



INTERBORO SCHOOL DISTRICT

Registration, Enrollment, & Residency Office

900 Washington Avenue
Prospect Park, PA 19076
Phone: 610-461-6700 Ext. 1279

June 22, 2020

RE: 2020-2021 Multiple Occupancy Yearly
Renewal Process
Begins Monday, June 29, 2020

IMPORTANT INFORMATION
Due to Covid-19

Dear Parent / Guardian,

Each school year, you are required to renew your Multiple Occupancy status with the School District as proof of residency.

Due to Covid-19, we are going to permit the guardian to scan/fax/drop off or make an appointment to bring in the required documents and keep the taxpayer at home during these times. We will be asking for the homeowner's phone number for us to verify this living situation. If you can take a photo of the items required on your phone, you can simply send them all via email today!

The Multiple Occupancy Renewal Process opens for appointments on **Monday, June 29, 2020** and must be completed by **August 13, 2020** for your student to be enrolled in the 2020-2021 school year.

If the renewal process is not completed by August 13, 2020, your child/children will not be permitted to start on the 1st day of school, September 8, 2020 and will not be starting school until Monday September 14, 2020 or later. Regardless of your past school building, if this is not done on time, your school building could change for the 2020-2021 school year.

If your living situation has changed due to moving to either your own home or an apartment, you will need to contact me for the address change form and provide proof of residency of this change so that we can update your address, school if necessary, and living status by August 13, 2020.

This process can be done by email to patricia.oshea@interborosd.org, fax to 610-583-1678 or drop off all in the Drop Box outside the Administration Building at the above address.

If you would prefer to have copies made in our office, you will need to set up an appointment by pasting the link into your browser: <https://calendly.com/patti-oshea-registration/multiple-occupancy-2020-2021>

If you have any questions, please feel free to give me a call.

Stay well,

Patti O'Shea
Registration, Residency and Student Services Coordinator