

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – JANUARY 16, 2019**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, January 16, 2019, in the Administration Building Board Room, 900 Washington Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Danielle Fagan
Ms. Christine Alonso
Ms. Jennifer Varricchio
Ms. Kelly Joseph
Mr. Edward Harris
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Mr. Glenn Goldsborough was not present –in attendance at the DCCC Liaison meeting.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Ernie Angelos, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Operations; Ms. Barbara Hagerty, Director of Technology; Ms. Rachel Lambert, Supervisor of Special Education; Principals, Mr. Ryan Johnston, and Mr. Ryan Snyder; Approximately 1 community members, and 3 staff members.

STUDENT REPORTS given by Samantha Shemeluk and Zachary Keeney

RECOGNITION - January is School Board Director Recognition Month

COMMENTS FROM PERSONS IN ATTENDANCE –

Mr. Zurdi Dobi, Tincum

- #14 - Requested information about the renewal of Superintendent contract, specifically term and amount.
 - Board Comment
- #13 – Settlement Motion with Buck Frank, questioned why this is the first time this has been discussed publicly. An item of this nature should have been presented to the public before this. Read a document on the Sunshine Laws in the State of Pennsylvania and referenced a case.
 - Solicitor comment
 - Tincum Township litigation – they had provided information when questioned.
- Index 3.1% motion to be passed – problem in regards to the Airport Agreement. Questioned Ms. Fagan if she had reviewed the agreement and solicitor correspondence.
- Fixed guarantee payment – according to the agreement - Taxing Authority if a dispute arises – payments should be according to the tax rate and not divided equally.
- Contact with Mr. Zidek – (Board Comment - Board has not received a reply from him to date.)
 - Board Comment
 - Solicitor Comment

POINT OF ORDER – Mr. Evans relayed the process of Public Comments.

MOTION
Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on December 19, 2018, be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 5.1 – 1/16/2019)*

SOLICITOR'S REPORT

- 1) Special Education, 2) Policy review, 3) Special Education Litigation
- 4) Tax Assessment Appeals

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending December 31, 2018, be approved.*

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item 7.1 – 1/16/2019)*

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$5,415,755.41.*

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 7.2 – 1/16/2019)*

CORRESPONDENCE –

Community Students to the Board Members

COMMITTEE UPDATE

Finance Committee – Mr. Justin Shivone – Monday, January 7, 2019

• **Budget**

- First we looked at the Act 1 Index for Interboro School District and discussed the Index Resolution which is on the agenda tonight. The board and administration felt that there was no absolutely no need to go above the Act 1 Index of 3.1%. That being said, if the resolution passes tonight it means that a tax increase levied by this board cannot exceed 3.1%
- We also looked at the preliminary budget for the 2019-2020 fiscal year. Currently, with a zero percent tax increase we have a total revenue stream of \$66,166,928 and we see total expenditures of \$69,555,130 this would leave us with a budget deficit of \$3,388,202. At a 3.1% tax increase we would still have a \$2,133,011 deficit
- We are losing \$935,112 in revenue due reductions in property assessments and reductions in grants that have yet to be approved
- We also are seeing some preliminary increases to line items of the budget totaling \$2,453,090
- Increased expenditures in salary, benefits and our PSERS contribution are major drivers for the deficit. Many of our employees are receiving raises this year and that has increased our budget significantly. Our PSERS contribution has increased as well. With the all the increases in salaries, benefits, and PSERS contributions, the line item for salary and benefits increased by \$1,795,064
- We also saw our special education costs increase 444,335 (Preliminary budget).
- The Board, Mr. Heiskell and Mrs. Reiley will be working diligently with all directors over the next few months in developing the different department budgets to reduce those numbers as well. But, those departments only make up 6% of the budget. We can only nickel and dime those departments for so much savings.
- Other areas in which we may be able to see significant savings are with retirements and our health care costs coming in lower than what are currently budgeting.

• **Food Service Management Company**

- Every couple of years the district is required to go out for bid for our Food Service company. Mr. Heiksell provided the board with a timeline that he and his team will follow in order to be in compliance. His team will go through a lengthy process that includes on site visits and interviews. He will update the board periodically and submit a recommendation at the April Finance Meeting.

• **Audit**

- We discussed the timeline of the Audit that is currently being conducted. Major and Mastro are in the finalization process now. Mr. Heiskell received a preliminary draft but not the complete audit. In the next few weeks we should be hearing from them to schedule a meeting with the audit committee. The Audit Committee will meet publically once the Audit is finalized. That meeting will be open to the public to attend.

- **Preliminary Financial Statements**
 - Finally, the Preliminary Financial statements were discussed. All board directors had the opportunity to read the Monthly department spending, Year to date revenues, and year to date expenditures and ask questions.
- The committee adjourned. And our next Finance meeting will be held on February 4th at 7pm in the Board Room of the admin building.

GBO Committee – Mr. Glenn Goldsborough – January 7, 2019

- No report

Legislative Update – Ms. Jennifer Varricchio – Wednesday, January 9, 2019

- Senate and the House adjourned for swearing in day on January 1, 2019
- New Leadership on PA House and Senate and Education Committee: Ryan Aument & Curt Sonney
- Primary focus of the legislation will be:
 - State budget – Governor Wolf’s address is scheduled for February 5, 2019
 - A letter to the governor from the Education Law Center proposing an increase of at least \$400 million for basic education funding and \$100 million for special education. Federal law requires states to provide a free, appropriate education for all students with disabilities, in the least restrictive environment.
 - From 2008-2016, special education costs in PA increased by more than 1.5 billion, while state support for those costs increased by only \$72 million, forcing local districts to make up the difference.
 - As stated by Reyelle Brown Staley “Local districts have varying ability to come up with eh money, so we are asking the state to meet their legal obligation to ensure that students with disabilities have access to the educational services that they needs.”
- Delaware County United for Education Event – February 2, 2019 hosted by PA Schools Work at the DCIU
 - Public Citizens for Children & Youth will give background on what we are fighting for and a campaign strategy. They will educate participants in how to speak to legislators. This event is open to all community members.

Delaware County Community College – Mr. Glenn Goldsborough – January 16, 2019

- No report

Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, January 2, 2019

- Approved contracts that provide opportunities to keep students safe and healthy
- Approved the Curriculum Directors’ retreat for professional development opportunities
- Approved opportunities to enhance students learning and experiences: PJM Associates for the Early Intervention music program
- Contracted with Immaculata University to provide dual enrollment in the DCTS medical Careers and Excuse Therapy and Sports Science Programs
- For more information please visit: www.dciu.org.

Community Outreach- Ms. Christine Alonso

- January 21st – 3rd Annual March for Hunger – donations are currently being collected by Interboro School District at building locations from January 17th and at the High School on January 21st prior to the girls basketball games beginning at 10am.
 - Any donating three (3) canned goods will receive a Boro Pride T-shirt compliments of the US Army, while supplies last.
 - A portion of the food collected at the March for Hunger will benefit Interboro families affected by the Government shutdown
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*Finance Chair: Mr. Justin Shivone
GBO Chair: Mr. Glenn Goldsborough*

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School approve the following personnel actions:

Appointments

Name: Rebecca Mues
Position: Supervisor of Data Quality
Location: Administration
Rate of pay: \$58,000.00 annually
Effective: January 28, 2019
Replacing: Maureen Keough (Resigned)

Name: Paige Morgan
Position: Professional/Homebound Substitute
Location: Districtwide
Rate of pay: \$100.00 daily/\$37.00 per hour
Effective: January 17, 2019
Replacing: As needed

Please approve the following Supplementals:

Nullify:

Janet Palermo – Assistant Coach Girls Lacrosse – High School
Effective Date – Spring 2019

Supplemental Appointments:

Name: Natalie Fury
Position: Assistant Coach Girls Lacrosse
Location: High School
Rate of pay: \$3,060.00 (Level 1, 1 years of service, 8.5 pts)
Effective: Spring 2019

Name: Allison Robovitsky
Position: Drama Club
Location: Tincum School
Rate of pay: \$1,080.00 (Level 1, 1 years of service, 6 pts)
Effective: January 2019/June 2019
Replacing: Cassidy/Demarco

Please reclassify the following people:

Michelle Messatzia
From – Pre K Para Professional - Kindergarten
Rate of Pay - \$12.89 per hour
To – Administration Bldg. Secretary – Administration Building
Rate of Pay - \$27,500.00 annually
Effective Date – To Be Determined

Nancy Smith
From – Instructional Assistant Special Education - Norwood
Rate of Pay - \$10.75 per hour
To – Pre K Para Professional - Kindergarten
Rate of Pay - \$12.89 per hour
Effective Date – To Be Determined

Mary Ann Bailey
From – Title I Instructional Assistant - Norwood
Rate of Pay - \$11.62 per hour
To - Library Assistant – Glenolden
Rate of Pay - \$20,000.00 annually
Effective Date – To Be Determined

Please approve the following person at their contractual rate of extra pay for the 2018-2019 Alternative Education Program at the High School:

Christine Dougherty

Please approve the following people for a Leave of Absence:

Jeanette Endebruck, Bus Monitor/Van Driver, be approved for an Unpaid Medical Leave of Absence effective January 2, 2019 through January 28, 2019.

Margaret McGroarty, School Assistant, be approved for an Unpaid Leave of Absence effective January 14, 2019 through January 21, 2019.

Nancy Caulfield, Bus Monitor/Van Driver, be approved for an Unpaid Leave of Absence effective January 14, 2019 through January 21, 2019.

Brian Cullen, Teacher at the High School, be approved for an FMLA Leave of Absence effective January 27, 2019 through February 11, 2019. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.

Nancy Dodge, Teacher at Norwood School, be approved for a Childbearing/Rearing Leave of Absence effective June 10, 2019 through September 2, 2020. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.

Angela Parker, Bus Driver with Transportation, be approved for to extend her Unpaid Medical Leave of Absence through February 1, 2019.

Bonnie Jorgensen, Bus Monitor with Transportation, be approved to extend her Unpaid Medical Leave of Absence through February 7, 2019.

Megan Pascal, Teacher at Glenolden School, be approved to extend her Childbearing/Rearing Leave of Absence through June 14, 2019.

Please approve the following person at their contractual rate of extra pay for the 2018-2019 Alternative Education Program at the High School:

Christine Dougherty

Please remove the following person from the 2018-2019 Professional/Homebound Substitute List:

Gabrielle Hayner

Please add the following person to the 2018-2019 Homebound Instruction List:

Georgeanna Dortone

Please add the following person to the 2018-2019 Classified Substitute List:

Dottie Mattern

Motion, to suspend without pay on January 7, 14, 21 and 28, 2019 the following employee:

Employee C

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item #10 – 1/16/2019)*

MOTION

*Office of Special Education/
Pupil Services*

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of school directors approve the Staffing Agreement and Service Rates agreement for 2018/2019 school year, with Staffing Plus, Inc.

That the Board of School Directors approve the partnership proposal agreement from eSpark Learning to provide an Intervention Program for Special Education students that aligns with MAP testing for the 2018-2019 school year at a cost of \$4,360.00 to be paid from District funds.

That the Board of School Directors approve Paul Korinth to attend PACTA Pathways to Career Readiness: 29th Annual Education and Workforce Development Symposium in Hershey PA on February 14-15, 2019, registration cost of \$180.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #11 – 1/16/2019)*

MOTION

Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the attached Index Resolution (not to exceed a 3.1 % increase) for fiscal year 2019/2020 consistent with Special Session Act 1 of 2006.

That the Board of School Directors approve Martin Heiskell, Lauren Weed, and Gabriella Sciarrino, to attend the Annual PASBO Conference and Seminar in Hershey, Pennsylvania from March 5th to March 8th 2019 at a cost not to exceed \$3,122, paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #12 – 1/16/2019)*

MOTION

Settlement Agreement

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the settlement agreement for Delaware County Docket Number 2017-4815, in the amount of \$80,000, as presented.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #13 – 1/16/2019)*

MOTION
Intent to Renew Superintendent

Motion by Mr. Evans, seconded by Mr. Shivone to provide notice to Superintendent Bernadette Reiley that the Board intends to renew her contract for a further term of 3 - 5 years.

Roll Call

VOTE

Ms. Fagan, Ms. Alonso, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0 (Agenda Item #14 – 1/16/2019)

MOTION
Policy Revision

Motion by Mr. Evans, seconded by Mr. Shivone to approve the Revision of the following policy in the category of Operations:

800 Operations

815 Acceptable Use of Internet, Electronic Mail and Network Resources

VOTE

All members present voted 'aye' – motion carried 8-0 (Agenda Item #15 – 1/16/2019)

MOTION
First Reading

Motion by Mr. Evans, seconded by Mr. Shivone to approve the First Reading of the following policy in the category of Operations:

800 Operations

815.1 Social Media

VOTE

All members present voted 'aye' – motion carried 8-0 (Agenda Item #16 – 1/16/2019)

OLD BUSINESS –

None

NEW BUSINESS –

None

On Monday, February 4, 2019, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 7:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Monday, February 18, 2019 at 7:00 P.M.

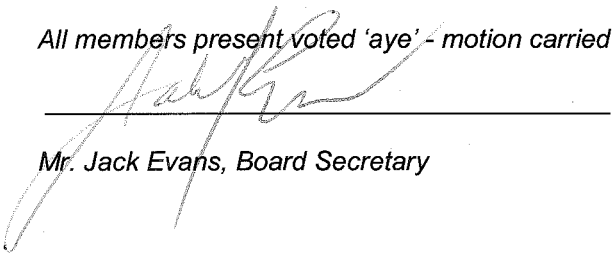
The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Wednesday, February 20, 2019 at 7:00 P.M.

MOTION
Adjournment

Mr. Phelps called for the meeting to adjourn at 7:45 P.M.

VOTE

All members present voted 'aye' – motion carried 8-0.



Mr. Jack Evans, Board Secretary

