

**INTERBORO SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MINUTES OF PUBLIC MEETING – DECEMBER 19, 2018**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, December 19, 2018, in the Administration Building Board Room, 900 Washington Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Christine Alonso  
Mr. Glenn Goldsborough  
Ms. Jennifer Varricchio  
Ms. Kelly Joseph  
Mr. Edward Harris  
Mr. Jack Evans  
Mr. Justin Shivone  
Mr. William Phelps

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Kate Meehan, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Operations; Ms. Barbara Hagerty, Director of Technology; Ms. Rachel Lambert, Supervisor of Special Education; Mr. mark Avitabile, Supervisor of Curriculum; Principals, Mr. Ryan Johnston, Mr. Daniel Mills, Mr. Timothy Fanning, Mr. Robert Kelly. Mr. Ryan Snyder; Approximately 50 community members, 10 staff members.

**STUDENT REPORTS given by Samantha Shemeluk and Zachary Keeney**

**RECOGNITION**

**Voice of Democracy and Patriot Pen Essay Contest Winners**

**High School - Voice of Democracy:**

1st- *Sami Moufti* (forwarded to district contest)

**Glenolden School**

1st- *Colin J McGovern*, 8th grade (placed 1<sup>st</sup> out of all schools, forwarded to district)  
2nd- *Kimberly Nguyen*, 8th grade  
3rd- *Isabella Tansey*, 8th grade

**Prospect Park School**

1st- *Pamela Ticknor* 6th grade (placed 2<sup>nd</sup> out of all schools, forwarded to districts)  
2nd- *Vanessa Harrity*, 6th grade  
3rd- *Gabriel Mangano*, 8th grade

**Norwood School**

1st- *Edward Kenned*, 7th grade (placed 3<sup>rd</sup> out of all schools, forwarded to districts)  
2nd- *Madison Kiesel*, 7th grade  
3rd- *Riley Berkheimer*, 8<sup>th</sup> grade

**Tinicum School**

1st- *Kaylee Wagner*, 8th grade  
2nd- *Karan Patel*, 8th grade  
3rd- *Connor Adams*, 8th grade

**Presentation of Donation from Forst Foundation to Interboro Alumni Association**

**Board Comment**

**COMMENTS FROM PERSONS IN ATTENDANCE – None**

**MOTION** *Election to appoint a Board Director for Tincum Township, Region 9  
Board Appointment* *Ward 2, 5 for the remainder of the term through November 2021.*

*Roll Call*

**VOTE** *Christine Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph,  
Mr. Harris, Mr. Evans, Mr. Shivone Mr. Phelps voted 'aye'–  
motion carried 8-0 (Agenda Item #5 – 12/19/2018)*

*Ms. Danielle Fagan was elected School Board Representative to serve  
for the remainder of the term through November 2021.*

*Oath of Office delivered by Judge Jack Lippart and Seating of newly appointed Board Member  
Ms. Danielle Fagan for Tincum Township Region 9, Ward 2,5.*

**MOTION** *Motion by Mr. Evans, seconded by Mr. Shivone, that the Minutes  
Public Minutes* *of the Interboro Board of School Directors' regular public meeting held on  
November 14, 2018, be approved.*

**VOTE** *All members present voted 'aye' - motion carried 9-0  
(Agenda Item 6.1 – 12/19/2018)*

**MOTION** *Motion by Mr. Evans, seconded by Mr. Shivone, that the Minutes  
Reorganization Minutes* *of the Interboro Board of School Directors' reorganization meeting held  
on December 3, 2018, be approved.*

**VOTE** *All members present voted 'aye' - motion carried 9-0  
(Agenda Item 6.2 – 12/19/2018)*

**SOLICITOR'S REPORT** *1) Assisting Administration and Special Education in various day to day  
matters, 2) Mrs. Angelos will be attending the January Meeting to answer  
any questions related to the Airport Agreement.*

**MOTION** *Motion by Mr. Evans, seconded by Mr. Shivone, that the Treasurer's  
Treasurer's Report* *Report for the month ending November 30, 2018, be approved.*

**VOTE** *All members present voted 'aye' – motion carried 9-0.  
(Agenda Item 8.1 – 12/19/2018)*

**MOTION** *Motion by Mr. Evans, seconded by Mr. Shivone, to ratify and approve  
Funds Disbursement* *All Fund Disbursements in the amount of \$5,501,534.80.*

**VOTE** *All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 8.2 – 12/19/2018)*

**CORRESPONDENCE –** *None*

**COMMITTEE UPDATE**

**Committee Appointments:**

**Finance:** *Edward Harris, Kelly Joseph, Justin Shivone*

**GBO:** *Glenn Goldsborough, Christine Alonso, Jack Evans*

**Ad-Hoc Committees:**

- Superintendent Goals: *Justin Shivone, Edward Harris, Jennifer Varricchio, Christine Alonso*
- Audit Committee: *Jack Evans, Justin Shivone, Glenn Goldsborough, Jennifer Varricchio*
- Negotiations: *William Phelps, Justin Shivone, Edward Harris*
- Board Liaisons:
  - DCIU: *Edward Harris*
  - DCCC: *Glenn Goldsborough*
  - Legislative: *Jennifer Varricchio*
  - Community Outreach: *Christine Alonso*

The Finance/GBO Meetings will be held on the first Monday of each month at 7:00 P.M., in the Board Room at the Administration Building as follows:

January 7, 2019  
February 4, 2019  
March 4, 2019  
April 1, 2019  
May 6, 2019  
June 3, 2019  
No Finance/GBO Meetings July and August  
**September 9, 2019\***  
October 7, 2019  
November 4, 2019

\* Second Monday in September due to Labor Day holiday.

**MOTION**  
*Personnel*

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

**Appointments**

*Name: Thomas Barnett  
Position: Special Education Teacher  
Location: High School  
Rate of pay: \$53,657.00 annually (Step 1, Class IV, MS +15)  
Effective: January 2, 2019  
Replacing: Susan Hunt (Retired)*

*Name: Danielle Berardi  
Position: LTS First Grade Teacher  
Location: Tinicum  
Rate of pay: \$200.00 daily  
Effective: December 20, 2018  
Replacing: Sheila Kennedy/Jessica Wilson (Maternity/resigned)*

*Name: Michael Chiacchiere  
Position: LTS Guidance Counselor  
Location: Norwood  
Rate of pay: \$200.00 daily  
Effective: January 16, 2019  
Replacing: Rachel Flicker (maternity)*

*Name: Brittany Cunningham  
Position: LTS First Grade Teacher  
Location: Glenolden  
Rate of pay: \$200.00 daily  
Effective: March 16, 2019  
Replacing: Elizabeth McGehrin (maternity)*

Name: Victoria Domingo  
Position: LTS Special Education Teacher  
Location: Kindergarten  
Rate of pay: \$200.00 daily  
Effective: February 18, 2019  
Replacing: Laura Blocksom

Name: Kyle Gillam  
Position: LTS First Grade Teacher  
Location: Norwood  
Rate of pay: \$200.00 daily  
Effective: March 18, 2019  
Replacing: William Senatore (leave of absence)

Name: Christine Van Wyk  
Position: LTS Kindergarten Teacher  
Location: Kindergarten  
Rate of pay: \$200.00 daily  
Effective: April 10, 2019  
Replacing: Jessica Lennox (maternity)

Name: Sharon Shuter  
Position: LTS First Grade Teacher  
Location: Norwood  
Rate of pay: \$200.00 daily  
Effective: April 12, 2019  
Replacing: Ashleigh McCarthy

Name: Christine Walker  
Position: Part Time RN/LPN  
Location: Districtwide  
Rate of pay: \$17.30 per hour  
Effective: December 3, 2018  
Replacing: new

Name: Lori Perillo  
Position: Library Assistant  
Location: Norwood  
Rate of pay: \$20,000.00 annually  
Effective: January 2, 2019  
Replacing: Roseann Lenza (retirement)

Name: Maliah Ernst  
Position: Instructional Assistant Regular Ed  
Location: Tinicum  
Rate of pay: \$9.84 per hour  
Effective: December 10, 2018  
Replacing: new

Name: Becky Kohlbrenner  
Position: Instructional Assistant Special Ed  
Location: Kindergarten  
Rate of pay: \$9.84 per hour  
Effective: December 3, 2018  
Replacing: Julie Farrelly (resigned)

Name: Lynn Measure  
Position: Personal Care Assistant  
Location: Norwood  
Rate of pay: \$11.42 per hour  
Effective: January 2, 2019  
Replacing: new

Name: Joann Ashbridge  
Position: Personal Care Assistant  
Location: Glenolden  
Rate of pay: \$10.89 per hour  
Effective: December 10, 2018  
Replacing: Beth Huggins

Name: Carolann Hagarty  
Position: School Assistant  
Location: Norwood  
Rate of pay: \$9.68 per hour  
Effective: January 2, 2019  
Replacing: Antoinette Petrone

Name: Tracy Crowding  
Position: Custodian  
Location: High School  
Rate of pay: \$35,868.00 annually (\$.25 less during probation ending 3/26/19)  
Effective: January 2, 2019  
Replacing: Rose Derry (resigned)

Name: Paul Griffith  
Position: Bus Monitor/Van Driver  
Location: Transportation  
Rate of pay: \$14.11/\$18.06 per hour  
Effective: January 2, 2019  
Replacing: As needed

Name: Michelle Hews  
Position: Professional/Homebound Substitute  
Location: Districtwide  
Rate of pay: \$100.00 daily/\$37.00 hourly  
Effective: December 20, 2018  
Replacing: As needed

Name: Victoria Domingo  
Position: Professional/Homebound Substitute  
Location: Districtwide  
Rate of pay: \$100.00 daily/\$37.00 hourly  
Effective: December 20, 2018  
Replacing: As needed

Name: Caroline Harris  
Position: Clerical/Classified Substitute  
Location: Districtwide  
Rate of pay: \$11.00 hourly  
Effective: December 20, 2018  
Replacing: As needed

Name: Madison Hengey  
Position: Classified Substitute  
Location: Districtwide  
Rate of pay: \$9.00 hourly  
Effective: December 20, 2018  
Replacing: As needed

Name: Martin Blithe  
Position: Custodian Substitute  
Location: Districtwide  
Rate of pay: \$9.50 hourly  
Effective: November 26, 2018  
Replacing: As needed

**Please approve the following Supplementals:**

**Nullify:**

Kayla McAteer - .5 Assistant Coach Swimming – High School  
Effective Date – December 3, 2018

David Belson – Assistant Coach Boys Lacrosse – High School  
Effective Date – Spring 2019

Stephanie D'Alonzo – Head Coach Girls Lacrosse – High School  
Effective Date – Spring 2019

**Reclassification:**

Amy Miller  
From: Full New Teacher Mentor – Glenolden  
Rate of Pay: \$1,080.00  
To: .5 New Teacher Mentor – Glenolden  
Rate of Pay: \$540.00  
Effective Date – January 2, 2019

John Bradley  
From: .5 Assistant Coach Swimming – High School  
Rate of Pay: \$1,350.00 (Level 1, 1 year of service, 3.75 pts)  
To: Full Assistant Coach Swimming – High School  
Rate of Pay: \$2,700.00 (Level 1, 1 year of service, 7.5 pts)  
Effective Date – Winter 2018/2019

**Supplemental Appointments**

Name: Kathryn Bakey  
Position: .5 Safety Patrol Sponsor  
Location: Norwood  
Rate of pay: \$450.00 (Level 1, 1 years of service, 1.25 pts)  
Effective: September 1, 2018

Name: Christine Dougherty  
Position: Assistant Coach Girls Soccer  
Location: High School  
Rate of pay: \$2,880.00 (Level 1, 1 years of service, 8 pts)/  
Pre Season \$360.00  
Effective: August 2019/September 2019  
Replacing: Noel Hanson

Name: Jane Cepis  
Position: .5 New Teacher Induction Mentor  
Location: Glenolden  
Rate of pay: \$540.00  
Effective: September 2018/June 2019

**Please approve the salaries for the Interboro Education Support Personnel – Part-Time Hourly effective January 2, 2019.**

**Please reclassify the following people:**

Holly Ladigoski  
From – Personal Care Assistant - Kindergarten  
Rate of Pay - \$11.11 per hour  
To – Instructional Assistant, Regular Ed - Tinicum  
Rate of Pay - \$10.06 per hour  
Effective Date – December 3, 2018

Laura Antes  
From – Secretary Administration Building – Administration  
Rate of Pay - \$28,000.00 annually  
To – Administrative Assistant/Director of Operations - Administration  
Rate of Pay - \$28,000.00 annually  
Effective Date – December 5, 2018

Diane Boon  
From – Secretary to the Principal - Glenolden  
Rate of Pay - \$30,936.00 annually  
To – School Office Secretary – High School  
Rate of Pay - \$30,936.00 annually  
Effective Date – To be Determined

Sarah Murray  
From – Ten Month Secretary - Glenolden  
Rate of Pay - \$22,375.00 annually  
To – Secretary to the Principal – Glenolden  
Rate of Pay - \$27,500.00 annually  
Effective Date – December 20, 2018

Kelly Pescatore  
From – Library Assistant - Glenolden  
Rate of Pay - \$20,147.00 annually  
To – Ten Month Secretary – Glenolden  
Rate of Pay - \$20,147.00 annually  
Effective Date – To Be Determined

**Please approve the following people for a Leave of Absence:**

Linda Neiss, Library Assistant at Tinicum School, be approved for an FMLA Leave of Absence effective November 26, 2018 through March 1, 2019. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.

Marguerite Brown, Teacher at Glenolden School, be approved for an FMLA Leave of Absence effective December 5, 2018 through December 19, 2018. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.

*Rachel Flicker, School Counselor at Norwood School, be approved for a Childbearing/Rearing Leave of Absence effective January 16, 2019 through May 31, 2019. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.*

*Kate Greenberg, Speech Therapist at Tinicum School, be approved for a Childbearing/Rearing Leave of Absence effective March 11, 2019 through May 20, 2019. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.*

*William Senatore, Teacher at Norwood School, be approved for an FMLA Leave of Absence effective March 18, 2019 through May 10, 2019. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.*

*Ashleigh McCarthy, Teacher at Norwood School, be approved for a Childbearing/Rearing Leave of Absence effective April 12, 2019 through June 10, 2019. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.*

*Brittany Garraty, School Nurse at Prospect Park School, be approved for a Childbearing/Rearing Leave of Absence effective May 8, 2019 through June 14, 2019. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.*

*Jeanette Endebroek, Bus Driver/Van Driver with Transportation, be approved for an Unpaid Medical Leave of Absence effective November 15, 2018 through December 11, 2018.*

*Angela Parker, Bus Driver with Transportation, be approved for an Unpaid Medical Leave of Absence effective November 26, 2018 through December 20, 2018.*

*Debbie Coons, Bus Driver with Transportation, be approved for an Unpaid Medical Leave of Absence effective January 2, 2019 through January 14, 2019.*

*Cynthia Fuller, Bus Monitor with Transportation, be approved for an Unpaid Medical Leave of Absence effective November 30, 2018 through February 1, 2019.*

*Susan Carducci, Instructional/Breakfast Assistant, be approved to extend her Unpaid Leave of Absence through January 31, 2019.*

**Please approve the Interboro Education Association  
Reclassification Requests of the following  
people effective December 3, 2018:**

*Sharon Books, Emily Catanese, Lauren Harrell, Virginia Kambies*

**Please add the following person to the 2018-2019 Classified  
Substitute List:**

*Kathleen Dean*

**Please add the following person to the 2018-2019 Clerical/Classified  
Substitute List:**

*Bridget O'Shea*



**Please add the following person to the 2018-2019 Professional/Homebound Substitute List:**

*Sheila Kennedy*

**Please add the following person to the 2018-2019 Homebound Instructional List:**

*Christine Dougherty*

**Please accept the following Resignations:**

*Rose Derry – Custodian – Norwood  
Effective Date – November 30, 2018*

*Esther McMenamin – Admin. Asst. /Director of Operations – Admin.  
Effective Date – December 4, 2018*

*Jessica Wilson – LTS First Grade Teacher/Professional Substitute –  
Tinicum  
Effective Date – December 14, 2018*

*Maureen Keough – PIMS/ Child Accounting Coordinator – Administration  
Effective Date – January 4, 2019*

**Board Comment**

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item #11 – 12/19/2018)*

**MOTION**

*Office of Curriculum &  
Instruction*

*Motion by Mr. Evans, seconded by Mr. Shivone that the Board of  
School Directors approve the following:*

*That the Board approve Mark Avitabile to attend the Pennsylvania  
Department of Education's (SAS) Institute: Future Ready PA:  
Transforming Student Pathways Workshop from December 9, 2018  
through December 11, 2018 at the Hershey Lodge and Convention  
Center, Hershey, PA at a cost not to exceed \$550.00 to be paid from  
District funds.*

*That the Board of School Directors approve Andrea Ricevuto as a New  
Teacher Induction mentor under the Memorandum of Understanding  
(MOU) between the Today's Child Learning Center and Interboro School  
District.*

*That the Board of School Directors approve the following professional  
staff for curriculum writing to be paid at their contractual extra rate of pay  
from District funds:*

- **Health/Wellness** (not to exceed 8 hours each): John McLaughlin,  
Tara Vaughn, Jason Clayton, Brett Rambo, Richard Houghton,  
Daniel Myers, Joseph Barrett, Nicholas Dostellio and Nick Wood.

**VOTE**

*All members present voted 'aye' – motion carried 9-0.  
(Agenda Item #12– 12/19/2018)*

**MOTION**

*Office of Special Education/  
Pupil Services*

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

*That the Board of School Directors approve the placement for student T to receive Special Education services from Buxmont Academy at a rate of \$151.52 per day for a period of 45 days during the 2018-2019 school year beginning December 6, 2018 to be paid from District funds.*

*That the Board of School Directors approve the placement for student V to receive Special Education services from LifeWorks Academy at a rate of \$295.00 per day for the 2018-2019 school year beginning December 10<sup>th</sup> 2018, to be paid from District funds.*

*That the Board of School Directors approve Sharon Matthews and Lauren Gigliotti to attend Lindamood Phoneme Sequencing Program for Reading, Spelling, and Speech (LiPS) Online Workshop January 14-18 at \$995 per person. Total cost not to exceed \$1,990.00 to be paid from District funds.*

*That the Board of School Directors approve the agreement with Abbie Dilks, BCBA, for services for our Special Education students at a cost of \$60.00 per hour for the 2018-2019 School Year at a cost not to exceed \$12,000.00 annually to be paid from District funds.*

*That the Board of School Directors approve the Staffing and Service Rates Agreement for 2018/2019 school year with Chadds Ford Alternacare, Inc. (CRITICARE) to provide Nursing and Personal Care Assistant services, as needed.*

*That the Board of School Directors approved the BCIU agreement for the 2018- 2019 school year and for Student U to attend BCIU at a cost not to exceed \$72,518.00 annually to be paid from District funds.*

**VOTE**

*All members present voted 'aye' – motion carried 9-0  
(Agenda Item #13 – 12/19/2018)*

**MOTION**

*Office of Technology*

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

*That the Board of School Directors approve the My Learning Plan / Frontline District Annual Renewal. Cost not to exceed \$5,247.00 to be paid from District Funds.*

*That the Board of School Directors approve Diana Hillengas to attend the 2019 PDE Data Summit Conference March 25-27, 2019 in Hershey, PA. Cost not to exceed \$740.00 to be paid from District funds.*

**VOTE**

*All members present voted 'aye' – motion carried 9-0  
(Agenda Item #14 – 12/19/2018)*

**MOTION**

*PA REAP Renewal*

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the PA REAP Technology Services Agreement renewal with NSAN, Inc. for January 1, 2019 through December 31, 2019 in the amount of \$999.00 to be paid from District funds.

**VOTE**

*All members present voted 'aye' – motion carried 9-0  
(Agenda Item #15 – 12/19/2018)*

**MOTION**  
Second Reading

Motion by Mr. Evans, seconded by Mr. Shivone approve the Seconds Reading of the following policy in the category of Pupils:

**200 Pupils**  
255 Educational Stability for Children in Foster Care

**VOTE**

*All members present voted 'aye' – motion carried 9-0  
(Agenda Item #16 – 12/19/2018)*

**OLD BUSINESS –**

None

**NEW BUSINESS –**

None

On Monday, January 7, 2019, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 7:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Monday, January 14, 2019 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Wednesday, January 16, 2019 at 7:00 P.M.

**MOTION**  
*Adjournment*

*Mr. Phelps called for the meeting to adjourn at 7:25 P.M.*

**VOTE**

*All members present voted 'aye' - motion carried 9-0.*

  
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*Mr. Jack Evans, Board Secretary*