Board of School Directors approve the Agreement for Services from CCRES, to provide professional services during the 2023-2024 school and corresponding rate sheet (Schedule "B") to be paid from District funds.*

*That the Board of School Directors approve the quote from Second Step/Committee for Children for Social/Emotional Learning, during the 2023-2024 and 2024-2025 school years. Total cost not to exceed \$9,315.84 to be paid from American Recovery Plan ESSER 7% Set Asides Consolidated – Learning Loss Set Aside (Social and Emotional Learning).*

*That the Board of School Directors approve the invoice from Digitability for Virtual Initial Training for the following staff member. Total cost not to exceed \$599.00 to be paid from District funds.*

*Megan Lesky*

*That the Board of School Directors approve the following staff members to attend Holcomb Behavioral Health SAP training on October 10, 11, and 12, 2023, at The Drexelbrook Event Center. Total cost not to exceed \$2,590.00 to be paid from P2G grant funds:*

*Maura Quigley, Jamie Wheatcroft, Sarah Kokolowski, Rebekah Chirlin, Sara Bilyeu, Kerri Morrisroe*



*That the Board of School Directors approve the quote from Securly/Rhythm for Social/Emotional Check-in groups at Glenolden School. Total cost not to exceed \$2,460.00 for the 2023-2024 school year to be paid from American Recovery Plan ESSER 7% Set Asides Consolidated – Learning Loss Set Aside (Social and Emotional Learning).*

*That the Board of School Directors approve the quote from Spire to provide virtual training total cost not to exceed \$1,750.00 to be paid from District funds.*

*That the Board of School Directors approve the quote from Vista Learning for a Pilot Year of English Language Learners Curriculum, total cost not to exceed \$5,154.95, to be paid from District funds.*

*That the Board of School Directors approve the 2023-2024 IDEA 611 Pass Through Monies Agreement in the amount of \$915,101.00.*

*That the Board of School Directors approve the 2023-2024 IDEA 619 Pass Through Monies Agreement in the amount of \$3,179.00.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #10 – 8/16/2023)*

**MOTION**

*Office of Technology*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:*

*That the Board of School Directors approve the Logisoft Adobe Renewal. Total cost for the 2023-2024 school year is \$2,450.00 to be paid from District funds.*

*That the Board of School Directors approve the Minerva V3 Cybersecurity software. Total cost for the 2023-2024 school year is \$5,500.00 to be paid from District funds.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #11 –8/16//2023)*

**MOTION**

*Office of Facilities*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:*

*That the Board of School Directors approve the Proposal with KCBA Architects for the study of the Kindergarten Academy Renovation and Community School Entrances/facades at a cost of \$15,650 plus reimbursable expenses to be paid from Bond funds.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #12 –8/16//2023)*

**MOTION**

*Office of Finance*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:*

*That the Board of School Directors approve the Municipal Lease-Purchase Agreement with Santander Bank for nine vans and 1 bus to be supplied by Wolfington Body Company. The initial payment of \$92,500.00 is due October 15, 2023. The second payment of \$195,362.00 due on September 15, 2024 will be paid by Wolfington Body Company. The Interboro School District reserves the right to make the second payment only if the District opts to keep the buses included in the above agreement.*

*That the Board of School Directors approve the Municipal Lease-Purchase Agreement with Santander Bank for seven buses to be supplied by Wolfington Body Company. The initial payment of \$70,000.00 is due October 15, 2023. The second payment of \$148,470.00 due on September 15, 2024 will be paid by Wolfington Body Company. The Interboro School District reserves the right to make the second payment only if the District opts to keep the buses included in the above agreement.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #13 –8/16//2023)*

**MOTION**

*Capital Improvement*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:*

*That the Board of School Directors approve the Change Order for the Glenolden Admin Building Project as follows:*

*Bancroft Construction (GC-CO-001)     \$   25,879.00*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #14 –8/16//2023)*

**MOTION**

*IEPA – MOU(2022-2023)*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the Memorandum of Understanding (MOU) between Interboro School District and the Interboro Education Personnel Association (IEPA). Terms of the MOU are applicable to the Compensation Plan 2019-2023.*

**Roll Call**

**VOTE**

*Ms. Wilkin, Mr. Willis, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0  
(Agenda Item #15 –8/16/2023)*

**MOTION**

*2023/2024 Health & Safety Plan*

*Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the 2023-2024 Health & Safety Plan.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #16 – 8/16//2023)*

**OLD BUSINESS –**

None

**NEW BUSINESS –**

None

*Please visit the Interboro School District website at [www.interborosd.org](http://www.interborosd.org) for further information on the meetings listed below.*

*A Finance/GBO Meeting will not be held in September.*

*The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, September 18, 2023, at 7:00 P.M.*

*The next regular monthly public meeting of the Interboro Board of School Directors will be held at the Administration Building on Wednesday, September 20, 2023, at 7:00 P.M.*

*On Tuesday, September 26, 2023, a Capital Improvement Committee Meeting will be held virtually at 6:30 P.M.*

**MOTION**

*Adjournment*

Mr. Phelps called for the meeting to adjourn at 7:25 P.M.

**VOTE**

*All members present voted 'aye' - motion carried 8-0.*



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Mr. Jack Evans, Board Secretary