

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – JUNE 20, 2018**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, June 20, 2018, in the Auditorium of the Interboro High School, 16th & Amosland Road, Pennsylvania Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Mr. Glenn Goldsborough
Mr. Edward Harris
Ms. Jennifer Varricchio
Ms. Kelly Joseph
Ms. Bridget Bernauer
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mrs. Gaby Goham, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Operations; Ms. Rachel Lambert, Supervisor of Special Education, and Mrs. Barbara Hagerty, Director of Technology; Principals, Mr. Ryan Snyder; Approximately 15 community members, 5 staff members.

COMMENTS FROM PERSONS IN ATTENDANCE –

Phylis Floyd:

- Question on the Science Teachers retiring and how many years they had between them? Retirement requirements?
 - Mrs. Reiley replied less than ten years and whatever the state mandated on retirement.
- Reclassification for the Payroll Specialist, and the cost to the District during training while the current payroll person retires? Was the position advertised properly?
- Discussion on the Fund Balance budget and proposed tax increase.

Mr. Dobi, Tinicum

- Agenda # 3 – Is there more than one person being nominated? As compared to the previous candidates.
- Agenda #10 – millage 2.95%. Protests the tax increase. The issue for Mr. Dobi is the Airport Agreement and lack of funds. Ten properties in the Interboro School District listed for Sheriff Sale. Feels that the comments made at last month's meeting were not accurate by the Board. Attended the County Council meeting, and that Board will review the contract to see if there is any point to Mr. Dobi's concern.

Mr. Kelley, Tinicum

- Agrees with Mr. Dobi on the Airport Agreement, and feels the money should stay with the District.
- Agenda # 17.4 – Engagement Letter – Major and Mastro Letter, how much do we pay?
 - Mrs. Reiley replied - \$25,000
- Agenda # 3 – Feels that the candidates' names should have been listed and been more transparent. After listening to the interview process, feels that he was able to tell who the most capable candidate was. Feels that a political affiliation question should be added to future interview sessions. Supports Donna Franz, with her support of the District, both past and present.

MOTION
Board Appointment

Election to appoint a Board Director for Glenolden Borough Region 3, Precinct 4 for the remainder of the term through November 2019.

Mr. Phelps opened nominations.

Mrs. Varricchio nominated Ms. Christine Alonso-Lorenzo.

Mr. Evans nominated Ms. Donna Franz.

Motion by Mr. Phelps to close nominations, seconded by Mr. Shivone.

VOTE

For Christine Alonso-Lorenzo Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Shivone, Mr. Phelps voted 'aye' – Mr. Goldsborough, Ms. Bernauer, Mr. Evans voted 'nay' motion carried 5-3 (Agenda Item #3 – (6/20/2018)

Ms. Christine Alonso-Lorenzo was elected School Board Representative to serve for the remainder of the term through November 2019.

Oath of Office delivered by Judge Jack Lippart and Seating of newly appointed Board Member Ms. Christine Alonso-Lorenzo, for Glenolden Borough Region 3, Precinct 4.

MOTION
Special Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, that the Minutes of the Interboro Board of School Directors' special public meeting held on May 21, 2018, be approved.

VOTE

*All members present voted 'aye' - motion carried 9-0.
(Agenda Item 4.1 – 6/20/2018)*

MOTION
Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, that the Minutes of the Interboro Board of School Directors' regular public meeting held on May 16, 2018, be approved.

VOTE

*All members present voted 'aye' - motion carried 9-0.
(Agenda Item 4.2 – 6/20/2018)*

SOLICITOR'S REPORT

1) Board Policy and Procedures applicable to election of new members
2) Contract review including the Airport Matter 3) Special Education issues 4) Student day to day Issues including Discipline

MOTION
Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, that the Treasurer's Report for the month ending May 31, 2018, be approved.

VOTE

*All members present voted 'aye' - motions carried 9-0.
(Agenda Item 6.1 – 6/20/2018)*

MOTION
Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, to ratify and approve All Fund Disbursements in the amount of \$3,992,754.43.

VOTE

*All members present voted 'aye' - motions carried 9-0.
(Agenda Item 6.2 – 6/20/2018)*

MOTION
Budget Transfers

Motion by Mr. Evans, seconded by Mr. Shivone, to approve the 2017-2018 Budget Transfers.

VOTE

*All members present voted 'aye' - motions carried 9-0.
(Agenda Item 6.3 – 6/20/2018)*

CORRESPONDENCE –

Mrs. Margie Evans – Art Contest and Essay Scholarship Contest

COMMITTEE REPORTS –

Finance Committee – Mr. Justin Shivone – Monday, June 4, 2018

- **2018-2019 Preliminary Budget**

- Mr. Heiskell reviewed the preliminary budget and highlighted the differences compared to the preliminary budget from the May 18th meeting. I am going to highlight some of the information from the Finance Meeting and Work session meeting below.
 - This month our budget saw a decrease in **revenue** by \$145,250.
 - This decrease in revenue is due to adjustments for the State Farm Grant, assessment changes, and the adjustment to the proposed tax increase. We previously were using the 3.2% figure and adjusted it to the 2.95% which is on the agenda for approval.
 - We did find some savings and saw our **expenditures** decrease by \$95,498
 - Most of the savings came from the salary and benefits line item due to retirements and resignations. Some of which are on the agenda for approval this evening. Although we need to fill these positions they provide a net savings to the district of approximately \$90,000
 - We saw an increase to the Bus Lease line item by \$27,000 because we need to have three additional vans need for students with IEPs.
 - We also saw a decrease of \$281,685 because we reallocated the committed debt service money back to the operating budget. The purpose of this is to stabilize or potentially increase the total fund balance. This strategy is aggressive because it will reduce the budget surplus for this year. It would, however, benefit the fund balance in the next fiscal year. All board members believed this was the most fiscally responsible decision.
 - Overall, our budget surplus was reduced from \$365,361 to approximately \$81,000 with a 2.95%.
 - The committee and other board members had discussions on where they felt most comfortable with the tax increase. Some board members wanted to go to the index of 3.2% in order increase the surplus and help the fund balance while some board members wanted to go as low as 2.8% and break about even with any surplus. A compromise of 2.95% was discussed and placed on the agenda this evening.
 - The proposed 2.95% tax increase will increase the millage rate by 1.0631 and will generate \$1,474,022 for the school district.
 - Much of this money and other savings we found over the past 6 months is being used to cover the increases in to the salary and benefits line item, the special education line item, and the debt service line item. To see a side by side analysis of last year's budget to this year's budget please review the budget handout on the back table.
 - To put this proposed tax increase into real figures for the community
 - If a house is assessed at 88,000 a 2.95% tax increase would increase your annual tax bill by \$94 or \$8 a month
 - If a house is assessed 200,000 a 2.95% tax increase would increase annual tax bill by \$213 or \$18 a month
 - The board is aware of the impact that any tax increase has on the residents in this community. Many seniors are on a fixed income and will now have to fine tune their budgets. We are a community of hardworking people who work day in and day out to provide for our families and do not have much more disposable income. No one likes to raise taxes. Unfortunately there are many competing factors, some within our control and others out of our control that the board must take into consideration such as the maintenance of our facilities, the retention of qualified personnel, the fiscal stability of our finances, and most importantly the quality education for our students.
 - I would like to thank Mr. Harris and Ms. Joseph and all other board members for the efforts in helping develop this budget. This is truly a team effort. Mr. Heiskell and Mrs. Riley will present the impact of this proposed budget on the school district shortly. I also hope everyone will review the budget handout that provides the information I report each month. It will be on the website as well.

- **Preliminary Financial statements** were discussed. All board directors had the opportunity to read the Monthly department spending, Year to date revenues, and year to date expenditures and ask questions.

- We will not be holding Finance Committee Meetings in July and August. However, any finance issues that may arise over the summer will be addressed at the Work Session meetings.

GBO Committee – Mr. William Phelps – Monday, June 4, 2018

- The Curriculum Department presented *The Delaware Valley Consortium for Excellence and Equity*. This consortium helps to identify gaps within a school system, how to increase parent and family involvement and support the students more effectively. It provides for various Professional Development in areas such as:
 - Leadership for Administrators, Teacher Leaders and Youth Leadership
 - Support developing school cultures
 - Provides a Symposium on best practices amongst districts
 - It empowers Leadership and students to succeed and is on the agenda this evening to be voted on.
- Human Resources presented a Safe School Professional Development Software platform. This gives the District a platform for various Professional Development and training tools. This software also provides the district the ability to track state requirements more efficiently. This would be provided through a consortium from the DCIU.
- The Facilities Department gave the Board an update on the schedule and process for the cleaning and maintenance of the buildings for the upcoming school year.
 - Mr. Galloway also gave an update on energy saving while buildings are not being utilized;
 - And provided an update on the keying project taking place around the district.

Legislative Update – Mr. Jack Evans – Wednesday, June 13, 2018

- No report

Delaware County Community College – Mr. Glenn Goldsborough

- No report

Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, June 6, 2018

- The Intermediate Unit General Operating Budget for 2018-2019 has been approved by 15 school districts.
- Fifteen school districts have approved the election of the following individuals to serve as members on the Delaware County Intermediate Unit Board of Directors for the term:
 - Chichester – Edward Cardow
 - Penn-Delco – M. Colleen Powell
 - Rose Tree Media – Jaclyn Clancy
 - Upper Darby – Monica Taylor
 - Wallingford-Swarthmore – Kelly Wachtman
- Approved Partnership Agreements between Head Start, Interboro School District and Chester Upland School District.
- Approved the DCIU to enter into contracts with the following:
 - Rose Tree Media School District to provide a keynote presentation on Growth Mindset.
 - Springfield School District to provide professional development in creating a K-12 innovation curriculum.
 - Upper Darby School District for a customized half-day professional development session on Creating a Culture of Engaged Learners and to Provide psychological evaluations services.
 - Chester Upland School District for a full day Google workshop.
 - Chichester School District for a full professional development session on Framework for teaching Evaluation Model.
- Approved to prefund the 2018-2019 healthcare premiums with the Delaware County Public School Health Insurance Trust.
- For more information please visit: www.dciu.org.

Presentation

2018-2019 Final General Fund Budget – Mrs. Bernadette Reiley & Mr. Martin Heiskell

MOTION

2018/2019 General Fund Budget

MOTION, by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors adopts the attached Final General Fund Budget for the fiscal year July 1, 2018 to June 30, 2019, with proposed expenditures of \$67,815.989.00 requiring an increase of 1.0631 mills over the current millage rate, resulting in a tax increase of 2.95% for a new total millage rate of 37.1008 mills.

Mr. Evans commented on the budget process

Roll Call

VOTE

Mr. Goldsborough, Ms. Joseph, Ms. Bernauer, Mr. Evans, Mr. Shivone, and Mr. Phelps, voted 'aye' – Ms. Varricchio, and Mr. Harris voted 'nay' – Ms. Alonso abstained - motion carried 6-2 with 1 abstention. (Agenda Item 10 – 6/20/2018)

MOTION

Personnel

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School approve the following personnel actions:

Approve the salaries for the 2018-2019 school year for the following personnel be approved effective July 1, 2018:

Administrators, Supervisors, Custodians , Twelve Month Secretaries Confidential Twelve Month Secretaries, Ten Month Secretaries Library Assistants, Part-Time Hourly Twelve Month Administration Personnel (status quo), IESPA Administration Building (status quo) Transportation Personnel

Appointments

Name: Caitlyn Pitone
Position: LTS Special Education
Location: Glenolden
Rate of pay: \$200.00 daily
Effective: May 21, 2018
Replacing: New

Name: Trennell Owens
Position: Extended School Year Personal Care Assistant
Location: Districtwide
Rate of pay: \$10.89 hourly
Effective: July 9, 2018
Replacing: ESY

Name: Bridget O'Shea
Position: Extended School Year Personal Care Assistant
Location: Districtwide
Rate of pay: \$10.89 hourly
Effective: July 9, 2018
Replacing: ESY

Name: Kate Greenberg
Position: Speech Therapist
Location: Tinicum
Rate of pay: \$52,911.00 annually (Step II, Class III, Masters)
Effective: August 27, 2018
Replacing: Jean Rothstein (retired)

Name: Patrick Day
Position: Substitute Custodian
Location: Districtwide
Rate of pay: \$9.50 hourly
Effective: June 21, 2018
Replacing: As Needed

Please approve the following Supplementals:

Appointments

Name: Christopher Goldberg
Position: Head Coach Girls Soccer
Location: Districtwide
Rate of pay: \$2,700.00 (level 1, 2 years of service, 7.5 pts)
Effective: Fall 2018
Replacing: Christiana Laky (resignation)

Name: Tyron Taylor
Position: Head Coach Girls Basketball
Location: High School
Rate of pay: \$5,400.00 (Level 1, 1 year of service, 15 points)
Effective: Winter 2018/2019
Replacing: Patricia Phillips (resignation)

Please reclassify the following people:

Name: Carla Vitale
From: Administrative Asst. Director of Special
Education/Pupil Services – Admin. Bldg
Rate of pay: \$31,150.00 annually
To: Payroll Specialist – Admin. Bldg.
Rate of pay: \$44,000.00 annually
Effective: July 1, 2018

Name: Darleen Pappas
From: Personal Care Assistant – Prospect Park
Rate of pay: \$11.27 per hour
To: Instructional Assistant Special Education –
Prospect Park
Rate of pay: \$9.84 per hour
Effective: September 4, 2018
Replacing: Lisa Boon (resigned)

Please approve the following people for the 2017-2018 Summer School Program at the High School:

Name: Shannon Tangradi - Science
Rate of Pay: \$40.00 Hourly

Name: Brian Peltz - Science
Rate of Pay: \$40.00 Hourly

Name: Susan Price - Science
Rate of Pay: \$40.00 Hourly

**Please approve the following people for Special Education
Elementary/Middle School Teachers for the 2017-2018 Extended
School Year:**

*Name: Daniel Meli - Substitute
Rate of Pay: \$40.00 Hourly*

*Name: Roseann McHale - Substitute
Rate of Pay: \$40.00 Hourly*

**Please approve the following person as a Cyber School Tutor at
their contractual rate of pay:**

*Name: Jeffrey Webb
Rate of Pay: \$40.00 Hourly*

**Please approve the following people as Elementary Instructional
Assistants for the 2017-2018 Extended school Year:**

*Name: Patricia Gavin
Rate of Pay: \$13.09 Hourly*

*Name: Michele Kirby
Rate of Pay: \$11.33 Hourly*

*Name: Jaclyn Norbeck
Rate of Pay: \$10.19 Hourly*

*Name: Amy Little
Rate of Pay: \$11.71 Hourly*

*Name: Lena Conrad
Rate of Pay: \$10.74 Hourly*

*Name: Michelle Messatzzia
Rate of Pay: \$10.19 Hourly*

*Name: Carolann Kapuscinski
Rate of Pay: \$16.24 Hourly*

*Name: Mary Ann Bailey
Rate of Pay: \$11.50 Hourly*

*Name: Josephine Rumsey
Rate of Pay: \$9.84 Hourly*

*Name: Christine Lursh
Rate of Pay: \$10.19 Hourly*

*Name: Donna Stewart
Rate of Pay: \$12.29 Hourly*

*Name: Kathleen McBride
Rate of Pay: \$10.19 Hourly*

*Name: Holly Ladigoski
Rate of Pay: \$11.11 Hourly*

*Name: Kathleen Keenan
Rate of Pay: \$9.84 Hourly*

Name: Amanda Demski
Rate of Pay: \$10.19 Hourly

Name: Christine Martin
Rate of Pay: \$11.99 Hourly

Name: Alisa Conmy
Rate of Pay: \$10.19 Hourly

Please approve the following people for Personal Care Assistants – In District for the 2017-2018 Extended School Year:

Name: Alexandra Demopoulos
Rate of Pay: \$10.89 Hourly

Name: Shanice Brown
Rate of Pay: \$11.27 Hourly

Name: Donna LaJudice
Rate of Pay: \$11.27 Hourly

Name: Tina Michel
Rate of Pay: \$15.59 Hourly

Name: Kathy Theuer
Rate of Pay: \$10.89 Hourly

Name: Robin Rhoades
Rate of Pay: \$10.89 Hourly

Name: George Webber III
Rate of Pay: \$11.00 Hourly

Name: Jaclyn Frazier
Rate of Pay: \$10.89 Hourly

Name: Elaine Wasekanes
Rate of Pay: \$11.27 Hourly

Name: Olivia Marigliano
Rate of Pay: \$10.89 Hourly

Name: James Jackson
Rate of Pay: \$15.10 Hourly

Name: Shawnee Wallace
Rate of Pay: \$11.11 Hourly

Name: Joann Kelly
Rate of Pay: \$11.27 Hourly

Name: Kathleen Stachowicz
Rate of Pay: \$11.27 Hourly

Name: Elaine Van Geyten
Rate of Pay: \$11.11 Hourly

Name: Bianca Blizzard
Rate of Pay: \$10.89 Hourly

**Please approve the following people for Personal Care Assistant –
Out of District for the 2017-2018 Extended School Year:**

Name: *Bernadine Hines*
Rate of Pay: *\$10.90 Hourly*

Name: *Jennifer Caldwell*
Rate of Pay: *\$10.89 Hourly*

Name: *Margaret McBride*
Rate of Pay: *\$12.38 Hourly*

**Please approve the following people to the 2018-2019 Clerical
Substitute List at a rate of \$11.00 per hour:**

<i>J. Alessandrine</i>	<i>Roseann Lenza</i>
<i>Mary Ann Bailey</i>	<i>Carolyn Magill</i>
<i>Dawn Bierman</i>	<i>Deyanne Mapp</i>
<i>Susan Coates</i>	<i>M. Marigliano</i>
<i>Diana Conlin</i>	<i>Olivia Marigliano</i>
<i>Alisa Conmy</i>	<i>Lauren Marsalo</i>
<i>Donna Costello</i>	<i>B.A. McCarron</i>
<i>Kathy Crisanti</i>	<i>G. McMenamain</i>
<i>Courtney Currie</i>	<i>Sarah Mills</i>
<i>Kathleen Dean</i>	<i>Sarah Murray</i>
<i>Amanda Demski</i>	<i>Dawn Nelling</i>
<i>Tiffany Donnelly</i>	<i>Lori Perillo</i>
<i>J. Endebrook</i>	<i>Kelly Pescatore</i>
<i>Zachary Furterer</i>	<i>Kimberly Roller</i>
<i>Jolie Golato</i>	<i>Teresa Stewart</i>
<i>Judith Harley</i>	<i>E. Van Geyten</i>
<i>B. Hoffman-Dixon</i>	<i>Jennifer Venditti</i>
<i>Marianne Holland</i>	<i>Bridget Zito</i>
<i>Kristy Kern</i>	<i>Jacqueline Walsh</i>
<i>Donna LaJudice</i>	<i>MaryJo Warner</i>
<i>Julia Lennon</i>	<i>Rose Morin</i>

Roseann Lenza

**Please approve the following people to the 2018-2019 Classified
Substitute List at a rate of \$9.00 per hour:**

<i>Nancy Aikens</i>	<i>Sandra Fedon</i>
<i>E. Bartholomew</i>	<i>Kathleen Fisher</i>
<i>Linda Bevan</i>	<i>Jolie Golato</i>
<i>Dawn Bilbrough</i>	<i>Kathryn Goldhahn</i>
<i>Stephanie Blythe</i>	<i>Judith Harley</i>
<i>Carol Booth</i>	<i>Jennifer Hill</i>
<i>Katie Ciavarelli</i>	<i>Amber Hudson</i>
<i>Bonnie Cleaver</i>	<i>Beth Huggins</i>
<i>Susan Coates</i>	<i>Caitlyn Johnson</i>
<i>Alisa Conmy</i>	<i>Tracy Kalesnik</i>
<i>Donna Costello</i>	<i>Jessica Kephart</i>
<i>Kathy Crisanti</i>	<i>Virginia Kephart</i>
<i>Courtney Currie</i>	<i>Kristy Kern</i>
<i>Nia Davis</i>	<i>Michele Kirby</i>
<i>A. Demopoulos</i>	<i>Daniel Korinth</i>
<i>Denise DiMarco</i>	<i>Lisa Krom</i>
<i>Linda DiMatteo</i>	<i>Lisa Kyle</i>
<i>S.K. Domingo-</i>	<i>Margaret Lender</i>
<i>Whitfield</i>	<i>Bonnie Mabee</i>
<i>Tiffany Donnelly</i>	<i>Joseph Maffei</i>
<i>J. Endebrook</i>	<i>Deyanne Mapp</i>

Irene Marigliano
Olivia Marigliano
Lauren Marsalo
B.A. McCarron
Jill McHale
C. McLaughlin
G. McMenamain
M. Messatzzia
Maria Morgan-
Moshovis
Lynne Morley
Donna Myers
Shawn O'Shea
P. Overstreet
Lori Perillo
Kelly Pescatore
Mindy Petrellis
A. Petrone

Patricia Plotner
J. Redding
Diane Reifer
Robin Rhoades
Theresa Rooney
J. Rumsey
John Saddic
Jeanne Scott
Donna Sirianni
Teresa Stewart
E. Van Geyten
Jennifer Venditti
Sharon Warren
E. Wasekanes
Joan Webb
Barbara Weible
Rose Morin

Please approve the following people for the 2018-2019 Substitute RN/LPN Nurse List at a rate of \$17.30 per hour:

Carol Booth
William Bozeman
Audrey Charlton
Jolie Golato

Lisa Keeney
Shannon Phelps
Margaret Razzi
Christine Schiavone

Please approve the following people to the Substitute Bus Driver List for 2018-2019 at a rate of \$22.46 per hour:

Howard Bailey
Nicholas
Canzanese
Mary Lee Clark
Amelia Martinelli

Deborah Oliver
Janet Palladino
Vera Sharkey
Martin Sinick

Please approve the following people to the Substitute Bus Driver List for 2018-2019 at a rate of \$21.69 per hour:

John Kauffman

Please approve the following people to the Substitute Bus Monitor List for 2018-2019 at a rate of \$14.55 per hour:

Carol Booth, Mary Lee Clark, Maria Morgan-Moshovis, Vera Sharkey

Please approve the following person to the Substitute Bus Monitor List for 2018-2019 at a rate of \$14.11 per hour:

Nancy Sullivan

Please approve the following people to the Custodian Substitute List for 2018 - 2019 at a rate of \$9.50 per hour:

Donna Barlow
Jake Bollinger
Joseph Gonzales
Shane Goodworth

Vera Kostyukov
Patrick Lenahan
Joseph Martino
William Royal

Louis V. Sannuti

Patrick Day

Please approve the following person the Messenger Substitute List for 2018-2019 at a rate of \$9.50 per hour:

William O'Doherty

Please approve the following people for a Leave of Absence:

Megan Pascal, Teacher at Glenolden School, be approved for a Childbearing/Rearing Leave of Absence effective October 22, 2018 through January 28, 2019. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Sharon Books, Teacher at the High School, be approved for a Childbearing/Rearing Leave of Absence effective October 29, 2018 through December 17, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Antoinette Petrone, School Assistant at Norwood School, be approved to extend her Unpaid Medical Leave of Absence through June 14, 2018.

Margaret Lamastra, Bus Monitor/IEP Districtwide, be approved to extend her Unpaid Medical Leave of Absence through June 29, 2018.

Jeanette Endebrock, School Assistant at Norwood School, be approved to extend her Unpaid Medical Leave of Absence through June 14, 2018.

Peggy McDonough, Custodian at Prospect Park School, be approved to extend her Medical Leave of Absence through July 31, 2018.

Please add the following person to the 2017-2018 Homebound Instruction List:

Beth Feller

Please accept the following resignation:

*Name: Maria Onorato
Position: Personal Care Assistant
Location: Prospect Park
Effective: May 25, 2018*

*Name: Sabrina Daluisio
Position: PIMS Administrator/Child Accounting Coordinator
Location: Administration Bldg.
Effective: June 12, 2018*

*Name: Marnie Black
Position: Science Teacher
Location: High School
Effective: June 15, 2018*

Name: Amy Salisbury
Position: Science Teacher
Location: High School
Effective: June 18, 2018

Name: Nicholas Price
Position: Science Teacher
Location: High School
Effective: June 27, 2018

Please approve per the Collective Bargaining Agreement with the Interboro Education Support Personnel that the following employees lose their seniority and recall status effective June 30, 2018:

Deborah Stackhouse, Michael Helferty, Margaret Ruda

VOTE

*All members present voted 'aye' - motions carried 9-0.
(Agenda Item 11 – 6/20/2018)*

MOTION
Retirements

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following the following retirements, with regret:

Christine Wallace, French Teacher, with Five (5) years of service to the District, be approved for Retirement, effective June 14, 2018 under the terms and conditions set forth in the current agreement with the Interboro Education Association.

Patricia Reeps, Custodian at Norwood School, with Five (5) years of service to the District, be approved for Retirement effective July 6, 2018.

VOTE

*All members present voted 'aye' – motion carried 9-0.
(Agenda Item #12 – 6/20/2018)*

MOTION
Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the “Design Thinking” workshop at the DCIU on July 11, 2018, at a cost not to exceed \$1,280.00 to be paid from the 2017-2018 Boeing Grant.

That the Board of School Directors approve the contract with TLS Teaching Learning Succeeding, LLC to provide continuing professional development training for the 2018-2019 school year, at a cost of \$1,200.00/day not to exceed 15 to 20 days plus mileage at IRS rates to be paid from Ready to Learn grant funds.

That the Board of School Directors approve CAMP GOTR (Girls on the Run) Memorandum of Understanding between Girls on the Run of Montgomery and Delaware County, PA and Interboro School District at no cost to the District.

That the Board of School Directors approve the attached MOU between Smile Pennsylvania and Interboro School District, for the 2018-2019 school year, to provide dental services listed in the agreement at no cost to the schools or District.

That the Board of School Directors approve payment of the District Membership fee to join the 2018-2019 Delaware Valley Consortium for Excellence & Equity not to exceed \$15,000.00 to be paid from 2018-2019 Title II funds.

That the Board of School Directors approve the "Through Their Eyes: Major Moments and Events of the American Revolution" workshop at the Museum of the American Revolution on July 12, 2018, at a cost not to exceed \$210.00 to be paid from District funds.

That the Board of School Directors approve the renewal of Reading Eggs (grade K-1) and Study Island (grades 3 – 8) according to the attached proposal, at a cost not to exceed \$21,653.00 to be paid from District Funds

That the Board of School Directors approve the renewal of Carnegie Learning Mathia software to be used in grades 6-8 and High School Algebra in the amount of \$19,189.17 to be paid from the 2017-2018 Ready to Learn Grant.

That the Board of School Directors approve an Overnight/Foreign Travel Field Trip request from Chad Donovan for 13 students and 2 adults to Germany, Switzerland and Austria from July 5 – 28, 2018 to be paid for by the students and their families.

That the Board of School Directors approve Kristine Bomhoff to participate in Advanced Placement Environmental Science Summer Institute at LaSalle University from July 16 – 19, 2018 at a cost not to exceed \$1,350.00 to be paid from District Funds.

That the Board of School Directors approve Stephanie Farmer, to attend the LEAD 2018 Principal's Conference in Orlando Florida from July 9 – 10, 2018. NAESP is paying the conference fee, travel expenses not to exceed \$450.00 will be paid from Tinicum District funds.

That the Board of School Directors approve the following professional staff to run a summer 8th Grade Honors Algebra I Orientation in August 2018 to be paid at the contractual extra rate of pay, not to exceed four (4) hours each from District funds.

Dean Beckett, Michael Flynn, Brian Peltz

That the Board of School Directors approve the following professional staff to attend the "Fountas and Pinnell's Guided Reading, 2nd Edition: Responsive Teaching Across the Grades" on October 3, 2018 at the Montgomery County Intermediate Unit at a cost not to exceed \$380 per person to be paid from District Kindergarten Academy professional development funds.

Kelly Spiotta, Christine Regino, Jessica Lennox and Krista Cesarine

That the Board of School Directors approve Crystal Wilchensky to attend the "Fountas and Pinnell's Guided Reading, 2nd Edition: Responsive Teaching Across the Grades" on October 3, 2018 at the Montgomery County Intermediate Unit at a cost not to exceed \$380.00 to be paid from Title I professional development funds.

That the Board of School Directors approve the following professional staff for summer curriculum writing to be paid at their contractual extra rate of pay from 2017-2018 Boeing Grant:

- **Elementary STEM Lesson/Units** (not to exceed 12 hours each): Gail Hassel, Jennifer Schneider, Cheri Cook, Christopher Goldberg, Elizabeth Montgomery-Lewis, Alissa McGrath, Michelle Convery, Jamie Kovatch
- **STEM Design Challenge Project** (not to exceed 5 hours each): Teresa Davis, Gina Santini, Jennifer Schneider, Susan Price, Cheri Cook, and Christopher Goldberg

That the Board of School Directors approve the following professional staff for summer curriculum writing to be paid at their contractual extra rate of pay from District funds:

- **Advanced Spanish II** (not to exceed 10 hours each): Jessica Vazquez and Liliana Ruiz
- **FCS and Child Development Course** (not to exceed 10 hours): Brittany Hume
- **Child Development Course** (not to exceed 10 hours): Sheila Bliss
- **Physical Education Courses** (not to exceed 10 hours each): Joseph Barrett, Richard Houghton, Tina Locke, and John McLaughlin
- **AP Environmental** (not to exceed 10 hours each): Kristine Bomhoff
- **AP Literature & Composition** (not to exceed 10 hours each): Noelle Catino
- **Introduction to Music Theory** (not to exceed 10 hours each): Hannah Knauss
- **United States History I & II** (not to exceed 15 hours each): Anthony Meccariello, Gregory Sciandra, and William Soroka
- **Video Game Programming II** (not to exceed 10 hours each): Matthew Dunn
- **Research Writing Task (Grades 9-12)** (not to exceed 8 hours each): Gregory Sciandra, Tina Moore, Anne Dampf, Jennifer Hayn, Colleen Crothers, Noelle Catino, Mark Foltz, and William Soroka

That the Board of School Directors approve Nicole Werner to participate in Advanced Placement Summer Institute - Biology at Cabrini University from July 9 - 12, 2018 at a cost not to exceed \$1,175.00 to be paid from District Funds.

That the Board of School Directors approve a contract between The Write Tools and Interboro School District to provide professional development for the 2018-2019 school year, in an amount not to exceed \$25,200.00, to be paid from Title I funds.

That the Board of School Directors approve the Estimate of Services from Raindance Press, Inc. for providing materials for the Write Tools Professional Development, in the amount of \$7,478.33, to be paid from Title I funds.

VOTE

All members present voted 'aye' – motion carried 9-0.
(Agenda Item #13 – 6/20/2018)

MOTION

Office of Special Education/
Pupil Services

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the amended cost of the provision of peer relationship groups for Life Skills Student's provided by Family Support Line for the 2017/2018 school year (Board Approved 6/14/17). Total increased cost of \$920.00 to be paid from District funds.

That the Board of School Directors approve the agreement for student BB to attend the Pilot School for the 2018/2019 school year, per the settlement agreement, not to exceed \$31,000.00 to be paid in two installments from District Funds.

That the Board of School Directors approve the agreement with Delaware County Intermediate Unit to provide Sign Language Interpreter Services during the 2018/2019 school year, not to exceed \$1,950.00 plus travel cost to be paid from District funds.

That the Board of School Directors approve the agreement with Brandbury- Sullivan LGBT Community Center to provide two 2.5 hour presentations for staff on October 8th and 10th, 2018, not to exceed \$1,562.36 to be paid from District funds.

That the Board of School Directors approve the invoice for Rachel Lambert to attend QBS, Inc. for Safety-Care Trainer Training on August 21, 2018 at a cost of \$1,325.00 to be paid from District funds.

That the Board of School Directors approve the costs and corresponding supporting documents for the 2017/2018 Out of District Extended School Year Programs. Total cost not to exceed \$200,726.00 to be paid from District Funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #14 – 6/20/2018)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the renewal for year 3 of the Microsoft EES Agreement – Package B. Costs for Year 3 in the amount of \$31,113.30 to be paid from District Funds.

That the Board of School Directors approve the Renewal Authorization with West Interactive Services Corporation until October 4, 2018 in the amount of \$1,612.35 renewal to be paid from District Funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #15 – 6/20/2018)*

MOTION

Office of Facilities

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement with Oliver Fire Protection & Security for the 2018-2019 school year, for the annual District-wide fire alarm equipment inspections in the amount of \$8,940.00 to be paid from District funds.

That the Board of School Directors approve the 2018-2019 monitoring rates with Delco Alarm Systems, in the amount of \$24.95 a month for the burglar system and \$18.95 a month for the fire alarm system District wide to be paid from District funds.

That the Board of School Directors approve the agreement with Air-Vent Duct Cleaning for the 2018-2019 school year, for the annual District-wide kitchen hood exhaust cleaning in the amount of \$2,195.00 to be paid from District funds.

That the Board of School Directors approve the agreement with Wheat Services. Inc. for the transportation of ambulatory students via passenger vehicles for a three (3) year agreement starting the 2018-2019 school year and ending June of 2021. Run Costs: 2018-2019 hourly rate \$60.00, 2019-2020 hourly rate \$63.00, 2020-2021 hourly rate of \$65.00 to be paid out of District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #16 – 6/20/2018)*

MOTION

Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Homestead and Farmstead Exclusion for the fiscal year 2018-2019 reducing the assessment of approved homestead properties by \$11,626.73 resulting in a maximum real estate reduction of \$431.15.

That the Board of School Directors approve the following insurance premiums for the 2018/2019 fiscal year in an amount not to exceed:

<i>A. Property & Inland Marine</i>	<i>\$ 69,216</i>
<i>B. Equipment Breakdown</i>	<i>\$ 8,851</i>
<i>C. General Liability/Employee Liability & Crime</i>	<i>\$ 23,397</i>
<i>D. Automobile Insurance</i>	<i>\$ 33,163</i>
<i>E. School Board Legal Liability</i>	<i>\$ 27,715</i>
<i>F. Umbrella Liability</i>	<i>\$ 26,628</i>
<i>G. Public Official Bonds</i>	<i>\$ 586</i>
<i>H. Sports/Student Accident</i>	<i>\$ 10,173</i>
<i>I. Cyber Liability</i>	<i>\$ 13,558</i>
<i>J. Workers' Compensation</i>	<i>\$ 349,825</i>

That the Board of School Directors, as required by GASB 54 (Fund Balance Reporting) approve the following Fund Balance commitments as of June 30, 2018 for the 2018/2019 fiscal year:

<i>• Bus Leases</i>	<i>\$338,000</i>
<i>• Computer Replacement</i>	<i>\$119,408</i>
<i>• Data Center-Technology</i>	<i>\$337,859</i>

That the Board of School Directors approve the engagement letter from Major and Mastro, LLC to perform the required annual audit of the financial statements and the Single Audit for the year ended June 30, 2018.

That the Board of School Directors approve the Municipal Lease-Purchase Agreement with Santander Bank for buses to be supplied by Wolfington Body Company and delivered July 1, 2018. The initial payment of \$179,500.00 is due 9/15/2018, the second payment of \$179,500.00 is due 9/15/2019, and the third payment of \$179,500.00 is due on 9/15/2020 with the fourth payment of \$693,954.00 due on 9/15/2021 to be made by Wolfington Body Company. The Interboro School District reserves the right to make the fourth and final payment only if the district opts to keep the buses included in the above agreement.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #17 – 6/20/2018)*

MOTION

Scenario Learning

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the contract with Scenario Learning to provide a software platform for employee professional development for various state required trainings, effective July 1, 2018 through June 30, 2018 at a total cost not to exceed \$3,200.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #18– 6/20/2018)*

MOTION

AP Textbooks

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve a price quote from Bedford, Freeman & Worth for the purchase of High School Environmental Science AP textbooks with a 6-use license to the LaunchPad Platform, at a cost not to exceed \$5,977.61 to be paid from Ready to Learn grant funds.

Roll Call

VOTE

Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Ms. Bernauer, Mr. Evans, Mr. Harris, Mr. Shivone and Mr. Phelps voted 'aye' – motion carried 9-0. (Agenda Item #19 – 6/20/2018)

OLD BUSINESS –

None

NEW BUSINESS –

None

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Monday, July 16, 2018 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Wednesday, July 18, 2018 at 7:00 P.M.

MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 8:27 P.M.

VOTE

All members present voted 'aye' - motion carried 9-0.



Mr. Jack Evans, Board Secretary